

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

**JEFFREY S. MOQUIN
CHIEF OF STAFF**

754 321-2650

754 321-2701

July 28, 2014

TO: Principals
Assistant Principals

FROM: Aston A. Henry, Jr., Director
Risk Management Department



VIA: Jeffrey S. Moquin
Chief of Staff



**SUBJECT: PROPER DISPOSAL & DOCUMENTATION OF USED OIL FROM
LAWN AND OTHER EQUIPMENT**

The District must adhere to Broward County Environmental Protection Department codes and regulations when disposing of used oil from lawn equipment and other equipment utilizing oil.

Effective immediately, please be certain your facility service and grounds maintenance staff adhere to the following procedures to ensure compliance with Broward County Environmental Code Chapter 27, Pollution Control, and other regulations to further safeguard our natural environment.

Your used engine oil may be properly disposed of by taking same to any of the five District Vehicle Maintenance facilities listed below:

North Area
2200 NW 18th Street
Pompano Beach, FL
Contact: Mansel Dawes
754-321-4030

South Area
900 S. University Drive
Pembroke Pines, FL
Contact: Dennis Freemyer
754-321-4130

Central Area
3831 NW 10th Avenue
Ft. Lauderdale, FL
Contact: Anthony Verdejo
754-321-4469

Central West Area
2320 College Avenue
Davie, FL
Contact: Rudy Beckles
954-474-8265

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Southwest Area
20251 Stirling Road
Pembroke Pines, FL
Contact: Michael Williams
754-321-8030

- It is imperative to bring a copy of the Used Oil Manifest (see attached) with you when dropping off your used oil.
- Complete the Manifest and have the Vehicle Maintenance Foreman or designee sign the Manifest.
- Fax a copy of the Manifest to Robert Krickovich in the Risk Management Department at 754-321-1917, and maintain a copy at your location.
- Please make certain your Manifests are available at your location for inspection by the Broward County Environmental Protection Department.
- This is for used motor oil only. The oil may not be contaminated with any other fluids. Please contact Risk Management at 754-321-1900 for instructions on disposal of all other fluids.

We appreciate your time and attention in adhering to these important codes and regulations to ensure the District's compliance and to continue to protect our natural environment.

If you have any questions, please contact Robert Krickovich, Coordinator I, LEA, Risk Management Department, at 754-321-1909.

JSM/AAH/RK:lm
Attachment

cc: Senior Leadership Team
Michael Kriegel, Supervisor, Vehicle Maintenance

USED OIL MANIFEST

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

On _____, 2013, _____ Gallon(s) of used oil generated at the site listed below from servicing of various lawn equipment or other equipment utilizing engine oil, was transferred to:

- North Vehicle Maintenance
- North West Vehicle Maintenance
- Central Vehicle Maintenance
- Central West Vehicle Maintenance
- South Vehicle Maintenance
- Southwest Vehicle Maintenance

The used oil will be held in an EPA approved storage tank until it is picked up and disposed of by the waste oil recycler currently on contract with the District. The recycler information may be obtained by contacting the Vehicle Maintenance Parts Department at 754-321-4466.

If you have any questions please contact Robert Krickovich, Coordinator, I LEA, Risk Management Department at 754-321-1909.

Generator:

Accepted By:

Signature

Signature

Print Name

Print Name

Location

Location

1. File original manifest at the generator school site
2. Fax a copy of the manifest to Robert Krickovich, Risk Management at 754-321-1917