



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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SUPPLY MANAGEMENT & LOGISTICS
WILLIAM B. HARRIS, JR., C.P.M., DIRECTOR

www.browardschools.com

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DATE: December 20, 2012
TO: Prospective Bidders
FROM: Kay Lloyd, Purchasing Agent
754-321-0504
SUBJECT: **Instructions to Bidders**
Invitation to Bid 13-051T, Recycling Services

The School Board of Broward County, Florida (SBBC) is interested in receiving bids in response to the attached Invitation to Bid (ITB) for **Recycling Services**. Any questions regarding this ITB should be addressed to me, in writing, at the address stated above, via facsimile at 754-321-0533 or via e-mail to kay.lloyd@browardschools.com. No other School Board staff member should be contacted in relation to this ITB. Any information that amends any portion of this ITB, which is received by any method other than an Addendum issued to the ITB, is not binding on SBBC.

Carefully read all portions of this ITB. In order to assure that your bid is in full compliance with all requirements of the ITB, please pay particular attention to the following areas:

- **NON-MANDATORY BIDDERS' CONFERENCE**

A Bidders' Conference will be held on January 9, 2013, beginning at 8:30 a.m. Eastern Time (ET), in the Technology and Support Services Center, Supply Management & Logistics Department, Bid Rooms 1 & 2, 7720 West Oakland Park Boulevard, Sunrise, Florida 33351-6704. Representatives from all interested companies are encouraged to attend.

- **SECTION 2, SUBMITTAL REQUIREMENTS**

Section 2, Submittal Requirements, is a listing of all submittals that are required to be part of your bid package. Please make sure that all required submittals have been included as part of your bid package.

- **COMPLETION OF BIDS**

The Bid Summary Sheets upon which the Bidder submits its prices shall be completed in ink or typewritten. The Bidder Acknowledgement Section should be completed in full and fully executed by an authorized representative of the Bidder. SBBC reserves the right to reject any bid which is not completed in full or which contains prices submitted in pencil.

- **PRICING CORRECTIONS**

If a price correction is necessary on the Bid Summary Sheet, draw a single line through the entered figure and enter the corrected figure or use an opaque correction fluid. **All price corrections shall be initialed by the person signing the bid even when using opaque correction fluid.** SBBC reserves the right to not tabulate any illegible entries, pencil bids or price corrections not initialed and to reject any bid containing any of these errors.

- **DUE DATE**

Bids are due in the Supply Management & Logistics Department on the date and time stated on Page 1 of the ITB. In order to have your bid considered, please make sure that it is received on or before the date and time due. SBBC reserves the right to reject any bid not received on or before the date and time due.

- **STATEMENT OF "NO BID"**

If you are **not** submitting a bid in response to this ITB, please complete Section 8, Statement of "No Bid" and return via facsimile to 754-321-0533 scan and send via e-mail to kay.lloyd@browardschools.com. Your response to the Statement of "No" Bid is very important to the Supply Management & Logistics Department when creating future ITBs.

Thank you for your interest in SBBC. Again, if you have any questions, please contact me at the telephone number stated above.

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SECTION 3, GENERAL CONDITIONS

1. **SEALED BID REQUIREMENTS:** The "Bidder Acknowledgement Section" must be completed, signed and returned with the bid. The Bid Summary Sheet pages on which the Bidder actually submits a bid, and any pages, upon which information is required to be inserted, must be completed and submitted with the bid. **The School Board of Broward County (SBBC) reserves the right to reject any bid that fails to comply with these submittal requirements.**
 - a) **BIDDER'S RESPONSIBILITY:** It is the responsibility of the Bidder to be certain that all numbered pages of the bid and all attachments thereto are received and all Addendum released are received prior to submitting a bid without regard to how a copy of this ITB was obtained. All bids are subject to the conditions specified herein on the attached bid documents and on any Addenda issued thereto.
 - b) **BID SUBMITTED:** Completed bid must be submitted in a sealed envelope with bid number and name clearly typed or written on the front of the envelope. Bids must be time stamped in the Supply Management & Logistics Department **on or before 2:00 p.m. ET on date due** for bid to be considered. Bids will be opened at 2:00 p.m. ET on date due. Bids submitted by telegraphic or facsimile transmission will not be accepted.
 - c) **EXECUTION OF BID:** Bid must contain an original manual signature of an authorized representative in the space provided above. All bids must be completed in ink or typewritten. **If a price correction is necessary, draw a single line through the entered figure and enter the corrected figure or use an opaque correction fluid. All price corrections must be initialed by the person signing the bid even when using opaque correction fluid.** SBBC reserves the right to reject any bid or bid item completed in pencil or any bid that contains illegible entries or price corrections not initialed.
 - d) **BIDDING PREFERENCE LAWS:** The State of Florida provides a Bidder's preference for Florida vendors for the purchase of personal property. The local preference is five (5) percent. Bidders outside the State of Florida must have an Attorney, licensed to practice law in the out-of-state jurisdiction, as required by Florida Statute 287.084(2), execute the "Opinion of Out-of-State Bidder's Attorney on Bidding Preferences" form and must submit this form with the submitted bid. Such opinion should permit SBBC's reliance on such attorney's opinion for purposes of complying with Florida Statute 287.084. Florida Bidders must also complete its portion of the form. Failure to submit and execute this form, with the bid, shall result in bid being considered "non-responsive" and bid rejected.
2. **PRICES QUOTED:** Deduct trade discounts and quote firm net prices. Give both unit price and extended total. Prices must be stated in units to quantity specified in the bidding specification. In case of discrepancy in computing the amount of the bid, the Unit Price quoted will govern.

All prices quoted shall be F.O.B. destination and freight prepaid (Bidder pays and bears freight charges). Bidder owns goods in transit and files any claims unless otherwise stated in Special Conditions. Discounts for prompt payment: Award, if made, will be in accordance with terms and conditions stated herein. Each item must be bid separately and no attempt is to be made to tie any item or items in with any other item or items. **Cash or quantity discounts offered will not be a consideration in determination of award of bid(s).** If a Bidder offers a discount or offers terms less than Net 30, it is understood that a minimum of 30 days will be required for payment, and if a payment discount is offered, the discount time will be computed from the date of satisfactory delivery at place of acceptance and receipt of correct invoice at the office specified.

 - a) **TAXES:** The School Board of Broward County, Florida does not pay Federal Excise and State taxes on direct purchase of tangible personal property. The applicable tax exemption number is shown on the Purchase Order. This exemption does **not** apply to purchases of tangible personal property made by contractors who use the tangible personal property in the performance of contracts for the improvement of School Board owned real property as defined in Chapter 192 of the Florida Statutes.
 - b) **MISTAKES:** Bidders are expected to examine the specifications, delivery schedules, bid prices and extensions, and all instructions pertaining to supplies and services. Failure to do so will be at Bidder's risk.
 - c) **CONDITION AND PACKAGING:** It is understood and agreed that any item offered or shipped as a result of this bid shall be new (current production model at the time of this bid) unless otherwise specified. All containers shall be suitable for storage or shipment and all prices shall include standard commercial packaging.
 - d) **UNDERWRITERS' LABORATORIES:** Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall be UL listed where such has been established by UL for the item(s) offered and furnished. In lieu of the UL listing, Bidder may substitute a listing by an independent testing laboratory recognized by OSHA under the Nationally Recognized Testing Laboratories (NRTL) Recognition Program.
 - e) **BIDDER'S CONDITIONS:** Bid conditions and specifications **shall not** be changed, altered or conditioned in any way. The Board specifically reserves the right to reject any conditional bid.
3. **SAMPLES:** Samples of items, when required, must be furnished free of expense within five working days of request unless otherwise stated and, if not destroyed, will, upon request, be returned at the Bidder's expense. Bidders will be responsible for the removal of all samples furnished within 30 days after bid opening. All samples will be disposed of after 30 days. Each individual sample must be labeled with Bidder's name, bid number and item number. Failure of Bidder to either deliver required samples or to clearly identify samples as indicated may be reason for rejection of the bid. Unless otherwise indicated, samples should be delivered to the office of the Supply Management & Logistics Department of The School Board of Broward County, Florida, Suite 323, 7720 West Oakland, Park Boulevard, Sunrise, Florida 33351-6704.
4. **DELIVERY:** All deliveries shall be F.O.B. destination point. Unless actual date of delivery is specified (or if specified delivery cannot be met), show number of days required to make delivery after receipt of Purchase Order in space provided. Delivery time may become a basis for making an award (see Special Conditions). Delivery shall be within the normal working hours of the user, Monday through Friday, excluding state holidays and days during which the school district administration is closed.
5. **INTERPRETATIONS:** Any questions concerning conditions and specifications must be submitted in writing and received by the Department of Supply Management & Logistics no later than **ten working days, or as stated in the Special Conditions**, prior to the original bid opening date. If necessary, an Addendum will be issued.
6. **AWARDS:** In the best interest of SBBC, the Board reserves the right to: 1) withdraw this bid at any time prior to the time and date specified for the bid opening; 2) to reject any or all bids received when there are sound documented business reasons that serve the best interest of SBBC; 3) to accept any item or group of items unless qualified by Bidder; and 4) to acquire additional quantities at prices quoted on this ITB unless additional quantities are not acceptable, in which case, the bid sheets must be noted "BID IS FOR SPECIFIED QUANTITY ONLY." All awards made as a result of this bid shall conform to applicable Florida Statutes.
7. **BID OPENING:** Shall be public, on the date and at the time specified on the bid form. All bids received after that time shall not be considered.
8. **ADVERTISING:** In submitting a bid, Bidder agrees not to use the results therefrom as a part of any commercial advertising without prior approval of the School Board.
9. **INSPECTION, ACCEPTANCE & TITLE:** Inspection and acceptance will be at destination unless otherwise provided. Title to/or risk of loss or damage to all items shall be the responsibility of the Awardee until acceptance by the buyer unless loss or damage resulting from negligence by the buyer. If the materials or services supplied to the Board are found to be defective or not conform to specifications, the Board reserves the right to cancel the order upon written notice to the seller and return product at Awardee's expense.
10. **PAYMENT:** Payment will be made by SBBC after the items awarded have been received, inspected, found to comply with award specifications and free of damage or defect and properly invoiced.
11. **CONFLICT OF INTEREST:** In addition to full and complete adherence to the requirements provided in Chapter 112.313, Florida Statutes, **all Bidders must disclose with their bid** the name of any officer, director, or agent who has a material interest in the Bidder's firm and who is also an employee of The School Board of Broward County, Florida.
12. **INSURANCE:** Bidder, by virtue of submitting a bid, shall be in full compliance with paragraph 20: LIABILITY INSURANCE, LICENSES AND PERMITS of the General Conditions. Insurance Requirements are shown in FORMS AND ATTACHMENTS Section of this ITB. Bidder shall take special notice that SBBC shall be named as an additional insured under the General Liability policy including Products Liability.

The insurance policies shall be issued by companies qualified to do business in the State of Florida. The insurance companies must be rated at least A-VI by AM Best or Aa3 by Moody's Investor Service. All policies must remain in effect during the performance of the contract.

