



**School Board of Broward County
Disparity Study Work Group
Minutes of Friday, February 19, 2016 Meeting**

Call to Order

The SBBC Disparity Study Work Group (Work Group) was called to order at 9:05 a.m. at the TSSC Annex Bank Lobby at 7770 West Oakland Park Boulevard, Sunrise, Florida, Brian Johnson, Chair, presiding.

Roll Call

Present: Sam Bays, Leo Bobadilla, , Gaynel Smith for Kareen Boutros, Dustin DuBois, Lavinia Freeman, Ayisha Gordon, Theresa Coleman for Aston Henry, Tony Hunter, Brian Johnson, Nell Johnson, Dodie Keith-Lazowick, Chelsea Jones-Finley for Beatrice Louissaint (arrived late), Sandy McDonald, Shelley Meloni, Renee Mahler for Mark Modas, Patrick Reilly, Colleen Robbs, Dale Schmidt, Dr. Germaine Smith-Baugh, Dr. Carolyn Stewart, Carla Maldonado for Bob Swindell (arrived late), Robert Vignola, and Peter Webley

Absent: Nancy Allen, Carol Bowen, Dexter Bridgeman, Marsha Ellison, Shirley Everett, Liliam Lopez, Frank Nieves, Omar Shim, and Lawrence Zolnowski

Guests: Robert Corbin – Heery International and Patricia McDougle - Parliamentarian

Agenda Adoption

The agenda was modified to remove the *Discussion of Disparity Study Work Group Outcomes Timetable* and add *Discussion of Race and Gender Neutral Recommendations*. The agenda, as modified, was adopted by unanimous consent.

Approval of Minutes, January 15, 2016

The Meeting Minutes for January 15, 2016, as distributed to each member, was adopted by unanimous consent.

Application of the Code of Ethics for Public Officers and Employees

Robert Vignola, Broward County Public Schools Deputy General Counsel, informed the Work Group that the meetings are subject to the Sunshine Law, Public Records Law and Code of Ethics. Several members requested a legal opinion from staff counsel to determine if a conflict of interest exists in their respective capacities. Counsel stated that an opinion will be requested from The Florida Commission on Ethics. Robert Vignola asked for ample time to respond to any future Conflict of Interest requests.

Committee Procedure Rules

Patricia McDougle, PRP, presented the parliamentary rules of order that shall apply to the conduct of business in the Work Group.

Race and Gender Neutral Recommendations

Chair Brian Johnson reminded the Work Group that prior to and at the last meeting (February 5, 2016), the Work Group was asked to submit any questions regarding the Study and its Recommendations. The questions would then be compiled and forwarded to Mason Tillman Associates (MTA) for a written response, and MTA would eventually attend a meeting in the future. The list of questions submitted to date was distributed, and Chair Johnson requested that any additional questions, including those

verbalized at the meeting, be submitted via email to Colleen Robbs or Lavinia Freeman so the questions could be forwarded to MTA the afternoon of February 19, 2016.

Of the Race and Gender Neutral Recommendations included in the Study, the Work Group discussed unbundling, and was informed by Shelley Meloni, Director, Facilities and Construction Management, that this has been implemented. Dr. Germaine Smith-Baugh asked about the process for determining the breakdown of the projects to increase participation and informed that Facilities works with the Supplier Diversity & Outreach Program Office which manages the Pre-Qualification Certification process for the District.

Also, a concern was raised regarding piggybacking in area of commodities.

To expedite the process, the group was asked to send additional recommendations and/or any known successful best practices to Colleen Robbs, and were asked not to copy each other on any emails to avoid violation of the Sunshine Law.

Future Meetings Schedule

By unanimous consent, future meetings were scheduled for March 4, March 11, April 1, April 15, and April 29.

Adjournment

The meeting adjourned at 10:00 a.m.



Brian Johnson, Chair

APPROVED

3/4/16 
Date Initials

ATTACHMENTS

Disparity Study Work Group Meeting Agenda - Friday, March 4, 2016