

EMPLOYEE'S OBLIGATION DURING LEAVE

AN EMPLOYEE OF THE BOARD WHO IS ON ANY TYPE OF APPROVED LEAVE DURING A CURRENT SCHOOL OR FISCAL YEAR MUST NOTIFY PERSONNEL SERVICES AS TO HIS/HER PLANS FOR THE FOLLOWING YEAR NO LATER THAN MARCH 1 OF THE YEAR HE/SHE IS ON LEAVE.

AN EMPLOYEE GRANTED LEAVE FOR THE CURRENT SCHOOL OR FISCAL YEAR AFTER MARCH 1 MUST NOTIFY PERSONNEL SERVICES AS TO HIS/HER PLANS NO LATER THAN THE LAST DAY OF HIS/HER CURRENT CONTRACT YEAR.

FAILURE OF AN EMPLOYEE TO ABIDE BY THESE PROVISIONS SHALL RELIEVE THE BOARD OF ANY RESPONSIBILITY OR CONTRACTUAL OBLIGATION.

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