13. **DISPUTES:** In case of any doubt or difference of opinion as to the items to be furnished hereunder, the decision of the School Board shall be final and binding on both parties.
14. **LICENSES, CERTIFICATIONS AND REGISTRATIONS:** As of the Bid Opening Date, Bidder must have all Licenses, Certifications and Registrations required when performing the services as described herein, in order for Bid to be considered a responsive and responsible Bid. Licenses, Certifications and Registrations required for this Bid shall be as required by Chapter 489, Florida Statutes, as currently enacted or as amended from time to time; by the State Requirements for Educational Facilities (SREF), latest version; and by Broward County, Florida. Bidder must submit a copy of all its current Licenses, Certifications and Registrations required as described herein, either with its Bid or within five working days of notification.
An Awardee who has any License, Certification or Registration either suspended, revoked or expired after the date of the Bid Opening, shall provide notice to the Director of Supply Management & Logistics within five working days of such suspension, revocation or expiration. However, such suspension, revocation or expiration after the date of the Bid Opening shall not relieve the Awardee of its responsibilities under a contract awarded under this bid.
15. **PATENTS & ROYALTIES:** The Awardee, without exception, shall indemnify and save harmless The School Board of Broward County, Florida and its employees from liability of any nature or kind, including cost and expenses for any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by The School Board of Broward County, Florida. If the Awardee uses any design, device, or materials covered by letters, patent, or copyright, it is mutually understood and agreed without exception that the bid prices shall include all royalties or cost arising from the use of such design, device or materials in any way involved in the work.
16. **OSHA:** The Awardee warrants that the product supplied to The School Board of Broward County, Florida shall conform in all respects to the standards set forth in the Occupational Safety and Health Act of 1970, as amended, and the failure to comply with this condition will be considered as a breach of contract.
17. **SPECIAL CONDITIONS:** The Superintendent or Designee has the authority to issue Special Conditions and Specifications as required for individual bids. Any and all Special Conditions that may vary from these General Conditions shall have precedence.
18. **ANTI-DISCRIMINATION:** The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion, sex or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Executive Director, Benefits & EEO Compliance at 754-321-2150 or Teletype Machine TTY 754-321-2158.
19. **QUALITY:** All materials used for the manufacture or construction of any supplies, materials or equipment covered by this bid shall be new unless otherwise specified. The items bid must be new, the latest model, of the best quality and highest grade workmanship.
20. **LIABILITY, INSURANCE, LICENSES AND PERMITS:** Where Awardees are required to enter or go onto School Board property to deliver materials or perform work or services as a result of a bid award, the Awardee agrees to The Hold Harmless Agreement stated herein and will assume the full duty obligation and expense of obtaining all necessary licenses, permits and insurance. The Awardee shall be liable for any damages or loss to the Board occasioned by negligence of the Awardee (or agent) or any person the Awardee has designated in the completion of the contract as a result of their bid.
21. **BID BONDS, PERFORMANCE BONDS AND CERTIFICATES OF INSURANCE:** Bid bonds, when required, shall be submitted with the bid in the amount specified in Special Conditions. Bid bonds will be returned to non-Awardees. After acceptance of bid, the Board will notify the Awardee to submit a performance bond and certificate of insurance in the amount specified in Special Conditions. Upon receipt of the performance bond, the bid bond will be returned to the Awardee.
22. **CANCELLATION:** In the event any of the provisions of this bid are violated by the contractor, the Superintendent shall give written notice to the contractor stating the deficiencies and unless deficiencies are corrected within five days, recommendation will be made to the School Board for immediate cancellation.
23. **BILLING INSTRUCTIONS:** Invoices, unless otherwise indicated, must show Purchase Order numbers and shall be submitted in duplicate to the Accounts Payable Department of The School Board of Broward County, Florida, 1643 North Harrison Parkway, Building H, Sunrise, Florida 33323. Payment will be made a minimum of 30 days after delivery, authorized inspection and acceptance. When vendors are directed to send invoices to a school, the school will make direct payments to the vendor.
24. **NOTE TO VENDORS DELIVERING TO MATERIALS LOGISTICS CENTRAL (WAREHOUSE):** Receiving hours are Monday through Friday (excluding state holidays and days during which the school district administration is closed) **7:00 a.m. to 2:00 p.m. ET.**
25. **SUBSTITUTIONS:** The School Board of Broward County, Florida **WILL NOT** accept substitute shipments of any kind. Awardees are expected to furnish the brand quoted in their bid once awarded by the School Board. Any substitute shipments will be returned at the Awardee's expense.
26. **FACILITIES:** SBBC reserves the right to inspect the Awardee's facilities at any time with prior notice. SBBC may use the information obtained from this in determining whether a Bidder is a responsible Bidder.
27. **BID ABSTRACTS:** Bid tabulations are available at www.demandstar.com.
28. **ASBESTOS AND FORMALDEHYDE STATEMENT:** All building materials, pressed boards, and furniture supplied to SBBC shall be **100% asbestos free**. It is **desirous that all building materials, pressed boards and furniture supplied to the School Board also be 100% formaldehyde free**. Bidder, by virtue of bidding, certifies by signing bid that, if awarded this bid, only building materials, pressed boards, and/or furniture that is **100% asbestos free** will be supplied.
29. **ASSIGNMENT:** Neither any award of this Bid nor any interest in any award of this Bid may be assigned, transferred or encumbered by any party without the prior written consent from the Director, Supply Management & Logistics Department. There shall be no partial assignments of this "Bid/RFP" including, without limitation, the partial assignment of any right to receive payments from SBBC.
30. **EXTENSION:** In addition to any extension options contained herein, SBBC is granted the right to extend any award resulting from this bid for the period of time necessary for SBBC to release, award and implement a replacement bid for the goods, products and/or services provided through this bid. Such extension shall be upon the same prices, terms and conditions as existing at the time of SBBC's exercise of this extension right. The period of any extension under this provision shall not be for a period in excess of six months from (a) the termination date of a contract entered into as a result of this bid or (b) the termination date under any applicable period of extension under a contract entered into as a result of this bid.
31. **OMISSION FROM THE SPECIFICATIONS:** The apparent silence of this specification and any Addendum regarding any details or the omission from the specification of a detailed description concerning any point shall be regarded as meaning that only the best available units shall be provided and the best commercial practices are to prevail, and that only materials and workmanship of first quality are to be used. All interpretations of this specification shall be made upon the basis of this agreement.
32. **SUBMITTAL OF INVOICES:** All Bidders are hereby notified that any invoice submitted as a result of the award of this bid must be in the same format as any Purchase Order released as a result of the award of this bid. **Each line of the invoice must reference a corresponding single line shown on the Purchase Order.** A single invoice line must not correspond to or commingle the cost shown on multiple Purchase Order lines. An invoice submitted that does not follow the same format and line numbering as shown on the Purchase Order will be deemed to be not correct, and may be returned to the vendor by the Accounts Payable Department for correction. Address for submitting invoices is included on Purchase Order.
33. **PURCHASE AGREEMENT:** This bid and the corresponding Purchase Orders will constitute the complete agreement. SBBC will not accept proposed terms and conditions that are different than those contained in this Invitation to Bid, including pre-printed text contained on catalogs, price lists, other descriptive information submitted or any other materials. By virtue of submitting a bid, vendor agrees to not submit to any SBBC employee, for signature, any document that contains terms and conditions that are different than those contained herein and that in the event any document containing any term or condition that differs from those contained herein is executed, said document shall not be binding on SBBC.
34. **SBBC INFORMATION SECURITY GUIDELINES:** It is the responsibility of the vendor to read and adhere to the SBBC Information Security Guidelines when using any device connected to the SBBC's network. Following the conclusion of the contract term, all of SBBC's confidential information must be removed from vendor's equipment and all access privileges must be revoked. Final payment will be withheld until the vendor has confirmed, in writing, that all SBBC's confidential information has been purged from any and all electronic technology devices that were used during this contract and were connected to the SBBC's network.

35. **PROTESTING OF BID CONDITIONS/SPECIFICATIONS:** Any person desiring to protest the conditions/specifications in this RFP, or any Addenda subsequently released thereto, shall file a notice of intent to protest, in writing, within 72 hours after electronic release of the competitive solicitation or Addendum and shall file a formal written protest within ten calendar days after the date the notice of protest was filed. Saturdays, Sundays, state holidays or days during which the school district administration is closed shall be excluded in the computation of the 72 hours. If the tenth calendar day falls on a Saturday, Sunday, state holiday or day during which the school district administration is closed, the formal written protest must be received on or before 5:00 p.m. EST of the next calendar day that is not a Saturday, Sunday, state holiday or day during which the school district administration is closed. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that **"The formal written protest shall state with particularity the facts and law upon which the protest is based"**.

Failure to file a notice of protest or to file a formal written protest within the time prescribed by Section 120.57(3), Florida Statutes, or a failure to post the bond or other security required by Policy 3320, within the time allowed for filing a bond, shall constitute a waiver of proceedings. The failure to post the bond required by SBBC Policy 3320, Part VIII, as currently enacted or as amended from time to time, shall constitute a waiver of proceedings. Notices of protest, formal written protests, and the bonds required by Policy 3320, shall be filed at the office of the Director of Supply Management & Logistics, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351 (fax 754-321-0936). Fax filing will not be acceptable for the filing of bonds.

36. **POSTING OF BID RECOMMENDATIONS/TABULATIONS:** RFP Recommendations and Tabulations will be posted in the Supply Management & Logistics Department and on www.demandstar.com on January 28, 2013 at 3:00 p.m. ET, and will remain posted for 72 hours. Any change to the date and time established herein for posting of RFP Recommendations/Tabulations shall be posted in the Supply Management & Logistics Department and/or at www.demandstar.com (under the document section for this RFP). In the event the date and time of the posting of RFP Recommendations/Tabulations is changed, it is the responsibility of each Proposer to ascertain the revised date of the posting of RFP Recommendations/Tabulations. Any person desiring to protest the intended decision shall file a notice of protest, in writing, within 72 hours after the posting of the RFP tabulation and shall file a formal written protest within ten calendar days after the date the notice of protest was filed. Saturdays, Sundays, state holidays and days during which the school district administration is closed shall be excluded in the computation of the 72 hours. If the tenth calendar day falls on a Saturday, Sunday, state holiday or day during which the school district administration is closed, the formal written protest must be received on or before 5:00 p.m. EST of the next calendar day that is not a Saturday or Sunday, state holiday or days during which the school district administration is closed. No submissions made after the Proposal opening amending or supplementing the Proposal shall be considered. Section 120.57(3)(b), Florida Statutes, as currently enacted or as amended from time to time, states that **"The formal written protest shall state with particularity the facts and law upon which the protest is based"**. Any person who files an action protesting an intended decision shall post with SBBC, **at the time of filing the formal written protest**, a bond, payable to SBBC in an amount equal to one percent (1%) of SBBC's estimate of the total volume of the contract. SBBC shall provide the estimated contract amount to the vendor within 72 hours, excluding Saturdays, Sundays and other days during which SBBC administration is closed, of receipt of notice of intent to protest. The estimated contract amount is not subject to protest pursuant to Section 120.57(3), Florida Statutes. The bond shall be conditioned upon the payment of all costs which may be adjudged against the protestant in an Administrative Hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, SBBC may accept a cashier's check, official bank check or money order in the amount of the bond. If, after completion of the Administrative Hearing process and any appellate court proceedings, SBBC prevails, SBBC shall recover all costs and charges which shall be included in the Final Order or judgment, including charges made by the Division of Administrative Hearings, but excluding attorney's fees. Upon payment of such costs and charges by the protestant, the bond shall be returned. If the protestant prevails, then the protestant shall recover from the Board all costs and charges which shall be included in the Final Order or judgment, excluding attorney's fees. **All documentation necessary for the protest proceedings will be provided electronically by SBBC.**

36. (Continued):

Failure to file a notice of protest or to file a formal written protest within the time prescribed by Section 120.57(3), Florida Statutes, or a failure to post the bond or other security required by Policy 3320 within the time allowed for filing a bond, shall constitute a waiver of proceedings. The failure to post the bond required by SBBC Policy 3320, Part VIII, as currently enacted or as amended from time to time, shall constitute a waiver of proceedings. Notices of protests, formal written protests, and the bonds required by Policy 3320, shall be filed at the office of the Director of Supply Management & Logistics, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351 (fax 754-321-0936). Fax filing will not be acceptable for the filing of bonds.

