



**Monarch High School**  
**School Advisory Council Meeting Minutes**  
**September 12, 2018**  
**4:00-5:00 PM**

**Attendance:**

**Members:**

Erika Shartrand

Deborah Sicard

**Other Attendees:**

Michelle Martinez

Michelle Shortiw

Michelle Cutherell

Moira Sweeting-Miller

Llamica Mitchell

Krystal-Ann Bell

Michelle Berry

Debra Gordon

**Call to Order:**

**A meeting of the Monarch High School Advisory Council was held in room 151 on September 12<sup>th</sup>, 2018. Deborah Sicard called the meeting to order at 4:15pm**

**Erika Shartrand will record minutes for this meeting.**

- **Introductions:** Michelle Martinez
- **SAC Voting:**
  - Officers for 2018-2019 School Year
    - a. SAC officers elected for the 2018 – 2019 school year include Ms. Sicard (co-chair teacher), Ms. Berry (co-chair parent), and Ms. Shartrand (secretary).
  - Bylaws
    - a. Ms. Sicard reviewed the bylaws with all attendees. Change of location to room 151 for all future meetings will be announced.
    - b. Deborah Sicard motions to change article IV, Section 2 to elect officers at the September meeting instead of August. Motion approved.
    - c. Deborah Sicard motions to change article IV, Section 1 to consist of co-chairs instead of a single chairperson. Motion approved.
    - d. Deborah Sicard motions to approve bylaws with the corrections to article IV. Motion approved.
- **Principal's Report**
  - Dr. Sweeting delivered principal's report in place of Mr. Neer
  - Testing
    - PERT tests have concluded for students who have not yet met graduation requirements.

- Current ninth graders will no longer be offered the PERT but may use concordant SAT scores if they do not pass the EOC
    - FSA retakes are currently taking place for those who did not achieve a level 3.
  - Safety and Security
    - A new security monitor has been hired to assist from 9 – 5 daily.
  - Fall Sports
    - Varsity and Junior Varsity football and volleyball are in season. Football home games continue to take place at Coconut Creek High School.
    - Swim and Cross Country meets are also taking place.
  - SAC accountability money
    - The Math Department will submit a proposal at the next meeting to use some funds in order to offer math tutoring
    - The English Department will submit a proposal to fund WriteScore once again as a resource for ELA teachers to prepare students for the FSA this school year.
- **School Improvement Plan**
  - Close-Out 2017-2018 SIP (Due by 9/14)
  - Draft Review of 2018-2019 SIP
    - a. Ms. Sicard reviewed the best practices in our School Improvement Plan.
- **Old Business:**
  - Deborah Sicard motions to approve the minutes from August 29<sup>th</sup>, 2018. Motion approved.
- **New Business:**
  - Dr. Sweeting reviewed SAC needs for parent involvement, including a SAF chair, I-Zone Representative, ESE, ESOL, and gifted parent representatives.
    - Michelle Martinez offered to participate as SAF chair.
- **For the Good of the Cause:**
  - Request for more expansive announcement of PSD dates.
    - Dates are currently listed under “Contact” on Monarch High School’s website.
- **Adjournment:** Motion to adjourn made by Ms. Sicard at 5:20pm. Motion approved.