

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
CHILD ABUSE AND NEGLECT FORM**

**CONFIDENTIAL FORM**

(F.S. 39.202)

IDENTIFYING INFORMATION

School _____ Phone _____ Age _____
 Child _____ DOB _____
 Child's Address _____ Sex _____
 City _____ State _____ Zip _____ Grade _____
 Parent(s)/Guardian(s) _____ Race _____
 Address _____ FSI _____
 City _____ State _____ Zip _____
 Home Phone _____ Work Phone _____
 Siblings _____

CASE INFORMATION

Circle the type(s) of suspected maltreatment: Threatened Harm Abandonment
 Physical Abuse Sexual Abuse Neglect Psychological Maltreatment

Refer to the attached chart of child abuse/neglect indicators. List observed indicators (physical and/or behavioral) of possible child maltreatment:

Additional Comments: _____

Date and time reported to Hotline (1-800-96-ABUSE): _____

Hotline Counselor's Name _____ ID #: _____

Is law enforcement involved? If so, name of Police Department: _____

Other pertinent information (e.g., relevant health information; knowledge of family situation; student services involvement; prior abuse; drop in grades) _____

REPORTER INFORMATION

_____ Yes _____ No I hereby grant the investigating agency permission to reveal my name during the course of its investigation, if the agency determines it is necessary to do so.

_____ Yes _____ No I wish to receive a written summary of the investigation as I am a professionally mandated reporter. My signature does not give my authorization to use my name as the reporter.

Signature _____ Date _____

Title _____ Phone _____

Send all completed copies to Office Manager, School Social Work and Attendance, Kathleen C. Wright Administrative Center, 7th Floor

Child Abuse and Neglect Report Form

(DO NOT KEEP A COPY OF THE COMPLETED FORM AT THE SCHOOL)

Report of suspected abuse/neglect must be made to DCF (1-800-96-ABUSE) unless the perpetrator is a school board employee acting in an official capacity. Reports involving employees must be made to the Special Investigative Unit (SIU) at 765-6202.

PURPOSE:

This form is to be completed and submitted within forty-eight (48) hours of making an oral report of alleged child abuse/neglect to the Department of Children and Families (DCF) or the Special Investigative Unit (SIU). This form provides the school system with internal statistical information.

DISTRIBUTION:

This form is a confidential document. Place the completed report form in a sealed envelope marked CONFIDENTIAL. This envelope should then be placed in a pony envelope and sent immediately to the Office Manager, School Social Work and Attendance Department (SSWAD) at the Kathleen C. Wright Administrative Center. The white copy of this form will be transmitted by SSWAD to the Child Protective Investigative Section of the Broward Sheriff's Office (BSO).

COMPLETION OF FORM:

I. Identifying Information:

Enter all information requested in the space provided including age, date of birth (DOB), sex, grade, race, and FSI number.

II. Case Information:

Circle the type(s) of suspected abuse/neglect.

Refer to attached list of child abuse/neglect indicators and list observed indicators. Make any additional comments you may have.

If you have contacted law enforcement, please enter the name of the jurisdiction.

If you have any other information about the child or the situation which might be helpful in the investigation process, please make your comments on the lines designated for other pertinent information.

III. Reporter Information:

Check Yes or No by the statement granting permission to reveal your name to anyone involved in the investigation.

If you check Yes, then BSO may reveal your name to anyone involved in the investigation, including the alleged perpetrator.

If you check No, your name may only be released to the State Attorney's Office and BSO. It is possible that if the case actually proceeds to court, you may be subpoenaed to appear as a witness by virtue of your school affiliation. However, very few cases actually go to court. The fact that you are the reporter will still not be disclosed.

Only a court may order that your name be released as the reporter. This might occur when the credibility of the report is being questioned in court. Once again, this is highly unlikely to occur.

Check Yes or No by the statement requesting a written summary of the investigation.

By law, you may no longer make an anonymous report. You must sign this form and provide your title and phone number.