37. **SUBMITTAL OF BIDS:** All Bidders are reminded that it is the sole responsibility of the BIDDER to assure that their bid is time stamped in the SUPPLY MANAGEMENT & LOGISTICS DEPARTMENT on or before 2:00 p.m. ET on date due. The address for bid submittal, including hand delivery and overnight courier delivery, is indicated as: 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351. The Bidder is fully and completely responsible for the payment of all delivery costs associated with the delivery of their bid or related material. The Supply Management & Logistics Department will not accept delivery of any bid or related material requiring the School Board to pay for any portion of the delivery cost or the complete delivery cost. Prior to bid submittal, it is the responsibility of the Bidder to be certain that all Addenda released have been received, that all Addendum requirements have been completed, and that all submittals required by the Addendum have been timely filed. (See General Condition 1.)
38. **PACKING SLIPS:** It will be the responsibility of the Awardee to attach all packing slips to the OUTSIDE of each shipment. Packing slip must reference SBBC Purchase Order number/control number. Failure to provide packing slip attached to the outside of shipment will result in refusal of shipment at vendor's expense.
39. **USE OF OTHER CONTRACTS:** SBBC reserves the right to utilize any other SBBC contract, any State of Florida Contract, any contract awarded by any other city or county governmental agencies, other school boards, other community college/state university system cooperative bid agreement, or to directly negotiate/purchase per School Board policy and/or State Board Rule 6A-1.012, as currently enacted or as amended from time to time, in lieu of any offer received or award made as a result of this bid if it is in its best interest to do so.
40. **INDEMNIFICATION:** This General Condition of the bid is NOT subject to negotiation and any proposal that fails to accept these conditions will be rejected as "non-responsive."
- a) SBBC agrees to be fully responsible for its acts of negligence or its agents' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. Nothing herein is intended to serve as a waiver of sovereign immunity by SBBC. Nothing herein shall be construed as consent by SBBC to be sued by third parties in any matter arising out of any contract. Nothing herein shall be construed as a waiver by SBBC of any rights or limits to liability under Section 768.28 Florida Statutes.
 - b) VENDOR agrees to indemnify, hold harmless and defend SBBC, its agents, servants and employees from any and all claims, judgments, costs and expenses including, but not limited to, reasonable attorney's fees, reasonable investigative and discovery costs, court costs and all other sums which SBBC, its agents, servants and employees may pay or become obligated to pay on account of any, all and every claim or demand, or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the products, goods or services furnished by the VENDOR, its agents, servants or employees; the equipment of the VENDOR, its agents, servants or employees while such equipment is on premises owned or controlled by SBBC; or the negligence of VENDOR or the negligence of VENDOR's agents when acting within the scope of their employment, whether such claims, judgments, costs and expenses be for damages, damage to property including SBBC's property, and injury or death of any person whether employed by the VENDOR, SBBC or otherwise.
41. **PURCHASE BY OTHER PUBLIC AGENCIES:** With the consent and agreement of the awarded contractor(s), purchases may be made under this bid by other agencies. Such purchases shall be governed by the same terms and conditions as stated herein.

42. **PUBLIC ENTITY CRIMES:** Section 287.133(2)(a), Florida Statutes, as currently enacted or as amended from time to time, states that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 for CATEGORY TWO [currently \$25,000] for a period of 36 months from the date of being placed on the convicted vendor list.
43. **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY OR VOLUNTARY EXCLUSION - Lower Tier Covered Transactions:** Executive Order 12549, as currently enacted or as amended from time to time, provides that, to the extent permitted by law, Executive departments and agencies shall participate in a government-wide system for nonprocurement debarment and suspension. A person who is debarred or suspended shall be excluded from Federal financial and non-financial assistance and benefits under Federal programs and activities. Except as provided in § 85.200, Debarment or Suspension, § 85.201, Treatment of Title IV HEA participation, and §85.215, Exception provision, debarment or suspension of a participant in a program by one agency shall have government-wide effect. A lower tier covered transaction is, in part, any transaction between a participant [SBBC] and a person other than a procurement contract for goods or services, regardless of type, under a primary covered transaction; and any procurement contract for goods or services between a participant and a person, regardless of type, expected to equal or exceed the Federal procurement small purchase threshold fixed at 10 U.S.C. 2304(g) and 41 U.S.C. 253(g) (currently \$100,000) under a primary covered transaction; or any procurement contract for goods or services between a participant and a person under a covered transaction, regardless of amount, under which that person will have a critical influence on or substantive control over that covered transaction. A participant may rely upon the certification of a prospective participant in a lower tier covered transaction that it and its principals are not debarred, suspended, proposed for debarment under 48 CFR part 9, subpart 9.4, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. Each participant shall require participants in lower tier covered transactions to include the certification for it and its principals in any proposal submitted in connection with such lower tier covered transactions.
- CERTIFICATION**
- a) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- b) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.
44. **REASONABLE ACCOMMODATION:** Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at 754- 321-2150 or Teletype Machine TTY 754-321-2158.
45. **SEVERABILITY** In case of any one or more of the provisions contained in this Bid shall be for any reason be held to be invalid, illegal, unlawful, unenforceable or void in any respect, the invalidity, illegality, unenforceability or unlawful or void nature of that provision shall not affect any other provision and this Bid shall be considered as if such invalid, unlawful, unenforceable or void provision had never been included herein.
46. **DISTRIBUTION:** DemandStar by Onvia, www.demandstar.com, is the official method approved by the Supply Management Department for the distribution of all competitive solicitations including ITBs and RFPs. It is the responsibility of all interested parties to assure they have received all necessary documents, including Addenda and have included all necessary information within their response. SBBC is not responsible for Bidder's failure to obtain complete bidding documents from DemandStar. SBBC reserves the right to reject any bid as non-responsive for failure to include all necessary documents or required Addenda. For information regarding the above referenced solicitation, contact the designated purchasing agent as stated herein.
47. **LOBBYIST ACTIVITIES:** In accordance with School Board Policy 1100B, as currently enacted or as amended from time to time, persons acting as lobbyists must state, at the beginning of their presentation, letter, telephone call, e-mail or facsimile transmission to School Board Members, Superintendent or Members of Senior Management, the group, association, organization or business interest she/he is representing.
- a) A lobbyist is defined as a person who for immediate or subsequent compensation, (e.g., monetary profit/personal gain) represents a public or private group, association, organization or business interest and engages in efforts to influence School Board Members on matters within their official jurisdiction.
- b) A lobbyist is not considered a person representing school-affiliated groups (e.g., PTA, DAC, Band Booster Associations, etc.) nor a public official acting in her/his official capacity.
- c) Lobbyists shall annually (July 1) disclose in each instance and for each client prior to any lobbying activities, their identity and activities by completing the lobbyist statement form which can be obtained from Official School Board Records, School Board Member's Offices or the Superintendent's Office and will be recorded on The School Board of Broward County's website, www.browardschools.com.
- d) The lobbyist must disclose any direct business association with any current elected or appointed official or employee of SBBC or any immediate family member of such elected or appointed official or employee of SBBC.
- e) Senior-level employees (Pay Grade 30 and above) and/or School Board Members are prohibited from lobbying activities for one year after resignation or retirement or expiration of their term of office.
- f) The Deputy to the Superintendent shall keep a current list of persons who have submitted the lobbyist statement form.
48. **TIE BID PROCEDURES:** When identical prices are received from two or more vendors and all other factors are equal, priority for award shall be given to vendors in the following sequence:
- A business that certifies that it has implemented a drug-free workplace program shall be given preference in accordance with the provisions of Chapter 287.087, Florida Statutes, as currently enacted or as amended from time to time;
 - The Broward County Certified Minority/Women Business Enterprise vendor;
 - The Palm Beach or Miami-Dade County Certified Minority/Women Business Enterprise vendor;
 - The Florida Certified Minority/Women Business Enterprise vendor;
 - The Broward County vendor, other than a Minority/Women Business Enterprise vendor;
 - The Palm Beach or Miami-Dade County vendor, other than a Minority/Women Business Enterprise vendor;
 - The Florida vendor, other than a Minority/Women Business Enterprise vendor.
 - If application of the above criteria does not indicate a priority for award, the award will be decided by a coin toss. The coin toss shall be held publicly in the Supply Management & Logistics Department; the tie low bid vendors invited to be present as witnesses.
- Included as a part of these bid documents is a Form entitled **SWORN STATEMENT PURSUANT TO SECTION 287.087, FLORIDA STATUTES, AS CURRENTLY ENACTED OR AS AMENDED FROM TIME TO TIME, ON PREFERENCE TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS.** This form will be used by the Bidder to certify that it has implemented a drug-free workplace program. In order for bid to be considered, the Invitation to Bid form (Page 1 of this bid) must be properly signed in order for the bid to be considered. A Bidder cannot sign this form in lieu of properly signing the Invitation to Bid form.

49. **MINORITY/WOMEN BUSINESS ENTERPRISE (M/WBE) PARTICIPATION:** SBBC has a Minority/Women Business Enterprise (M/WBE) program. AN M/WBE is defined by SBBC as any legal entity, other than a joint venture, which is organized to engage in commercial transactions and which is at least 51% owned and controlled by minority persons. If the Bidder is a Certified M/WBE by SBBC or by the Department of Management Services, Division of Purchasing, State of Florida, as per Chapter 287.0943, Florida Statutes, as currently enacted or as amended from time to time, Bidder should indicate its certification number on the Bid Summary Sheet. For information on M/WBE Certification, contact the School Board's Supplier Diversity and Outreach Programs at 754-321-0550 or www.broward.k12.fl.us/supply/mwbe.htm.
50. **SBBC MATERIAL NUMBER:** The seven digit number shown in parenthesis at the beginning of an item on the Bid Summary Sheet represents the School Board's material number for the item. It does not represent any manufacturer/distributor model/part number.
51. **SBBC PHOTO IDENTIFICATION BADGE:**
Background Screening: Awardee agrees to comply with all the requirements of Sections 1012.32 and 1012.465, Florida Statutes, and that Awardee and all its personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. **Personnel shall include employees, representatives, agents or sub-contractors performing duties under the contract to SBBC and who meet any or all of the three requirements identified above.** This background screening will be conducted by SBBC in advance of Awardee or its personnel providing any services. Awardee will bear the cost of acquiring the background screening required under Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to Awardee and its personnel. The Parties agree that the failure of Awardee to perform any of the duties described in this section shall constitute a material breach of this RFP/BID entitling SBBC to terminate immediately with no further responsibilities or duties to perform under this Agreement. Awardee agrees to indemnify and hold harmless SBBC, its officers and employees of any liability in the form of physical or mental injury, death or property damage resulting in Awardee's failure to comply with the requirements of this section or Sections 1012.32 and 1012.465, Florida Statutes.
- SBBC issued identification badges must be worn at all times when on SBBC property and must be worn where they are visible and easily readable.
- L-1 Enrollment Services has been contracted to provide all background and fingerprinting services. All questions pertaining to fingerprinting, photo identification and background check services must be directed to the EasyPath Project Coordinator at 754-321-1830 or easypathinfo@L1ID.com. Each individual, for whom a SBBC photo identification badge is requested, must fill out the forms that are required, provide his/her driver's license and social security card, and must be fingerprinted. A background check will be conducted for each badge applicant. SBBC reserves the right to require additional information, should it be necessary, and to deny the issuance of a badge to an applicant. Any applicant, that has been denied a badge, is prohibited from entering SBBC property as an employee, sub-contractor or agent of a contract Awardee. There will be two websites used for services: 1) <http://www.L1Enrollment.com> (used for scheduling and registering applicants) and 2) <http://sbcc-easypath.browardschools.com> (used for vendors to check the status of applicants and order replacement badges). The total fee for the SBBC photo identification badge, fingerprinting and a FBI background check can be found at the following website: www.L1Enrollment.com. Payment options can be made by electronic check (e-check), Visa, MasterCard or use of an established escrow account code. These fees are non-refundable and are subject to change without notice. Badges are issued for a one-year period and must be renewed annually. The renewal date will be one year from date of issuance. Failure to renew the badge, at that time, will result in the vendor being required to re-apply and pay the going rate for badging and fingerprinting.
- Vendors shall return expired and/or terminated employee badges to the following location: The School Board of Broward County, Florida, Attn: L-1 Enrollment Services, 600 SE 3rd Avenue, Fort Lauderdale, Florida 33301.
52. **AUDIT AND INSPECTION OF AWARDEE'S DOCUMENTS AND RECORDS:** The District or its representative reserves the right to inspect and/or audit all the Awardee's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Awardee to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents/records in any form shall be open to the District or State's representative and may include but are not limited to all correspondence, ordering, payment, inspection, and receiving records, contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and the Awardee(s).
53. **ORIGINAL DOCUMENT FORMAT:** Only the terms and conditions of this solicitation as they were released by SBBC, or amended via Addendum, are valid. Any modification to any term or condition by a vendor is not binding unless it is expressly agreed to, in writing, by SBBC.
54. **CREDIT CARDS:** Individual schools and departments may place some orders and utilize, as the form of payment, a District-issued credit card to the extent authorized by the School Board. These orders will be made via phone or fax for direct delivery and billing to the requesting work location. Please note that credit card purchases will benefit all vendors by providing immediate payment (i.e. within 48-72 hours), thereby eliminating the need to submit an invoice to the District's Accounts Payable Department or reconcile receivable balances. For credit card purchases, all vendors must have the capability to accept fax orders, which must be confirmed by calling back the requesting work location to verify prices and obtain a credit card number. Only actual items shipped/delivered can be charged to the credit card account (i.e., no back-orders). All purchase deliveries must include a packing slip or receipt/invoice listing the items and prices of goods delivered. For security reasons, the credit card charge receipt showing the work location's credit card number cannot be attached to the packing slip or receipt/invoice submitted as part of the purchase delivery. District work locations may request that a vendor maintains secure records of the credit card account assigned an alias or password, to avoid divulging the actual credit card number upon every purchase.
55. **NONCONFORMANCE TO CONTRACT CONDITIONS:** Items offered may be tested for compliance with bid conditions and specifications at any time. Items delivered, not conforming to bid conditions or specifications, may be rejected and returned at vendor's expense. Goods or services not delivered as per delivery date in bid and/or Purchase Order may be rejected upon delivery and/or may be purchased on the open market. Any increase in cost may be charged against the Awardee. Any violation of these stipulations may also result in:
- For a period of two years, any bid submitted by vendor will not be considered and will not be recommended for award.
 - All departments being advised not to do business with vendor.
56. **CONE OF SILENCE:** Any vendor or lobbyist for a vendor is prohibited from having any communications concerning this solicitation for a competitive procurement with any School Board Member or the Superintendent of Schools, after the Supply Management & Logistics Department releases the solicitation to the general public. This "Cone of Silence" shall go into effect and shall remain in effect from the time of release of the solicitation until the contract is awarded by SBBC. All communications regarding this solicitation shall be directed to the designated Purchasing Agent unless so notified by the Supply Management & Logistics Department. Further, any vendor, its principals, or their lobbyists shall not offer campaign contributions to School Board Members or offer contributions to School Board Members for campaigns of other candidates for political office during the period in which the vendor is attempting to sell goods or services to the School Board. This period of limitation of offering campaign contributions shall commence at the time of the "cone of silence" period for any solicitation for a competitive procurement as described by School Board Policy 3320, Part II, Section HH as well as School Board Policy 1007, Section 5.4 – Campaign Contribution Fundraising. **Any vendor or lobbyist who violates this provision shall cause their bid to be considered non-responsive and therefore be ineligible for award.**
57. **TERMINATION:** This contract award may be terminated with or without cause by SBBC during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Bid. In the event of such termination, SBBC shall not be obligated to pay for any services beyond the effective date of termination.
58. **EVALUATION AND BIDS:** SBBC evaluates all Bids in accordance with State Statutes 119.071 and 286.0113.

