

Frequently Asked Questions – School Board Policy 1341

- 1. Question:** What is School Board Policy 1341?

Answer: School Board Policy 1341 governs the use/lease of Broward County District School facilities for non-school purposes.
- 2. Question:** Who does the Policy affect?

Answer: The Policy delineates four categories of users; they are: School Allied Groups, Governmental Organizations, Non-Profit Corporations and 501(c) (3) Organizations, and Other Organizations. However, the Policy does not affect Governmental Organizations that have separate agreement(s) for the use of school facilities with the School Board. Those agreements stand upon their own terms.
- 3. Question:** What are the significant changes to the Policy?

Answer: The significant changes are as follows:

 - a. The addition to the Fee Schedule of a new required Consumable Item Costs fee.
 - b. Exempted entities considered School Allied Groups (SAG) from: (1) signing a Lease Application, (2) paying Rental Fees, (3) paying Utilities Costs, (4) paying Custodial Costs, (5) paying Personnel Costs as incurred, and (6) providing a Certificate of Insurance (COI) when using the public school facility.
 - c. Effective May 4, 2016, entities considered Non-Profit Corporations and 501(c)(3) Organizations would commence paying rental fee when they lease School District facilities.
 - d. Lease enabled by the Policy can only be entered into for up to one (1) year.
 - e. The reduction of the Property Damage (Damage to Rented Premises) insurance requirement from \$1,000,000.00 each occurrence to \$500,000.00 each occurrence.
 - f. The requirement that food truck vendors participating in events conducted by SAG may prepare, make, and/or sell food directly to patrons at the events with the condition that such food truck vendors must comply with all applicable state, local and School Board requirements.
- 4. Question:** Why were these changes made?

Answer: To recoup the increased costs of operating the school facilities, enhance working relationships with the School District partners and stakeholders, and providing additional clarity to the Policy provisions.
- 5. Question:** When does the Policy go into effect?

Answer: The Policy became effective upon adoption of the Policy revisions by the School Board at the November 3, 2015 Regular School Board Meeting.
- 6. Question:** Where can I access additional resources, such as a copy of the new fee schedule?

Answer: The Policy and fee schedule can be accessed via the following link:
<http://www.broward.k12.fl.us/sbbcpolicies/docs/Policy%201341.pdf>

7. **Question:** Who should I contact with questions regarding the new policy?

Answer: Contact Sheldon Riles, Senior Property Coordinator, Facility Planning & Real Estate Department at (754) 321-1942 or via email at sheldon.riles@browardschools.com