

AUDIOVISUAL MATERIALS USE POLICY

THE PURPOSE OF THE POLICY IS TO ESTABLISH CLEAR DIRECTION AND CONSISTENT PROCEDURES FOR THE USE OF AUDIOVISUAL MATERIALS FOR STUDENT INSTRUCTION AND CLASSROOM USE. THESE RESOURCES ARE TO BE USED FOR CURRICULAR PURPOSES, NOT FOR ENTERTAINMENT. AUDIOVISUAL MATERIALS INCLUDE BOTH COMMERCIALY AND STUDENT/STAFF PRODUCED MATERIALS. THEY INCLUDE MATERIALS USED ON FIELD TRIPS OR IN BEFORE AND AFTER SCHOOL CHILD CARE PROGRAMS AT THE SCHOOL. THE GUIDELINES THAT CLARIFY THE POLICY ARE TO BE MADE A PART OF THE PRINCIPALS' HANDBOOK.

RULES:

1. Requirements

All instructional resources, including audiovisual materials, must:

- a. be consistent with School Board of Broward County policies, educational goals, and the objectives of specific courses and/or activities;
- b. be consistent with Florida Statutes 1006.34(2)(b), and relevant to the Sunshine State Standards;
- c. adhere to federal and state copyright laws, including but not limited to Public Law 94-533, The Copyright Act and School Board of Broward County Policy #6318; and
- d. reflect the best teaching practices based on age appropriateness and instructional relevance.

2. Selection of Audiovisual Materials

- a. Audiovisual materials selected for student instruction and classroom use must be age appropriate and relevant to the specific instructional goal. When available, the MPAA (Motion Picture Association of America) ratings should be used to guide decisions about audience appropriateness.
- b. Audiovisual materials in the school collection and those selected for use from outside the school collection must be selected based on personal preview, reviews or recommendations from professional literature, or have been recommended for use by the District.

3. Procedures and Best Practices for Use of Audiovisual Materials

The usage of audiovisual materials from inside or outside the school collection must:

- a. meet principal or designee approval prior to use with students;
- b. exhibit a clear educational purpose;
- c. be previewed in their entirety prior to being shown to students by the teacher using the resource, with special attention paid to assuring that language, theme, violence, and content are consistent with the maturity level of the students who will be viewing the material;
- d. be a legally acquired copy; and
- e. sustain review by the school audiovisual review committee, if concern arises.

A list of full-length feature films to be shown must be maintained in the school's office and made available for parent review. Each school must notify parents of the process and procedures for review of the list and commentary.

4. Responsibility

- a. The principal is responsible for the use of all instructional materials within the school. The teacher is responsible for use within the specific classroom.

Authority: F.S. 1006.34 (2) (b)

Policy Adopted: 04/29/03