59. **CONFIDENTIAL RECORDS:** The Awardee acknowledges that certain information about the District's students is contained in records created, maintained or accessed by the Vendor and that this information is confidential and protected by the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S. C. 1232g), and/or the Health Insurance Portability and Accountability Act (HIPAA) (45 CFR parts 160-164) and related District policies, as amended from time to time, currently available at www.browardschools.com. The confidential information cannot be disclosed unless valid consent is obtained from the students or their legal guardians. Both parties agree to protect these records in compliance with FERPA, HIPAA, and the District's policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities.

Vendor agrees that it may create, receive from or on behalf of the District, or have access to, records or record systems that are subject to FERPA and/or HIPAA (collectively, the "Confidential Records"). Vendor represents, warrants, and agrees that it will: (1) hold the Confidential Records in strict confidence and will not use or disclose the Confidential Records except as (a) permitted or required by this Agreement, (b) required by law, or (c) otherwise authorized by the District in writing; (2) safeguard the Confidential Records according to commercially reasonable administrative, physical and technical standards as required by law; and (3) continually monitor its operations and take any and all action necessary to assure that the Confidential Records are safeguarded in accordance with the terms of this Agreement. At the request of the District, Vendor agrees to provide the District with a written summary of the procedures Vendor uses to safeguard the Confidential Records. A breach of these confidentiality requirements shall constitute grounds for the District to terminate any Agreement with Vendor.

BID PROPOSAL

SECTION 4, SPECIAL CONDITIONS

1. **INTRODUCTION AND SCOPE:** The School Board of Broward County, Florida (hereinafter referred to as "SBBC") desires bids for recycling services, contract administration, program outreach and performance reports at all the schools, centers, departments and administrative sites throughout the county. All sites are categorized by type: Elementary, Middle, High, Centers, Administrative Offices and Departments. The Bid will be divided in two geographical areas- North and South. The Bidders are invited to respond to one or both of the sections: Group one is for the North Area; Group two is for the South Area and Group three includes the two areas combined.
2. **TERM:** The award of this bid shall establish a contract for the period **beginning from date of award or as specified by the School Board and continuing through March 31, 2016.** Bids will not be considered for a shorter period of time. All prices quoted must be firm through March 31, 2015 stated in Special Condition 10, Price Adjustments. Services will be requested on an as-needed basis.
3. **AWARD:** In order to meet the needs of SBBC, each item shall be awarded by GROUP to one primary and two alternate responsive and responsible Bidders meeting specifications, terms and conditions. The lowest Awardee for an item or group shall be considered the primary vendor and should receive the largest volume of work. Therefore, it is necessary to bid on every item in the group, and all items in the group must meet specifications in order to have the bid considered for award. Unit prices must be stated in the space provided on the Bid Summary Sheet. SBBC reserves the right to procure goods from the alternate Bidders if: a) the lowest Bidder cannot comply with service requirements or specifications; b) the lowest Bidder is not in compliance with service requirements or specifications on current previous work; c) in cases of emergency; or d) if it is in the best interest of SBBC. SBBC will award to either: The lowest bidder in each Group A & B or the lowest bidder for Group C.

After award of this bid, any Awardee who violates any specification, term or condition of this bid can be found in default of its contract, have its contract canceled, be subject to the payment of liquidated damages, and be removed from the bid list and not be eligible to do business with SBBC for two years, as described in General Conditions 22 and 55.
4. **INFORMATION:** Any questions by prospective Bidders concerning this Invitation to Bid should be addressed to **Kay Lloyd, Supply Management & Logistics Department, 754-321-0504 or e-mail at kay.lloyd@browardschools.com** who is authorized only to direct the attention of prospective Bidders to various portions of the bid so they may read and interpret such for themselves. Neither **Ms. Lloyd**, nor any employee of SBBC, is authorized to interpret any portion of the bid or give information as to the requirements of the bid in addition to that contained in the written bid document. **Questions should be submitted in accordance with General Condition 5.** Interpretations of the bid or additional information as to its requirements, where necessary, shall be communicated to Bidders only by written Addendum. Any verbal or written information, which is obtained other than by information in this ITB document or by Addenda, shall not be binding on SBBC.
5. **CONTRACT RENEWAL:** The purpose of this bid is to establish a contract, at firm unit prices, for the purchase of estimated requirements for the items listed. The term of the bid shall be for three year(s), and may, by mutual agreement between SBBC and the Awardee, be renewed for two additional one-year periods and, if needed, 90 days beyond the expiration date of the final renewal period. Supply Management & Logistics Department, will, if considering renewing, request a letter of intent to renew from each Awardee, prior to the end of the current contract period. The Awardee will be notified when the recommendation has been acted upon by SBBC. All prices shall be firm through the period stated in Special Condition 10 - Price Adjustments for the term of the contract. The Bidder(s) agrees to this condition by signing its bid.

VENDOR NAME: _____
KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 4, SPECIAL CONDITIONS (Continued)

6. **QUANTITIES:** The quantities listed on the Bid Summary Sheet are estimated quantities to be used throughout the contract period for each item and are not a guarantee. Actual quantities used throughout the contract period may be greater or less than the bid estimates and shall be furnished at the fixed contract price. Services will be requested as needed throughout the contract period.
7. **ADDING OR DELETING SITES:** SBBC may, during the term of the contract, add or delete service, wholly or in part, at any District site. In the event that a site listed herein is deleted, the quoted cost for the site(s) being deleted shall be removed from the monthly invoice amount. In the event that a site not listed herein is added to the contract, the Bidder shall invoice the same amount as prices quoted herein for similar sites with like-sized containers.
8. **COMPANY REPRESENTATIVE:** Bidder(s) should indicate, in the space provided on the Bid Summary Sheet, the name, address, telephone number, etc., of the representative who could make scheduled visits to the schools/departments and who will be available, upon request, to resolve billing and service problems.
9. **INVOICING:** As invoices are received, they will be held until services are rendered for the time period shown on the invoice. All invoices are to reference the following information:

• Location name and number	• Location Address	• Monthly Charge
• Dates of services rendered	• Receptacle Sizes	

Invoices must be submitted on a monthly basis to the location shown below. Invoices shall include all charges. Billing by a third party will not be allowed. Also, SBBC may, with ten days notice, audit the Awardee's records regarding SBBC locations receiving service. (See General Condition 52).

The School Board of Broward County, Florida
Energy Conservation and Utility Management
3810 NW 10th Avenue
Fort Lauderdale, FL 33309

VENDOR NAME: _____
KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 4, SPECIAL CONDITIONS (Continued)

10. **PRICE ADJUSTMENTS:** Prices offered shall remain firm through March 31, 2015. Thereafter a request for price adjustment may be submitted only at the time of invitation to renew contract. Requests for price adjustments shall not exceed the percentage of change in the Producers Price Index for waste collection, commodity Code 501, from the date of award, or shall not exceed 3%, whichever is less. The PPI index will not be seasonally adjusted. In the event that the specified PPI index, at the time of invitation to renew, is lower than the specified PPI at the time of bid award or last renewal, SBBC reserves the right to require a reduction in contract prices equal to the percentage of change. SBBC reserves the right to not renew any contract regardless of price considerations. Information on the PPI may be obtained from the Bureau of Labor Statistics at <http://www.bls.gov> or by contacting the Bureau directly.
11. **PRICE REDUCTIONS:** If, from date of bid opening, the Awardee either bids the same services at a lower price than offered to SBBC or reduces the price of the services, the lower of these reduced prices will be extended to SBBC.
12. **PROTECTION OF WORK, PROPERTY AND PERSONNEL:** The Awardee shall at all times guard against damage and/or loss to the property of SBBC, and shall replace and/or repair any loss or damages unless caused by SBBC. SBBC may withhold payment or make such deductions, as it might deem necessary, to insure reimbursement for loss and/or damages to the property through negligence of the Awardee. The Awardee shall take the necessary safety precautions to protect both personnel and property while the work is in progress.
13. **APPLICABLE LAW:** Awardee shall be in full compliance with any and all local, state or federal ordinances, codes, statutes, license requirements and/or applicable law(s) during the execution of the requirements of the terms, conditions, specifications and scope of work of this Invitation to Bid and resulting contract. All necessary compliance with applicable law must be in effect prior to submittal of bid. SBBC reserves the right to request copies of any certificates and/or licenses, and/or other documentation verifying compliance with applicable law.
14. **PRICING - ALL INCLUSIVE COST, GROUP 1 and 2, ALL ITEMS:** Bidder shall submit fixed monthly costs where indicated on the Bid Summary Sheets for each location based on 4.33 weeks per month. (This number is derived by dividing 52 weeks by 12 months.) Monthly costs stated shall be an all-inclusive cost for removal and disposal of recyclable materials, including, but not limited to, all necessary labor, services, material, equipment, taxes, tariffs, any franchise fees, maintenance and applicable fees.
15. **INDOOR COLLECTION RECEPTACLES AND CARTS:** SBBC already has a large number of indoor collection containers and carts. The Awardee(s) will not need to provide them. However, it may be necessary from time to time to purchase new ones. For that reason, the pricing for these items is being requested in Section 5, Bid Summary Sheet, Additional Information. Award of bid will not be contingent on any information provided in the Additional Information section.
16. **MONTHLY MAINTENANCE CHARGES:** SBBC will not pay monthly maintenance charges.
17. **LICENSING:** Prior to contract start, Awardee must submit a copy of a current Business Tax Receipt (formerly Occupational License) issued by Broward County.

