

HOLLYWOOD CENTRAL ELEMENTARY
SCHOOL ADVISORY FORUM (SAF)
(SAF) MEETING MINUTES
WEDNESDAY, SEPTEMBER 26, 2018

Ms. Eutsey called the SAF meeting to order at 2:33 PM. Members in attendance were: Delicia December, Lisa Labruto, James Pough, Sandra Nunez, Rosna Delucca, Brain Orfall, Adrienne Sears, Christine Maldonado, Christopher Dockett, Rebecca Poldor, Raphaela Paiva, Luis Gabriel, Stephanie Levac, Thu Loung, Cynthia Hart-Carter, and Andrea Wassermann.

OLD BUSINESS:

Review of previous minutes, no changes requested by the participants, motion made by Ms. December to enter the minutes into the record from the May 30th mtg. Mr. Pough seconded the motion. The SAF Chairperson was not in attendance at this meeting and was unable to give an update on old business.

NEW BUSINESS:

The next District SAF meeting will be held on 10/24/18 at 9AM. The Acting SAC Chairperson passed out forms to the SAC/SAF members who were in attendance. Ms. Eutsey reiterated that the SAF Chairperson and the SAF Vice Chairperson must be a parent at HCE. Ms. Eutsey called for any parent to volunteer. Mr. Dayne Chambers volunteered to be the SAF Vice Chairperson for the 2018-2019 school year. Ms. Lisa Labruto volunteered to be the SAF Secretary for the 2018-2019 school year. The SAF Committee will nominate a SAF Chairperson during October's SAF meeting.

Ms. December made a motion to conclude the meeting at 2:39PM. Mr. Pough seconded motion.

Minutes respectfully submitted by Lisa Labruto (SAF Secretary)

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Ms. Eutsey called the SAC meeting to order at 2:39 PM. Members in attendance were: Delicia December, Lisa Labruto, James Pough, Sandra Nunez, Rosna Delucca, Brian Orfall, Adrienne Sears, Christine Maldonado, Christopher Dockett, Rebecca Polidor, Raphaela Paiva, Luis Gabriel, Stephanie Levac, Thu Loung, and Cynthia Hart-Carter, and Andrea Wassermann.

ICE BREAKER INTRODUCTIONS: Tell us a little bit about yourself.

OLD BUSINESS:

The School Advisory Council reviewed May's SAC minutes and Ms. Eutsey made a motion to approve the minutes with corrections into record. Ms. December seconded the motion.

New Business:

SIP Plan- Ms. Eutsey explained the purpose of the School Advisory Committee and how the SAC facilitates the development of the School Improvement Plan (SIP). The SAC monitors progress of the SIP and makes modifications as needed. The agendas and meeting minutes should reflect SIP monitoring and allocation of accountability funds. In addition, Ms. Eutsey discussed how does the School Advisory Committee (SAC) relates to the School Advisory Forum (SAF). The SAC primarily focuses on how to increase and monitor student academic achievement and the SAF focuses on parent concerns that will help the school district to address all parent/student concerns. The SIP involves action steps and strategies based on baseline data to identify students' needs.

Nomination of SAC Chair and SAC Members – Ms. Eutsey, the Acting Chairperson nominated herself to continue the role as HCE's SAC Chairperson for the 2018-2019 school year. Mrs. Rosna Delucca was also nominated by her husband, Mr. Brian Orfall to become HCE's SAC Chairperson for the 2018-2019 school year. HCE's SAC Chairperson will be elected at October's SAC Meeting for the new school year. In addition, Ms. Eutsey also addressed that HCE needs the following SAC positions filled. The SAC has four openings to fill: I-Zone Representative, BTU Steward, ESE Representative, and an ESOL Representative. The following SAC positions have been filled: Rebecca Polidor- Community Business Partner, Non-Instructional Member- James Pough, Principal- Delicia December, and Gifted Representative- Brian Orfall. The SAC will nominate a member to the open positions during October 31st SAC meeting.

Principal's Report- Delicia December, Principal

Ms. December welcomed everyone to the first SAC meeting of the year. Ms. December explained this year's theme, "Building a Community of Learners". HCE had a great turn out for the 2018-2019 Meet and Greet. HCE's student population is growing and the current enrollment at this time is 441 students. Since enrollment has increased, first grade will be adding a new class. Safety is a number one priority at HCE. The gates will be locked at all times in order to be in compliance with the school district. There will be a School Resource Officer (SRO) or an officer with the Hollywood Police Department during school hours at all times. A SRO will be on campus until the District's Guardian Program takes effect. Mrs. Delucca asked questions about the Guardian Program's selection process. Mrs. Sears also asked when will

the Guardian Program start. At this time, Ms. Decembert does not know when the Guardian Program will officially start at HCE.

HCE is involved in the SMART BOND SCHOOL CHOICE Program. Ms. Nunez asked when BOND ballots and votes will be completed this school year through SAC. Parents are highly encouraged to share ideas they feel will help the school such as purchasing additional technology or a sound system in the courtyard.

HCE will continue to promote character and culture by promoting the following activities: Peace Week and Just Say Hello activities. Partners in Education that donated supplies this school year is: 1st Presbyterian Church, Hollywood Antiques and Collectibles, and Hollywood Women's Club

Title 1 Announcements- Ms. Carter explained the importance of Title 1. Ms. Carter recommended Mr. & Mrs. Maldonado and Mr. Chambers as the Title 1 Representatives for the 2018-2019 school year. On September 27th, Park Lakes will be having a Parent and Family Engagement Seminar at 7:00PM. SAC members and parents are invited to attend and flyers were given.

SAF Report

SEE SAF MINUTES

Open Floor

During Open Floor, Ms. Nunez wanted to know the date/time the SMART BOND presenter will be coming to HCE. Ms. Nunez also reiterated the SAC Bylaws by emphasizing SAC Training(s) for new members. Ms. Eutsey, stated, "The SAC Chairperson is required to attend four SAC Training meetings during the school year". Ms. Nunez brought up the concern about the day of the week and time for the SAC/SAF Meetings, in order for more parents and teachers can attend. Mrs. Delucca suggested surveying parents in regards to the time that would be convenient to attend SAC/SAF meetings for this school year. Ms. Nunez also brought up the concern over 5th grade's class size. How does HCE plan on lowering the numbers in 5th Grade classes? Mrs. Wasserman was concerned that students are enrolling after FTE and the school will not receive funds for those students.

Ms. Eutsey provided all SAC/SAF Members scheduled dates for future SAF/SAC Meetings. Ms. Eutsey made a motion to adjourn the meeting at 3:24 PM. Mr. Chambers seconded the motion.

Minutes Respectfully submitted by Lisa LaBruto, Instructional SAC Member