

(77 A) - ATTACHMENT

SPECIAL INVESTIGATIVE UNIT

IMMEDIATE NOTIFICATION FORM (NON-PERSONNEL)

Complete form for all serious incidents, property loss/damage and FAX to SIU at (754)321-0930

REPORTING INFORMATION

School/Site _____	Incident Code _____
Telephone # _____	Terms Event # _____
Area _____ N _____ C _____ S _____	Date of Incident _____ Time of Incident _____
Principal Administrator _____	Incident Occurred _____ On Campus _____ Off Campus _____
Name of Complainant _____	_____ Student _____ Employee _____ Parent _____ Other _____

GANG RELATED _____ YES _____ NO _____ REQUIRES FURTHER INVESTIGATION

Criteria for further investigation of whether an incident is gang related to include : (Mark all that apply.)

- _____ Any incident committed by a documented gang member or associate;
- _____ Any fight, assault or incident involving weapons;
- _____ Any student suspected of association with a gang member;
- _____ Any incident involving recruitment of students into gang membership;
- _____ Any student involved in a criminal act wearing gang attire; and
- _____ Any gang graffiti or other gang indicators.

DETAILS OF INCIDENT

Victim (s):							
Name _____	SID _____	Grade _____	R _____	S _____	DOB _____	PH# _____	
Name _____	SID _____	_____	_____	_____	_____	_____	
Suspect (s):							
Name _____	SID _____	_____	_____	_____	_____	_____	
Name _____	SID _____	_____	_____	_____	_____	_____	

(Please use additional sheets if necessary.)

Describe Incident/Injuries

Describe Property Loss/Damage

Police Notified _____ Yes _____ No _____	Police Agency _____	Report # _____
Paramedics _____ Yes _____ No _____		
Signature of Reporting Administrator _____		

SIU OFFICE USE ONLY

Investigation Assigned By: _____	Date _____
Investigator Assigned: _____	
Final Incident Determination: _____	