VENDOR NAME: _____
KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 4, SPECIAL CONDITIONS (Continued)

18. **QUESTIONS REGARDING THIS BID:** All questions are to be submitted in writing and must be received in the Purchasing Department no later than noon on Thursday, January 10, 2013.
19. **W-9 FORMS:** All Bidders are requested to complete the attached W-9, in Section 7, Attachment 4, and submit with their bid.

VENDOR NAME: _____
KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET
GROUP 1, NORTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
<hr/>					
1) <u>Atlantic West Elementary</u> 301 NW 69th Terrace, Margate 33063	1	6	1x Mon	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 1					
2) <u>Banyan</u> 8800 NW 50th St., Sunrise 33351	1	4	1x Tue	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 2					
3) Bayview 1175 Middle River Dr., Ft. Lauderdale 33304	1	4	1x Mon	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 3					
4) <u>Bennett</u> 1755 NE 14th St., Ft. Lauderdale 33304	1	6	1x Mon	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 4					
5) <u>Broadview</u> A. 1 4 1x Tue \$ _____ (x12) = \$ _____					
1800 SW 62nd Ave., B. 1 6 1x Tue \$ _____ (x12) = \$ _____					
North Lauderdale 33068					
<hr/>					
TOTAL BID ITEM 5 (A & B inclusive)					
6) <u>Castle Hill</u> A. 1 4 1x Tue \$ _____ (x12) = \$ _____					
2640 NW 46th Ave., B. 1 6 1x Tue \$ _____ (x12) = \$ _____					
Lauderhill 33313					
<hr/>					
TOTAL BID ITEM 6 (A & B inclusive)					
7) <u>Challenger</u> 5703 NW 94th Ave., Tamarac 33321	1	8	1x Tue	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 7					
8) <u>Coconut Creek</u> 500 NW 45th Ave., Coconut Creek 33066	1	6	1x Wed	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 8					

VENDOR NAME: _____
KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
9) Coconut Creek 500 NW 45th Ave., Coconut Creek 33066	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 9					
10) Coral Park 8401 Westview Drive, Coral Springs 33067	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 10					
11) Coral Springs 3601 NW 110th Ave., Coral Springs 33065	1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 11					
12) Country Hills 10550 Westview Dr., Coral Springs 33076	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 12					
13) Cresthaven 801 NE 25th St., Pompano Beach 33064	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 13					
14) Croissant Park 1800 SW Fourth Ave., Ft. Lauderdale 33315	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 14					
15) Cypress 851 SW Third Ave., Pompano Beach 33060	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 15					
16) Deerfield Beach 650 NE First St., Deerfield Beach 33441	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 16					

VENDOR NAME: _____
KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
17) Deerfield Park 650 SW Third Ave., Deerfield Beach 33441	1	8	5x	\$_____ (x12)	= \$_____
TOTAL BID ITEM 17					
18) Dillard 2330 NW 12th Ct., Ft. Lauderdale 33311	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 18					
19) Discovery 8800 NW 54th Court, Sunrise 33351	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 19					
20) Drew, Charles 1000 NW 31st Ave., Pompano Beach 33060	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 20					
21) Eagle Ridge 11500 Westview Dr., Coral Springs 33076	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 21					
22) Endeavour Center 2701 NW 56th Avenue, Lauderhill 33313	1	4	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 22					
23) Floranada 5251 NE 14th Way, Ft. Lauderdale 33334	1	4	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 23					
24) Forest Hills 3100 NW 85th Ave., Coral Springs 33065	1	4	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 24					

VENDOR NAME: _____
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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
25) Heron Heights 11010 Nob Hill Road, Parkland 33076	1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 25					
26) <u>Horizon</u> 2101 Pine Island Rd., Sunrise 33322	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 26					
27) Hunt, James S. 8800 NW 54th Court, Sunrise 33351	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 27					
28) Larkdale 3250 NW 12th Pl., Lauderhill 33311	1	6	1x Mon	\$_____	= \$_____
TOTAL BID ITEM 28					
29) Lauderdale Manors 1400 NW 14th Ct., Ft. Lauderdale 33311	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 29					
30) Lauderdale P.T. 1500 NW 49th Ave., Lauderhill 33313	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 30					
31) <u>Liberty</u> 2450 Banks Road, Margate 33063	1	4	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 31					
32) Lloyd Estates 750 NW 41st St., Oakland Park 33309	A. 1	4	1x Mon	\$_____ (x12)	= \$_____
	B. 1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 32 (A & B inclusive).....					

VENDOR NAME: _____
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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
33) Maplewood 9850 Ramblewood Dr., Coral Springs 33071	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 33					
34) Margate 6300 NW 18th St., Margate 33063	1	4	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 34					
35) Markham 1501 NW 15th Ave., Pompano Beach 33069	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 35					
36) Marshall, Thurgood 800 NW 13th St., Ft. Lauderdale 33311	1	4	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 36					
37) McNab 1350 SE Ninth Ave., Pompano Beach 33060	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 37					
38) Mirror Lake 1200 NW 72nd Ave., Plantation 33313	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 38					
39) <u>Morrow</u> 408 SW 76th Terr., North Lauderdale 33068	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 39					
40) Nob Hill 2100 NW 104th Ave., Sunrise 33322	A. 1	4	1x Tue	\$_____ (x12)	= \$_____
	B. 1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 40 (A & B inclusive).....					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

GROUP 1, NORTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
41) Norcrest 3951 NE 16th Ave., Pompano Beach 33064	A. 1 B. 1	4 6	1x Fri 1x Fri	\$_____ \$_____	(x12) (x12) = \$_____ = \$_____
TOTAL BID ITEM 41 (A -B inclusive)					
42) North Andrews Garden 345 NE 56th St., Oakland Park 33334	1	8	1x Fri	\$_____	(x12) = \$_____
TOTAL BID ITEM 42					
43) North Side 120 NE 11th St., Ft. Lauderdale 33304	1	4	1x Mon	\$_____	(x12) = \$_____
TOTAL BID ITEM 43					
44) North Lauderdale 7500 Kimberly Blvd., North Lauderdale 33068	A. 1 B. 1	4 8	1x Tue 1x Tue	\$_____ \$_____	(x12) (x12) = \$_____ = \$_____
TOTAL BID ITEM 44 (A -B inclusive)					
45) Oakland Park 936 NE 33rd St., Oakland Park 33334	1	4	1x Mon	\$_____	(x12) = \$_____
TOTAL BID ITEM 45					
46) Oriole 3081 NW 39th St, Lauderdale Lakes 33309	1	6	1x Mon	\$_____	(x12) = \$_____
TOTAL BID ITEM 46					
47) <u>Palmview</u> 2601 NE First Ave., Pompano Beach 33064	1	6	1x Fri	\$_____	(x12) = \$_____
TOTAL BID ITEM 47					
48) Park Lakes 3925 State Road 7, Lauderdale Lakes 33319	1	8	1x Mon	\$_____	(x12) = \$_____
TOTAL BID ITEM 48					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

GROUP 1, NORTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
49) Park Ridge 5200 NE Ninth Ave., Deerfield Beach 33064	1	4	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 49					
50) Park Springs 5800 NW 66 Terr., Coral Springs 33067	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 50					
51) Park Trails 10700 Trails End, Parkland 33076	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 51					
52) Parkside 10257 NW 29th St., Coral Springs 33065	1	4	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 52					
53) Pinewood 1600 SW 83rd Ave., North Lauderdale 33068	A.	1	4	1x Tue	\$_____ (x12) = \$_____
	B.	1	6	1x Tue	\$_____ (x12) = \$_____
TOTAL BID ITEM 53 (A & B inclusive).....					
54) Pompano Beach 700 NE 13th Ave., Pompano Beach 33060	1	4	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 54					
55) <u>Quiet Waters</u> 4150 Hillsboro Blvd., Deerfield Beach 33442	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 55					
56) Ramblewood 8950 Shadowwood Blvd., Coral Springs 33071	1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 56					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
57) Riverglades 7400 Park Side Dr., Parkland 33067	1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 57					
58) Riverside 11450 Riverside Dr., Coral Springs 33071	1	4	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 58					
59) Rock Island 2350 NW 19th Street, Ft. Lauderdale 33311	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 59					
60) Royal Palm 1951 NW 56th Ave., Lauderhill 33313	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 60					
61) Sanders Park 800 NW 16th St., Pompano Beach 33060	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 61					
62) Sandpiper 3700 Hiatus Rd., Sunrise 33351	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 62					
63) <u>Sunland Park</u> 919 NW 13th Terrace, Ft. Lauderdale 33311	1	4	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 63					
64) Tamarac 7601 University Dr., Tamarac 33321	A. 1	4	1x Tue	\$_____ (x12)	= \$_____
	B. 1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 64 (A & B inclusive).....					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
65) Tedder 7400 Park Side Dr., Parkland 33067	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 65					
66) Tradewinds 5400 Johnson Rd., Coconut Creek 33073	1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 66					
67) Village 2100 NW 70th Ave., Sunrise 33313	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 67					
68) Welleby 3230 Nob Hill Rd., Sunrise 33351	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 68					
69) Westchester 12405 Royal Palm Blvd., Coral Springs 33065	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 69					
70) Wilton Manors 2401 NE 3 rd Ave., Wilton Manors 33305	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 70					
71) Winston Park 4000 Winston Park Blvd., Coconut Creek 33373	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 71					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
MIDDLE SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
72) Bair 9100 NW 21 st Manor Sunrise 33322	2	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 72					
73) Coral Springs 10300 W Wiles Rd., Coral Springs 33071	A. 1	4	1x Wed	\$_____ (x12)	= \$_____
	B. 1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 73 (A – B inclusive)					
74) Crystal Lake 3551 NE 3 rd Ave., Pompano 33064	1	8	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 74					
75) Dandy, William 2400 NW 26 th St., Ft. Lauderdale 33311	2	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 75					
76) Deerfield Beach 701 SE 6 th Ave., Deerfield Beach 33441	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 76					
77) Forest Glen 6501 Turtle Run Blvd., Coral Springs 33067	1	4	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 77					
78) Lauderdale Lakes 3911 NW 30 th Ave., Lauderdale Lakes 33311	2	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 78					
79) Lauderdale 1901 NW 49 th Ave., Lauderhill 33313	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 79					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
MIDDLE SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
80) Lyons Creek 4333 Sol Press Blvd., Coconut Creek 33073	1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 80					
81) Margate 500 NW 65 th Ave., Margate 33063	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 81					
82) Millennium 5803 NW 94 th Ave., Tamarac 33321	1	4	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 82					
83) New River 3100 Riverland Rd., Ft. Lauderdale 33312	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 83					
84) Pompano Beach 310 NE 6 th St., Pompano Beach 33060	1	4	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 84					
85) Plantation 6600 W Sunrise Blvd., Plantation 33313	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 85					
86) Ramblewood 8505 W Atlantic Blvd., Coral Springs 33071	1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 86					
87) Rickards, James S 6000 NE 9 th Ave., Oakland Park 33334	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 87					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
MIDDLE SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST		TOTAL ANNUAL COST
88) Sawgrass Springs 12500 W Sample Rd., Coral Springs 33065	2	6	1x Wed	\$ _____	(x12)	= \$ _____
TOTAL BID ITEM 88						
89) Silver Lakes 7600 Tam O'Shanter Blvd., N Lauderdale 33068	2	6	1x Tue	\$ _____	(x12)	= \$ _____
TOTAL BID ITEM 89						
90) Sunrise 1750 NE 14 th St., Ft. Lauderdale 33304	1	8	1x Mon	\$ _____	(x12)	= \$ _____
TOTAL BID ITEM 90						
91) Westglades 11000 Holmberg Rd., Parkland 33076	1	6	1x Wed	\$ _____	(x12)	= \$ _____
TOTAL BID ITEM 91						
92) Westpine 9393 NW 50 th St., Sunrise 33351	2	6	1x Tue	\$ _____	(x12)	= \$ _____
TOTAL BID ITEM 92						

