

## PAYROLL SCHEDULE PRIOR TO WINTER BREAK 2017-18

December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27 AA 12/01/17 Payroll Processed	28	29 Off Cycle Check Run 12/01/17 <i>Request Deadline: 2pm</i>	30	1	2
3	4 BB 12/08/17 Payroll Processed	5	6 Off Cycle Check Run AA/BB 12/08/17 <i>Request Deadline: 2pm</i>	7	8	9
10	11 AA 12/15/17 Payroll Processed	12	13 Kronos Pull-BB Only  Off Cycle Check Run AA/BB 12/15/17 <i>Request Deadline: 2pm</i>	14 BB 12/22/17 Payroll Processed  <b>Correction Window: 7am-10am</b>	15	16
17 Kronos Pull-AA Only	18 AA 12/29/17 Payroll Processed  <b>Correction Window: 7am-10am</b>	19 Kronos Pull-BB Only  Off Cycle Check Run AA ONLY 12/29/17 <i>Request Deadline: 2pm</i>	20 BB 01/05/18 Payroll Processed  <b>Correction Window: 7am-10am</b>	21	22	23
24	25	26	27	28 <i>Work Day</i>	29 <i>Work Day</i>	30
WINTER BREAK						
31	1	2	3 <i>Work Day</i>	4 <i>Work Day</i>	5 <i>Work Day</i>	6
WINTER BREAK						