

# **Stephen Foster Elementary**

## **School Advisory Council (SAC) Meeting April 15, 2019**

**I. Call to order:** The meeting was called to order by Mr. Allagood at 2:30 p.m.

**II. Approve minutes from March 18, 2019 meeting:** Minutes were approved by Mrs. Valeria Ku and seconded by Mrs. Sue Onna.

**III. SMART Bond \$100,000 School Choice Enhancement Program Community Input:** Mr. Allagood introduced Ms. Gabby, Lead Project Manager for School Improvement for Broward County. She gave the SAC members an overview of the School Choice Enhancement Program which is providing \$100,000 in bond money for Stephen Foster. The bond money cannot be spent on consumables – items must last 5 years and must be capital eligible. Other non-fundable items include aluminum walkways, paper, ink, human resources, software and subscriptions. Ms. Gabby suggested that members of a smaller leadership team, after fielding suggestions from SAC members and staff, develop a ballot to include two Enhancement Options. These two options will be voted on by parents and volunteer and staff members. Each option will total \$100,000. She also encouraged us to purchase things we need but cannot get with any other funds. Mr. Grimaldo will help with this determination and will share the list with SAC members at our next meeting. The list of items will be sent to Ms. Gabby and she will begin assigning dollar amounts. Once the numbers are established, we will evaluate how far the \$100,000 will go. After the items are prioritized, then the ballot can be developed. This will require SAC involvement and discussion. The brochure presented to SAC members further details how the program works, the step-by-step process toward project completion, and detailed guidelines regarding who can vote on the options. SAC members were asked to help spread the word about the voting in addition to incorporating voice mail and printed information to go home with students. Voting opportunities must be available for a minimum of one week. When votes come back, SAC will provide a ballot and the number of votes received for each option to the Project Team.

**Suggestions for Bond Money:** Mr. Grimaldo would like to present the two options by the May 13 SAC meeting. Refresh/remodel cafeteria - wrap coverings for windows facing the street, new tables, new flooring, paint, sill tile. Camera and buzzer system for front door office entrance. Laptops and a new marquee were additional suggestions.

**IV. Title I Survey Results:** Mr. Martin, SFE Assistant Principal, presented the results from the Title I Survey recently submitted. It was sent out to all SFE stakeholders. He reported good participation, with 176 surveys returned. The results were as follows:

SECTION 1: Did you receive information from your child's school about awareness of standards and testing? Positive responses ranged from mid-80 to mid-90 percentile.

SECTION 2: Did you receive materials from your child's school about helping your child with school? Positive response of 98% regarding parents helping their child with homework. Low to mid-70 percentile regarding help for parents in learning to use homework materials.

SECTION 3: Did you and your child's school collaborate? Positive response in the 95 percentile regarding communication with 75% stating that the school asked their advice on how to best teach their child.

SECTION 4: Did you and your child's school have an open line of communication? Positive response in the mid to upper 90 percentile.

SECTION 5: Was your child's school open to parental involvement? Forty percent of parents reported they had asked for specific activities with 92% indicating they were satisfied with the response.

SECTION 6: Where did you get information about standards testing and helping their child succeed in school? Ninety-seven percent of parents indicated that the information was provided by the teacher or school.

Complete results from the survey are available from Mr. Martin. The data generated from the deficient areas will be reviewed and analyzed with the School Advisory Council and used to plan the parent and family engagement activities for the 2019/20 school year.

**V. School-Level Parent and Family Engagement Plan (PFEP 2019-2020):** Mr. Allagood opened discussion regarding the PFEP. The same plan is used yearly, however SAC members were asked for input. Ms. Town suggested that the Kindergarten Academic Showcase be eliminated due to lack of parental support. Ms. Clingan proposed that the mission statement be updated. Ms. Munter discussed encouraging room parents to attend PTO meetings and asking teachers to retain a room parent for each class. It was also suggested that asking parents how they would be able to contribute to the school be included in the Engagement Plan. Ms. Latorre suggested having PTO meetings before big events to encourage participation.

**VI. School-Parent Compact 2019-2020:** Mr. Allagood discussed the School-Parent Compact, asking for input on how the compact might be updated or made more relevant. Ms. Bleyer suggested streamlining the compact. Ms. Munter suggested providing it in Spanish. Ms. Onna (parent) said that it looked good and didn't need any revising.

**VII. Parent Engagement Funds 2019-2020:** Mr. Allagood reported that the Parent Engagement Funds available total \$2,281.46. These funds were used to purchase Student Planners last year. Input was given as to whether the funds should be used in the same way for the upcoming school year. Some parents (Ms. Clingan, Ms. Ku, and Ms. Onna) indicated that teachers are not using the planners and that the money should not be wasted. It was suggested that if the money is spent on planners, all teachers should use them. An alternative was for teachers to request them on a case-by-case basis. Mr. Grimaldo suggested clarifying the use of the planner and the matter will be discussed further with the teachers. There were 9 votes "Yes" to use the Parent Engagement Funds to purchase student planners. There were 0 votes "No".

**VIII. Last Meeting Date/Time:** The final SAC meeting for the 2018-2019 school year will be held May 13, 2019 at 2:30 p.m. in the SFE Media Center.

The meeting was adjourned at 3:37 p.m.

## **Stephen Foster Elementary**

### **School Advisory Forum (SAF) Meeting April 15, 2019**

**I. Call to Order:** The meeting was called to order at 3:38 p.m.

**II. Review of Minutes / Approval:** The minutes were approved by Ms. Clingan-Venable and seconded by Ms. Valeria Ku.

#### **III. SAF Chair Report:**

Mr. Robert Runcie, BCPS Superintendent and Mr. Brian Katz, Chief Information Officer & Director spoke at the last CAAC meeting regarding metal detectors. They stated it is just a proposal at this time. There will be additional studies completed before determining if they will be implemented. At this time, they are not looking to add detectors to elementary schools.

Parent survey ends on April 30th. Website to complete the survey:

<https://eprovesurveys.advanc-ed.org/surveys/#/action/100874/p568>

Florida Department of Education launched a new tool to collect input on Florida Standards. They are asking for input from parents and teachers to provide feedback on each existing standard. A flyer will be provided for simple instructions on how to add your input. Website: [www.floridastandardsreview.org](http://www.floridastandardsreview.org)

Proposed budget from Education Committee is out and a copy of the proposal will be provided. Ms. Clingan-Venable said the district is encouraging all stakeholders to call their state representatives and senators.

**IV. Parent Input:** Parents were encouraged to participate in contacting state politicians regarding the proposed budget.

**V. New Business:** No new business was discussed

**VI. Adjourn:** The meeting was adjourned at 3:40 p.m.

## **School Advisory Forum (SAF) Meeting – November 19, 2018**

The SAF Meeting was called to order at 2:55 p.m. by Mr. Allagood.

SAF is a School Advisory Forum to bring concerns of parents to the School Board of Broward County.

Ms. Clingan-Venable reported on the Central Advisory Committee Meeting held on November 8<sup>th</sup>. The Orange County Sheriff's Office introduced an app called the "SaferWatch" Program. It is a real-time app that can be used to find out about local incidents going on in your neighborhood, etc. It is a non-emergency resource that can be used as a "see something, say something" resource.

There were also two motions brought before the DAC board that were approved. These motions ratified the presence of a nurse/health worker for each school and the use of more parent-friendly surveys.

The SAF meeting was adjourned by Mr. Allagood at 3:08 p.m.