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
HIGH SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
93) Boyd Anderson 3050 NW 41 st St., Lauderdale Lakes 33309	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 93					
94) Blanche Ely 1201 NW 6 th Ave., Pompano Beach 33060	1	8	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 94					
95) Coconut Creek 1400 NW 44 th Ave., Coconut Creek 33066	3	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 95					
96) Coral Glades 2700 Sportsplex Dr., Coral Springs 33065	1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 96					
97) Coral Springs 7201 W Sample Rd., Coral Springs 33065	1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 97					
98) Deerfield Beach 910 SW 15 th St., Deerfield Beach 33441	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 98					
99) Dillard 2501 NW 11 th St., Ft. Lauderdale 33311	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 99					
100) Fort Lauderdale 1600 NE 4 th Ave., Ft. Lauderdale 33305	2	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 100					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
HIGH SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
101) Monarch 5050 Wiles Rd., Coconut Creek 33073	1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 101					
102) Northeast 700 NE 56 th St., Oakland Park 33334	2	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 102					
103) Plantation	A. 1	4	1x Tue	\$_____ (x12)	= \$_____
6901 NW 16 th St., Plantation 33313	B. 1	8	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 103 (A – B inclusive)					
104) Piper 8000 NW 44 th St., Sunrise 33351	1	8	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 104					
105) Pompano Beach 600 NE 13 th Ave., Pompano Beach 33060	1	8	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 105					
106) Stoneman Douglas	A. 1	6	1x Wed	\$_____ (x12)	= \$_____
5901 Pine Island Rd., Parkland 33076	B. 1	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 106 (A – B inclusive)					
107) Taravella, J P 10600 Riverside Dr., Coral Springs 33071	2	8	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 107					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 1, NORTH AREA
CENTERS SCHOOLS

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
108) Atlantic Technical 4700 Coconut Creek Pkwy Coconut Creek 33063	3	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 108					
109) Bright Horizons 3901 NE 1 st Terr., Pompano Beach 33064	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 109					
110) Charles Drew Family 2600 NW 9 th Ct., Pompano Beach 33060	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 110					
111) Cross Creek School 1010 NW 31 st Ave., Pompano Beach 33069	1	2	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 111					
112) Cypress Run Education 2800 NW 30 th Ave., Pompano Beach 33069	1	4	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 112					
113) Dave Thomas Adult, East 180 SW 2 nd St., Pompano Beach 33063	1	2	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 113					
114) Dave Thomas Adult, West 4690 Coconut Creek Pkwy Coconut Creek 33063	1	8	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 114					
115) Wingate Oaks 1211 NW 33 rd Terr., Ft. Lauderdale 33311	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 115					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

GROUP 1, NORTH AREA
DEPTS & ADMIN OFFICES

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
116) Material Logistics /Warehouse 4700 Coconut Creek Pkwy Coconut Creek 33063	3	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 116					
117) North Area Bus Lot 3901 NE 1 st Terr., Pompano Beach 33064	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 117					
118) North Area Maintenance 2600 NW 9 th Ct., Pompano Beach 33060	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 118					
119) North Area Office 1010 NW 31 st Ave., Pompano Beach 33069	1	2	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 119					
120) North Central Area Office 2800 NW 30 th Ave., Pompano Beach 33069	1	4	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 120					
121) Northwest Bus Terminal 180 SW 2 nd St., Pompano Beach 33063	1	2	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 121					
122) Physical Plant Operations 4690 Coconut Creek Pkwy Coconut Creek 33063	1	8	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 122					
123) Physical Plant Operations II 1211 NW 33 rd Terr., Ft. Lauderdale 33311	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 123					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

GROUP 1, NORTH AREA
DEPTS & ADMIN OFFICES

LOCATION GROUP 1	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
124) Rock Island 2301 NW 26 th St., Oakland Park 33311	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 124					
125) Technology & Support Service 7720 W Oakland Park Blvd., Sunrise 33351	1	8	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 125					
126) Twin Lakes 4200 NW 10 th Ave., Oakland Park 33309	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 126					
127) Twin Lakes Complex 3895 NW 10 th Ave., Oakland Park 33309	2	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 127					

Total Group 1 (Items 1 – 127).....\$_____

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET
GROUP 2, SOUTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
<hr/>					
1) Beachside Montessori 2230 Lincoln St., Hollywood 33020	1	6	1x Tue	\$_____ (x12)	= \$_____
<hr/>					
TOTAL BID ITEM 1					
2) Bethune, Mary M. 2400 Meade St., Hollywood 33020	1	6	1x Tue	\$_____ (x12)	= \$_____
<hr/>					
TOTAL BID ITEM 2					
3) Boulevard Heights 7201 Johnson St., Hollywood 33024	1	6	1x Tue	\$_____ (x12)	= \$_____
<hr/>					
TOTAL BID ITEM 3					
4) Broward Estates 441 NW 35 th Ave., Lauderhill 33311	1	6	1x Mon	\$_____ (x12)	= \$_____
<hr/>					
TOTAL BID ITEM 4					
5) Central Park 777 N Nob Hill Rd., Plantation 33322	1	6	1x Tue	\$_____ (x12)	= \$_____
<hr/>					
TOTAL BID ITEM 5					
6) Chapel Trail 19595 Taft St., Pembroke Pines 33029	1	6	1x Thu	\$_____ (x12)	= \$_____
<hr/>					
TOTAL BID ITEM 6.....					
7) Coconut Palm 13601 Monarch Blvd., Miramar 33027	1	6	1x Thu	\$_____ (x12)	= \$_____
<hr/>					
TOTAL BID ITEM 7					
8) Colbert 2701 Plunkett St., Hollywood 33020	1	8	1x Tue	\$_____ (x12)	= \$_____
<hr/>					
TOTAL BID ITEM 8.....					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
9) Collins 1050 NW 2 nd St., Dania Beach 33004	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 9					
10) Cooper City 5080 SW 92 nd Ave., Cooper City 33328	1	6	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 10					
11) Coral Cove 5100 SW 148 th Ave., Miramar 33027	1	4	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 11					
12) County Isles 2300 Country Isles Rd., Weston 33326	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 12					
13) Dania 300 SE 2 nd Ave., Dania Beach 33004	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 13					
14) Davie 7025 SWW 39 th St., Davie 33314	1	8	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 14					
15) Dolphin Bay 16450 Miramar Parkway, Miramar 33027	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 15					
16) Driftwood 2700 NW 69 th Ave., Hollywood 33024	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 16					

VENDOR NAME: _____
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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

GROUP 2, SOUTH AREA

ELEMENTARY SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
17) Eagle Point 100 Indian Trace Rd., Weston 33326	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 17					
18) Embassy Creek 10905 SE Lake Blvd., Cooper City 33026	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 18					
19) Everglades 2900 Bonaventure Blvd., Weston 33326	1	4	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 19					
20) Fairway 7850 Fairway Blvd., Miramar 33023	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 20					
21) Flamingo 1130 SW 133 rd Ave., Davie 33325	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 21					
22) Foster Stephen 3471 SW 22 nd St., Ft. Lauderdale 33312	1	4	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 22					
23) Fox Trail 1250 Nob Hill Rd., Davie 33334	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 23					
24) Gator Run 1101 Glades Parkway, Weston 33327	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 24					

VENDOR NAME: _____

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
25) Griffin 5050 SW 116 th Ave., Cooper City 33330	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 25					
26) Hallandale 900 SW 8 th St., Hallandale 33009	1	4	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 26					
27) Harbordale 900 SE 15 th St., Ft. Lauderdale 33316	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 27					
28) Hawkes Bluff 5900 SE 160 th Ave., Davie 33331	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 28					
29) Hollywood Central 1700 Monroe St., Hollywood 33020	1	8	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 29					
30) Hollywood Hills 3501 Taft St., Hollywood 33021	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 30					
31) Hollywood Park 901 N 69 th Way, Hollywood 33024	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 31					
32) Indian Trace 400 Indian Trace Rd., Weston 33326	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 32					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

GROUP 2, SOUTH AREA

ELEMENTARY SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
33) King, Martin Luther 591 NW 31 st Ave., Lauderhill 33311	1	4	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 33					
34) Lake Forest 3550 SW 48 th Ave., Pembroke Park 33023	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 34					
35) Lakeside 900 NW 136 th Ave., Pembroke Pines 33028	1	6	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 35					
36) Manatee Bay 19200 SW 36 th St., Weston 33332	1	6	1x Wed	\$_____ (x12)	= \$_____
TOTAL BID ITEM 36					
37) Meadowbrook 2300 SW 46 th Ave., Ft. Lauderdale 33060	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 37					
38) Miramar 6831 SW 26 th St., Miramar 33023	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 38					
39) <u>North Fork</u> 101 NW 15 th Ave., Ft. Lauderdale 33311	1	4	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 39					
40) Nova Blanche Forman 3521 SW Davie Rd., Davie 33314	1	4	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 40					

VENDOR NAME: _____

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
41) Nova Dwight D Eisenhower 6501 SW 39 th St., Davie 33314	A. 1 B. 1	4 6	1x Fri 1x Fri	\$ _____ (x12) \$ _____ (x12)	= \$ _____ = \$ _____
TOTAL BID ITEM 41 (A –B inclusive)					
42) Oakridge 1507 N 28 th Ave., Hollywood 33020	1	6	1x Tue	\$ _____ (x12)	= \$ _____
TOTAL BID ITEM 42					
43) Orange Brook 715 S 46 th Ave., Hollywood 33021	1	6	1x Tue	\$ _____ (x12)	= \$ _____
TOTAL BID ITEM 43					
44) Palm Cove 11601 Washington St., Pembroke Pines 33025	1	4	1x Thu	\$ _____ (x12)	= \$ _____
TOTAL BID ITEM 44					
45) Panther Run 801 NW 172 nd Ave., Pembroke Pines 33029	1	6	1x Thu	\$ _____ (x12)	= \$ _____
TOTAL BID ITEM 45					
46) Pasadena Lakes 8801 Pasadena Blvd., Pembroke Pines 33024	1	8	1x Thu	\$ _____ (x12)	= \$ _____
TOTAL BID ITEM 46					
47) <u>Pembroke Lakes</u> 11251 Taft St., Pembroke Pines 33026	1	6	1x Thu	\$ _____ (x12)	= \$ _____
TOTAL BID ITEM 47					
48) Pembroke Pines 6700 SW 9 th St., Pembroke Pines 33023	1	8	1x Thu	\$ _____ (x12)	= \$ _____
TOTAL BID ITEM 48					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
49) Perry, Annabel C 6850 SW 34 th St., Miramar 33023	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 49					
50) Peters 851 NW 68 th Ave., Plantation 33317	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 50					
51) Pines Lakes 10300 Johnson St., Pembroke Pines 33026	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 51					
52) Plantation 651 NW 42 nd Ave., Plantation 33317	1	8	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 52					
53) Plantation Park 875 SW 54 th Ave., Plantation 33317	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 53					
54) Riverland 2600 SW 11 th Ct., Ft. Lauderdale 33312	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 54					
55) Sawgrass 12655 NW 8 th St., Sunrise 33325	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 55					
56) Sea Castle 9600 Miramar Blvd., Miramar 33025	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 56					

VENDOR NAME: _____
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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

GROUP 2, SOUTH AREA

ELEMENTARY SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
57) Sheridan Hills 5001 Thomas St., Hollywood 33021	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 57					
58) Sheridan Park 2310 N 70 th Terr., Hollywood 33071	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 58					
59) Silver Lakes 2300 SW 173 rd Ave., Miramar 33029	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 59					
60) Silver Palms 1209 NW 155 th Ave., Pembroke Pines 33028	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 60					
61) Silver Ridge 9100 SW 36 th St., Davie 33328	A.	1	4	1x Fri	\$_____ (x12)
	B.	1	6	1x Fri	\$_____ (x12)
TOTAL BID ITEM 61 (A & B inclusive).....					
62) Silver Shores 1701 SW 160 th Ave., Miramar 33027	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 62					
63) Stirling 5500 Stirling Rd., Hollywood 33021	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 63					
64) Sunset Lakes 18400 SW 25 th St., Miramar 33027	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 64					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
ELEMENTARY SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
65) Sunshine 7737 W LaSalle Blvd., Miramar 33023	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 65					
66) Tropical 1500 SW 66 th Ave., Plantation 33317	1	8	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 66					
67) Walker 1001 NW 4 th St., Ft. Lauderdale 33311	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 67					
68) Watkins 3520 SW 52 nd Ave., Pembroke Park 33351	1	6	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 68					
69) West Hollywood 6301 Hollywood Blvd., Hollywood 33024	1	8	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 69					
70) Westwood Heights 2861 SW 9 th St., Ft. Lauderdale 33312	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 70					
71) Young, Virginia Shuman 101 NE 11 th Ave., Ft. Lauderdale 33301	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 71					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

