

Eagle Point Elementary

School Advisory Forum Meeting Agenda

Date | time 10/30/2018 2:45 PM | | *Meeting called to order by* Orlando Granada-Balaez

In Attendance

Christina Cacace, Christine deZayas, Steven Del Sol, Lucia Farinelli, Kimberly Gonzalez, Orlando Granada Balaez, Jinsheng Huo, Monica Iser, Jacqi Murray, Crystal Ortega, Martha Portillo, Alison Reveiz, Nancy Rothbard, Brenda Samaniego, Aida Santiago, Jessica Sheely, Marie Walker, Sophia LoMonaco, Kizzy Dailey

Approval of Minutes

The minutes were read from the September meeting and approved.

CAAC Meeting 9/13/2018 @ 7:30PM - UPDATES

1. Naviance Portal Presentation - the first discussion was conducted by 2 guest speakers representing the Naviance Portal. Everything presented regarding this portal indicated that it is more useful and applicable to high school level students, parents, and school staff. Eagle Point's SAF attendees explained that this is a High School level portal.
2. League of Women Voters - the second presentation was conducted by a guest speaker from the League of Women Voters. The League of Women Voters position on the upcoming local elections were presented and a small newspaper was distributed explaining all of the amendments as well as interviews with each of the candidates.
3. School Counseling Department & Guidance Counseling Division - the third speaker was supposed to discuss the school counseling departments and guidance counseling division. However, the speaker was not able to attend and this presentation was tabled until a later date.
4. School Advisory Forum Orientation - the fourth speaker was very knowledgeable and engaging. She showed a PowerPoint titled "School Advisory Forum Orientation." It was a high-level overview of how these two organizations (SAF & SAC) came to be, and how they are to be managed and governed in present day. I have located the presentation online, and it is attached hereto. Some of the important bullet items discussed in this training included:
 - To ensure that SAF is not a line item on the S AC agenda; rather a separate meeting.
 - That it is possible and sometimes the most workable, to hold these meetings back to back as we do in Eagle Point Elementary.
 - That it is important to advertise and promote the date and time of these two meetings using every means of communication possible; including, but not limited to the principals emails, the principals Robocall, the school advertising letter board outside, the schools website and calendar on said website, PTAs email distribution list (if possible), etc.

- That it is within the rules, and recommended, that there be no more than 2 JOINT SAC/SAF meetings and/or trainings each year.
 - SAF must create an agenda before each meeting and distribute to all interested stakeholders.
 - SAF to draft minutes of the discussions held.
 - SAF meeting agendas and meeting minutes to be uploaded for public access.
 - Both the schools SAC and SAF must have bylaws drafted (there are samples and templates on the Broward County public schools website)
 - SAF chair/s should be elected and not appointed.
 - This link contains all of the tools and resources for all things SAF - <http://centralareaadvisory.com/saf-chair-resources-2/>
5. Homework Make-Up Policy - the fifth guest speaker discussed that there is a "homework make up policy motion" currently being discussed at the District Advisory Council (DAC). One point that was reinforced during this discussion was that the homework make-up policy must be listed on every school's webpage and must be easily accessible and easy to locate.
6. SAC/SAF/PTA Flyer – the SAF Chairs of the Cypress Bay Zone meet regularly to share ideas and best practices. This has been spearheaded by Mr. Christian Schweizer, SAF Chair at Manatee Bay Elementary. Together with Mr. Schweizer, the SAF Chairs have drafted a very user-friendly flyer named "Your Voice in Education." This explanatory flyer helps readers discern the similarities and differences when understanding SAF, SAC, and the PTA. The flyer has been translated to Spanish, " Su Voz en Educacion." The flyer will be sent to EPE administration for upload to the school website. Paper copies will be made available at the school office.

Announcements

Next CAAC Meeting is on 11/08/2018 @ 9:30am in Boyd H. Anderson High School, 3050 NW 41st St, Lauderdale Lakes, FL 33309

Next Meeting

November 27, 2018 @ 2:45PM, Eagle Point Elementary – The Nest

Motion to adjourn was made at 3:15 p.m. and was passed unanimously.