CLUES TO LOOK FOR IN DETECTION* PHYSICAL AND BEHAVIORAL INDICATORS OF CHILD ABUSE AND NEGLECT

Type of Child Abuse/ Neglect	Physical Indicators	Behavioral Indicators	Type of Child Abuse/ Neglect	Physical Indicators	Behavioral Indicators
PHYSICAL ABUSE	<p>Unexplained bruises and welts:</p> <ul style="list-style-type: none"> - on face, lips, mouth - on torso, back, buttocks, thighs - in various stages of healing - clustered, forming regular patterns - reflecting shape of article used to inflict (electric cord, belt buckle) - on several different surface areas - regularly appear after absence, weekend, or vacation - human bite marks - bald spots <p>Unexplained burns:</p> <ul style="list-style-type: none"> - cigar, cigarette burns, especially on soles, palms, back, or buttocks - immersion burns (sock-like, glove-like, doughnut shaped on buttocks or genitals) - patterned like electric burner, iron, etc. - rope burns on arms, legs, neck, or torso <p>Unexplained fractures:</p> <ul style="list-style-type: none"> - to skull, nose, facial structure - in various stages of healing - multiple or spiral fractures <p>Unexplained lacerations or abrasions:</p> <ul style="list-style-type: none"> - to mouth, lips, gums, eyes - to external genitals 	<p>Wary of adult contacts</p> <p>Apprehensive when other children cry</p> <p>Behavioral extremes:</p> <ul style="list-style-type: none"> - aggressiveness, or - withdrawal - overly compliant <p>Afraid to go home</p> <p>Reports injury by parents</p> <p>Exhibits anxiety about normal activities, e.g., napping</p> <p>Complains of soreness and moves awkwardly</p> <p>Destructive to self and others</p> <p>Early to school and stays late as if afraid to go home</p> <p>Accident prone</p> <p>Wears clothing that covers the body when not appropriate</p> <p>Chronic runaway (especially adolescents)</p> <p>Cannot tolerate physical contact or touch</p>	SEXUAL ABUSE	<p>Difficulty in walking or sitting</p> <p>Torn, stained, or bloody underclothing</p> <p>Pain or itching in genital area</p> <p>Bruises or bleeding in external genitals, vaginal, or anal area</p> <p>Venereal disease</p> <p>Frequent urinary or yeast infections</p> <p>Frequent unexplained sore throats</p>	<p>Unwilling to participate in certain physical activities</p> <p>Sudden drop in school performance</p> <p>Withdrawal, fantasy, or unusually infantile behavior</p> <p>Crying with no provocation</p> <p>Bizarre, sophisticated, or unusual sexual behavior or knowledge</p> <p>Anorexia (especially in adolescents)</p> <p>Sexually provocative</p> <p>Poor peer relationships</p> <p>Reports sexual assault by caretaker</p> <p>Fear of or seductiveness toward males</p> <p>Suicide attempts (especially adolescents)</p> <p>Chronic runaway</p> <p>Early pregnancies</p>
PHYSICAL NEGLECT	<p>Consistent hunger, poor hygiene, inappropriate dress</p> <p>Consistent lack of supervision, especially in dangerous activities or long periods</p> <p>Unattended physical problems or medical needs</p> <p>Abandonment</p> <p>Lice</p> <p>Distended stomach, emaciated</p>	<p>Begging, stealing food</p> <p>Constant fatigue, listlessness or falling asleep</p> <p>States there is no caretaker at home</p> <p>Frequent school absence or tardiness</p> <p>Destructive, pugnacious</p> <p>School dropout (adolescents)</p> <p>Early emancipation from family (adolescents)</p>	EMOTIONAL MALTREATMENT	<p>Speech disorders</p> <p>Lags in physical development</p> <p>Failure to thrive (especially in infants)</p> <p>Asthma, severe allergies, or ulcers</p> <p>Substance abuse</p>	<p>Habit disorders (sucking, biting, rocking, etc.)</p> <p>Conduct disorders (antisocial, destructive, etc.)</p> <p>Neurotic traits (sleep disorders, inhibition of play)</p> <p>Behavioral extremes:</p> <ul style="list-style-type: none"> - compliant, passive - aggressive, demanding <p>Overly adaptive behavior:</p> <ul style="list-style-type: none"> - inappropriately adult - inappropriately infantile <p>Developmental lags (mental, emotional)</p> <p>Delinquent behavior (especially adolescents)</p>

*From Cynthia Crosson Tower, *Child Abuse and Neglect: A Teacher's Handbook for Detection, Reporting, and Classroom Management*, pp 82-83. Copyright 1984 by the National Education Association of the United States. Reprinted with Permission.