GROUP 2, SOUTH AREA

MIDDLE SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
72) Apollo 6800 Arthur St., Hollywood 33024	1	8	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 72					
73) Attucks 3500 N. 22 nd Ave., Hollywood 33020	A. 1	6	1x Tue	\$_____ (x12)	= \$_____
	B. 1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 73 (A & B inclusive).....					
74) Driftwood 2751 N 70 th Terr., Hollywood 33	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 74					
75) Falcon Cove 4251 Bonaventure Blvd., Weston 33332	2	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 75					
76) Glades 16700 SW 48 th Ct., Miramar 33065	A. 1	4	1x Thu	\$_____ (x12)	= \$_____
	B. 2	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 76 (A & B inclusive).....					
77) Gulfstream 120 SW 4 th Avenue Hallandale 33009	1	6	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 77					
78) Indian Ridge 1355 Nob Hill Rd., Davie 33324	1	8	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 78					
79) McNicol 1602 S 27 th Ave., Hollywood 33020	1	8	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 79					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

GROUP 2, SOUTH AREA

MIDDLE SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
80) New Renaissance 10701 Miramar Blvd., Miramar 33027	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 80					
81) Nova 3602 College Ave., Davie 33314	1	8	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 81					
82) Olsen	A. 1	4	1x Tue	\$_____ (x12)	= \$_____
330 SE 11 th Terr.,	B. 1	6	1x Tue	\$_____ (x12)	= \$_____
Dania 33004					
TOTAL BID ITEM 82 (A & B inclusive)					
83) Parkway 3600 NW 5 th Ct., Lauderhill 33311	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 83					
84) Perry, Henry D 3400 Wildcat Way Miramar 33023	1	8	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 84					
85) Pines 200 NW Douglas Rd., Pembroke Pines 33024	1	6	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 85					
86) Pioneer	A. 1	4	1x Thu	\$_____ (x12)	= \$_____
5350 SW 90 th Ave.,	B. 1	6	1x Thu	\$_____ (x12)	= \$_____
Cooper City 33328					
TOTAL BID ITEM 86 (A -B inclusive)					
87) Seminole 6200 SW 16 th St., Plantation 33317	1	4	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 87					

VENDOR NAME: _____

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
MIDDLE SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
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88) Silver Trail 18300 Sheridan St., Pembroke Pines 33331	1	8	1x Thu	\$_____ (x12)	= \$_____
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TOTAL BID ITEM 88 _____

89) Tequesta Trace 1800 Indian Trace Weston 33326	1	6	1x Fri	\$_____ (x12)	= \$_____
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TOTAL BID ITEM 89 _____

90) Young, Walter C 901 NW 129 th Ave., Pembroke Pines 33028	1	6	1x Thu	\$_____ (x12)	= \$_____
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TOTAL BID ITEM 90 _____

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
HIGH SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
91) Cooper City 9401 Stirling Rd., Cooper City 33328	A. 1 B. 1	6 8	1x Thu 1x Thu	\$_____ \$_____	(x12) (x12) = \$_____ = \$_____
TOTAL BID ITEM 91 (A –B inclusive)					
92) Cypress Bay 18600 Vista Park Blvd., Weston 33332	A. 2 B. 1	6 8	1x Fri 1x Fri	\$_____ \$_____	(x12) (x12) = \$_____ = \$_____
TOTAL BID ITEM 92 (A & B inclusive)					
93) Everglades 17100 SW 48 th Ct., Miramar 33027	3	8	1x Thu	\$_____	(x12) = \$_____
TOTAL BID ITEM 93					
94) Flanagan, Charles W 12800 Taft St., Pembroke Pines 33028	2	6	1x Thu	\$_____	(x12) = \$_____
TOTAL BID ITEM 94					
95) Hallandale 720 MW 9 th Ave., Hallandale 33009	1	8	1x Thu	\$_____	(x12) = \$_____
TOTAL BID ITEM 95					
96) Hollywood Hills 5400 Stirling Rd., Hollywood 33021	A. 1 B. 1	4 6	1x Tue 1x Tue	\$_____ \$_____	(x12) (x12) = \$_____ = \$_____
TOTAL BID ITEM 96 (A & B inclusive)					
97) McArthur 6501 Hollywood Blvd., Hollywood 33024	2	8	1x Tue	\$_____	(x12) = \$_____
TOTAL BID ITEM 97					
98) Miramar 3601 SW 89 th Ave., Miramar 33025	A. 1 B. 1	6 8	1x Thu 1x Thu	\$_____ \$_____	(x12) (x12) = \$_____ = \$_____
TOTAL BID ITEM 98 (A & B inclusive)					

VENDOR NAME: _____
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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
HIGH SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
<hr/>					
99) Nova 3600 College Ave., Davie 33314	1	8	1x Fri	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 99					
100) South Broward 1901 N Fed Highway Hollywood 33020	1	8	1x Tue	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 100					
101) South Plantation 1300 Paladin Way Plantation 33317	1	8	1x Tue	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 101					
102) Stranahan 1800 SW 5 th Place Ft. Lauderdale 33351	A. 1	6	1x Mon	\$ _____ (x12)	= \$ _____
	B. 1	8	1x Mon	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 102 (A –B inclusive)					
103) West Broward 500 NW 209 th Ave., Pembroke Pines 33029	1	8	1x Thu	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 103					
104) Western 1200 SW 136 th Ave., Davie 33325	2	8	1x Fri	\$ _____ (x12)	= \$ _____
<hr/>					
TOTAL BID ITEM 104					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
CENTERS SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
105) Hallandale Adult 1000 SW 3 rd St., Hallandale 33009	1	4	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 105					
106) Lanier-James Education 1050 NW 7 th Ct., Hallandale 33009	1	4	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 106					
107) McFatter Technical 6500 Nova Dr., Davie 33317	1	8	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 107					
108) Pine Ridge Education 1251 SW 42 nd Ave., Ft. Lauderdale 33317	1	4	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 108					
109) Seagull School 425 SW 28 th St., Ft. Lauderdale 33315	1	4	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 109					
110) Sheridan Technical 5400 W Sheridan St., Hollywood 33021	2	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 110					
111) Sunset School 3775 SW 16 th St., Ft. Lauderdale 33312	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 111					
112) The Quest 6401 Charleston St., Hollywood 33024	1	6	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 112					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
CENTERS SCHOOLS

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
113) Whiddon-Rogers Ed 700 SW 26 th St., Ft. Lauderdale 33315	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 113					
114) Whispering Pines 3609 SW 89 th Ave., Miramar 33025	1	4	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 114					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
DEPTS & ADMIN OFFICES

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
115) BECON / ITV 6600 SW Nova Dr., Davie 33317	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 115					
116) Edgewood 1300 SW 32 nd Ct., Ft. Lauderdale 33315	1	6	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 116					
117) Fire Academy 2600 SW 71 st Terr., Davie 33317	1	4	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 117					
118) Human Resources Division 3531 Davie Rd., Davie 33317	1	2	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 118					
119) New River Circle 270 N New River Circle Sunrise 33322	1	4	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 119					
120) Physical Plant Operations III 1295 N 21 st Ave., Hollywood 33021	1	6	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 120					
121) Portable at Pines / Metric 201 SW 172 nd Ave., Pembroke Pines 33029	1	4	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 121					
122) Sawgrass Technology Park 1643 Harrison Parkway, #H Sunrise 33325	1	4	1x Tue	\$_____ (x12)	= \$_____
TOTAL BID ITEM 122					

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)
GROUP 2, SOUTH AREA
DEPTS & ADMIN OFFICES

LOCATION GROUP 2	NUMBER OF CONTAINERS	SIZE (CU. YD.)	PICK-UPS PER WEEK	MONTHLY COST	TOTAL ANNUAL COST
123) South Area Bus / Garage 900 S University Dr., Pembroke Pines 33027	1	6	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 123					
124) Southwest Bus Complex 20251 Stirling Rd., Pembroke Pines 33029	1	6	1x Thu	\$_____ (x12)	= \$_____
TOTAL BID ITEM 124					
125) Title 1 / Special Programs 701 NW 31 st Ave., Lauderhill 33311	1	4	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 125					
126) West Central Maintenance 2320 College Ave., Davie 33317	2	4	1x Fri	\$_____ (x12)	= \$_____
TOTAL BID ITEM 126					
127) Wright, K C 600 SE 3 rd Ave., Ft. Lauderdale 33301	1	8	1x Mon	\$_____ (x12)	= \$_____
TOTAL BID ITEM 127					

Total Group 2 (Items 1 – 127).....\$_____

VENDOR NAME: _____
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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

REQUIRED ADDITIONAL INFORMATION

1. Provide pricing for the following:

Indoor Collection Bins and Carts

- a. 23 gallon slim jim \$_____ /each
- b. 32 gallon round \$_____ /each
- c. 45 gallon bottle bin \$_____ /each
- d. 40 gallon clear streams \$_____ /each

- e. 28 – 41 qt desk-side recycling bins
Indicate size and pricing:

- 1. _____ qt/ gal \$_____ /each
- 2. _____ qt/ gal \$_____ /each
- 3. _____ qt/ gal \$_____ /each
- 4. _____ qt/ gal \$_____ /each
- 5. _____ qt/ gal \$_____ /each

- f. Indicate any additional collection containers or lids bidder can supply with size and pricing:

- 1. _____ qt/ gal \$_____ /each
- 2. _____ qt/ gal \$_____ /each
- 3. _____ qt/ gal \$_____ /each
- 4. _____ qt/ gal \$_____ /each
- 5. _____ qt/ gal \$_____ /each

Use an additional sheet if necessary.

VENDOR NAME: _____
KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 5, BID SUMMARY SHEET (Continued)

REQUIRED ADDITIONAL INFORMATION (Continued)

2.

COMPANY REPRESENTATIVE: (See Special Condition 8)

Company Name

Company Representative

Street Address

City, State and Zip

Phone Number

Fax Number

Local/Toll-Free Phone Number

E-Mail Address

NOTE TO BIDDER: Review General Condition 49 prior to completing and mailing this bid.

Bidder's M/WBE Certification Number: _____

Agency Issuing This Number: _____

VENDOR NAME: _____
KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 6, BID SPECIFICATIONS

1. **RECEPTACLES:**

- A. Awardee(s) must supply dumpsters as indicated on the Bid Summary Sheets as necessary. SBBC will purchase additional indoor collection containers and carts based on pricing provided in Section 5, Bid Summary Sheet, Additional Information, to collect the recyclable materials.
- B. The Awardee(s) shall furnish all dumpsters in good, clean condition. The Awardee(s), when requested by the Manager, Energy Conservation Utility Management Department, or his designee, shall repair, replace or sanitize the dumpsters furnished to SBBC as specified, within seven calendar days of written notice at no cost to SBBC.
- C. All recyclable materials will be comingled in the same outdoor dumpster.

2. **RECYCLABLE MATERIALS:**

- A. SBBC staff will be responsible for delivery of recyclable materials from areas within the facility to the recycling collection dumpsters. All materials will be comingled. These materials will include, but not be limited to:
 1. Mixed paper products including:
 - Flattened corrugated cardboard
 - Chipboard boxes
 - Office and copier paper
 - Newspaper
 - Envelopes and junk mail
 - Magazines and catalogs
 - Manila folders
 - Computer paper and laser printer paper
 - Books, telephone books
 - Print shop paper, note pads, etc.
 2. Comingled food and beverage containers including:
 - Aluminum cans
 - Steel cans
 - Juice boxes, milk and juice cartons
 - Glass bottles and jars
 - Plastic bottles and jugs

VENDOR NAME: _____
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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 6, BID SPECIFICATIONS (Continued)

3. **COLLECTIONS:**

- A. Collection of recycled materials will occur at frequencies specified in this bid. Increases or decreases in service will occur on an as-needed basis.
- B. The Awardee(s) will select the recycling plant and deliver all SBBC materials to that recycling site. All proceeds from the recycled materials will be sent to SBBC. Include all receipts and documentation (tear receipts) with proceeds checks, validating the total tonnage.
- C. In the event that dumpsters are missed during the regular collection route, the Awardee(s) shall have all recyclables collected from the missed containers within **twenty-four (24) hours** after notification. If the Awardee fails to collect the recycled materials from the missed containers within **twenty four (24) hours of notice** (except in case of extreme emergencies), SBBC may, with its own personnel or other services, collect the materials or otherwise perform specified services and charge the cost of performance, including any overhead, to the Awardee(s). A pattern of missed collections may result in default. It is extremely important that all pickups be made on time. Awardee(s) may need to have back-up equipment and drivers in order to ensure that SBBC pickups are made as scheduled.

4. **SCHEDULING:**

- A. **CHANGES IN SERVICE:** Any changes in services required by schools beyond the listed contracted requirements shall have prior written approval by the Manager, Energy Conservation and Utility Management Department or his designee. During the contract period, as requirements change, SBBC may make changes as necessary by notifying the Awardee(s) in writing. Changes may include location, increase or decrease in number and/or size of containers and the frequency of pick ups. **There will be a reduction in the service required at schools closed during the summer vacation months.** Any request made by schools for changes in service **SHALL BE APPROVED BY the Manager, Energy Conservation Utility Management or his designee.**
- B. **NON-SERVICE DAYS:** SBBC facilities are closed for certain holidays and breaks during the school year. The Awardee(s) will be notified of these holidays and breaks and reduced pick ups will be required during these times. The Awardee(s) shall provide pick up and disposal service for all days as designated by SBBC. Credit shall be given for non-service days.

Select summer school programs may be part of the schedule. For information only, SBBC usually approves the summer school schedule during the months of April or May. Schools are normally closed an estimated five days during Spring Break and an estimated 7-10 days during Winter Break. SBBC's Energy Conservation and Utility Management Department will notify the Awardee(s) approximately 15 days in advance of the exact non-service days to ensure proper credit.

VENDOR NAME: _____

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The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 6, BID SPECIFICATIONS (Continued)

4. **SCHEDULING (Continued):**

C. **PICKUPS:**

1. The Awardee(s) shall prepare and deliver to SBBC Manager, Energy Conservation and Utility Management Department, or his designee, a schedule showing the time and day that pick ups will be made at each school prior to service beginning. This schedule shall be maintained by the Awardee **within mutually agreed-upon time frames**.
2. The Awardee(s) shall handle all collections in such a manner as not to cause traffic hazards, inconvenience or discomfort to businesses or individuals in the pick-up area.
3. It is preferred that the pick ups occur after lunch period, Tuesday through Friday, for all locations (except for the Twin Lakes Facility where the hours of service shall be 7:00 a.m. to 3:00 p.m.) unless arrangements are made for other schedules at specific facilities.
4. There are times when lack of access to a dumpster may occur. This could include locked gates, vehicles blocking the area, etc. SBBC will provide entrance keys to the Awardee(s)' drivers.

5. **SUPPORT/CONTRACT ADMINISTRATION:**

A. Awardee(s) will provide the following services:

1. Oversight of program customer service and supervision of program data management, providing program reports and analysis on a quarterly basis.
2. Provide assistance as necessary with management, administration and program's operation.
3. Record and resolve all service issues within two (2) working days and indicate the disposition of each.
4. Provide quarterly reports of site inspections and training at all SBBC sites.
5. Provide program outreach consisting of, but not limited to: event staffing, liaison with school-level staff, environmental clubs, student assemblies, fliers, newsletters, information videos, etc.
6. Provide monthly reports, broken down by locations showing recycling tonnage. Also provide weekly reports generated by drivers, indicating container sizes, pick up schedules and container status (half full, overflowing, serviced too often or not enough, contaminated containers, lack of service due to site obstruction, etc.)
7. Activities in items 5 and 6 above likely will not require more than 2,000 hours annually.

VENDOR NAME: _____
KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 6, BID SPECIFICATIONS (Continued)

5. **SUPPORT/CONTRACT ADMINISTRATION (Continued):**

7. Provide on as-needed basis: program materials such as informational fliers, publications, program specific recycling bin labels, recycling procedures manual, etc
8. Provide quarterly reports including number of containers provided and serviced, revenues earned and tonnage of recycled materials collected.
9. In the event that non-recyclable materials are placed in the recycling containers, an E-mail with this information must be sent to the Energy Conservation Utilities Management help desk at: EMShelpdesk@browardschools.com. The school or site will be required to rectify the situation prior to the next scheduled pickup.

B. Revenue:

1. Recyclable revenues which are generated through this program shall be rebated 100% to SBBC on a quarterly basis. Include all receipts (tear receipts) with proceeds checks, validating the total tonnage associated the proceeds.
2. All proceeds to be calculated by tonnage.

VENDOR NAME: _____
KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 7, ATTACHMENT 1
DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST

In accordance with General Condition 11, all Bidders must disclose with their bid the name of any officer, director, agent, or employee who has a material interest or other potential conflict of interest in the Bidder's firm who is also an employee of SBBC. Disclosure of such potential conflict does not necessarily disqualify Bidder from participation. Under current statutes, employees are responsible for disclosure and subject to penalties as defined by law.

Name of Employee	SBBC Title or Position	Type of Interest in Company
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

I hereby affirm that all known persons who are employed by SBBC and who have a material interest or other potential conflict of interest in this company have been identified.

<hr/>	<hr/>
Signature	Company Name
<hr/>	<hr/>
Name of Official	Business Address
<hr/>	
City, State, Zip Code	

11/22/05

VENDOR NAME: _____
KL/cjb

SECTION 7, ATTACHMENT 2
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

SWORN STATEMENT PURSUANT TO SECTION 287.087, FLORIDA STATUTES, AS CURRENTLY ENACTED OR AS AMENDED FROM TIME TO TIME, ON PREFERENCE TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS.

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to The School Board of Broward County, Florida,

by _____
(Print individual's name and title)

for _____
(Print name of entity submitting sworn statement)

whose business address is

and (if applicable) its Federal Employer Identification Number (FEIN) is _____
(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

I certify that I have established a drug-free workplace program and have complied with the following:

1. Published a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Informed employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Given each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notified the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five days after such conviction.
5. Will impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Am making a good faith effort to continue to maintain a drug free workplace through implementation of this section.

(Signature)

Sworn to and subscribed before me this _____ day of _____, 20____.

Personally Known _____

OR Produced identification _____

(Type of identification)

Notary Public - State of _____

My commission expires _____

(Printed, typed or stamped commissioned name of notary public)

FORM: #4530

3/93

VENDOR NAME: _____

KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 7, ATTACHMENT 3

INSURANCE REQUIREMENTS

MINIMUM LIMITS OF INSURANCE

GENERAL LIABILITY: Limits not less than \$1,000,000 per occurrence for Bodily Injury/ Property Damage; \$1,000,000 General Aggregate.

Limits not less than \$1,000,000 for Products/Completed Operations Aggregate.

WORKER'S COMPENSATION: Florida Statutory limits in accordance with Chapter 440; Employer's Liability limits not less than \$100,000/\$100,000/\$500,000 (each accident/disease-each employee/disease-policy limit).

AUTO LIABILITY: Owned, Non-Owned and Hired Auto Liability with Bodily Injury and Property Damage limits of not less than \$1,000,000 Combined Single Limit.

If Awardee does not own any vehicles, hired and non-owned automobile liability coverage in the amount of \$1,000,000 will be accepted. In addition, an affidavit signed by the Awardee must be furnished to SBBC indicating the following:

_____ (Awardee Name) does not own any vehicles. In the event insured acquires any vehicles throughout the term of this agreement, insured agrees to provide proof of "Any Auto" coverage effective the date of acquisition. (Fax affidavit with Certificate of Insurance to SBBC Risk Management at 866-897-0424.)

ACCEPTABILITY OF INSURANCE CARRIERS: The insurance policies shall be issued by companies qualified to do business in the State of Florida. The insurance companies must be rated at least A- VI by AM Best or Aa3 by Moody's Investor Service.

VERIFICATION OF COVERAGE: Proof of the required insurance must be furnished by an Awardee to SBBC Risk Management Department by Certificate of Insurance within 15 days of notification of award. All certificates (and any required documents) must be received and approved by SBBC before any work commences to permit Awardee time to remedy any deficiencies. **FAX CERTIFICATES OF INSURANCE TO SBBC RISK MANAGEMENT AT 866-897-0424.**

REQUIRED CONDITIONS: Liability policies must contain the following provisions. In addition, the following wording must be included on the Certificate of Insurance:

The School Board of Broward County, FL, its members, officers, employees and agents are added as additional insured. The endorsement # is: _____.

All liability policies are primary of all other valid and collectable coverage maintained by the School Board of Broward County, Florida.

(**Please include the Contract # and Title on the Certificate of Insurance.)

(Certificate Holder: School Board of Broward County, 600 Southeast Third Avenue, Fort Lauderdale, Florida 33301.)

CANCELLATION OF INSURANCE: Vendors are prohibited from providing services under this contract with SBBC without the minimum required insurance coverage and must notify SBBC within two business days if required insurance is cancelled.

Any questions as to the intent or meaning of any part of the above required coverage should be submitted in writing and in accordance with General Condition 5. See also General Conditions 12 and 20.

VENDOR NAME: _____

KL/cjb

The School Board of Broward County, Florida
RECYCLING SERVICES

SECTION 7, ATTACHMENT 4

Form (Rev. January 2011) Department of the Treasury Internal Revenue Service	<h2 style="margin: 0;">Request for Taxpayer Identification Number and Certification</h2>	Give Form to the requester. Do not send to the IRS.
Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶	
	<input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		The School Board of Broward County, Fla 7720 West Oakland Park Blvd., #323 Sunrise, Florida 33351
List account number(s) here (optional)		
Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.		
		Social security number <div style="border: 1px solid black; width: 100px; height: 20px; margin: 2px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 2px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 2px;"></div>
		Employer identification number <div style="border: 1px solid black; width: 100px; height: 20px; margin: 2px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 2px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 2px;"></div>
Part II Certification Under penalties of perjury, I certify that:		
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined below).		
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.		
Sign Here	Signature of U.S. person ▶	Date ▶
General Instructions Section references are to the Internal Revenue Code unless otherwise noted.		
Purpose of Form A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.		
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:		
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued), 2. Certify that you are not subject to backup withholding, or 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.		
Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.		
Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:		
<ul style="list-style-type: none"> • An individual who is a U.S. citizen or U.S. resident alien, • A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, • An estate (other than a foreign estate), or • A domestic trust (as defined in Regulations section 301.7701-7). 		
Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.		

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The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

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Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
 2. The United States or any of its agencies or instrumentalities,
 3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
 4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
 5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
 7. A foreign central bank of issue,
 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
 9. A futures commission merchant registered with the Commodity Futures Trading Commission,
 10. A real estate investment trust,
 11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
 12. A common trust fund operated by a bank under section 584(a),
 13. A financial institution,
 14. A middleman known in the investment community as a nominee or custodian, or
 15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7 ²

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3876).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

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4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ³ The actual owner ⁴
5. Sole proprietorship or disregarded entity owned by an individual	The owner ⁴
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 9832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-368-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

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SECTION 8, STATEMENT OF "NO BID"

If your company will not be submitting a bid in response to this Invitation to Bid, please complete this Statement of "No Bid" Sheet and return, prior to the Bid Due Date established within, to:

The School Board of Broward County, Florida
Supply Management & Logistics Department
7720 West Oakland Park Boulevard, Suite 323
Sunrise, Florida 33351

This information will help SBBC in the preparation of future Bids.

Bid Number: _____ Title: _____

Company Name: _____

Contact: _____

Address: _____

Telephone: _____ Facsimile: _____

√	Reasons for "NO Bid":
	Unable to comply with product or service specifications.
	Unable to comply with scope of work.
	Unable to quote on all items in the group.
	Insufficient time to respond to the Invitation to Bid.
	Unable to hold prices firm through the term of the contract period.
	Our schedule would not permit us to perform.
	Unable to meet delivery requirements.
	Unable to meet bond requirements.
	Unable to meet insurance requirements.
	Other (Specify below)

Comments:

Signature: _____ Date: _____

VENDOR NAME: _____
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