**Attendance:**

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**Call to Order:**

A meeting of the Park LAKES Elementary School Advisory Council was held in the cafeteria on 10/3/2018. (SAC Chair) Karen St. Hilaire called the meeting to order at 6:09 pm. Ms. Mehu recorded minutes for this meeting.

**Minutes:**

Karen St. Hilaire motions to approve the minutes of September 2018, with no corrections needed.

1. **SAC Bylaws- Ms. St. Hilaire** Ms. St. Hilaire begins with the pledge of allegiance. Please review the minutes from last month for any errors. Motion to approve the minutes? 1st motion/ 2nd motion/3rd motion. Ms. Christian reviews the SAC by-laws. By laws are the way we operate SAC and the rules of how the council runs. SAC makes it possible to have a diverse council to represent the population of the school. The majority of council members should be non-school board members. There must be a Quorum (majority of members present) to make any votes about business. The members should vote to agree or disagree about bylaws as stated. Mrs. Christian asks for a vote regarding the by-law. The by-laws were accepted unanimously by all present.
2. **Principal Updates –** Ms. Parris thanks parents for being a part of their child’s future. She gives a shout out to Park Lakes teachers present at meeting. SAC is here to support school and promote school improvement. SAC is centered around family engagement. Safety is our #1 concern before academics. The school need updated emergency cards. They will be sent home. Please put multiple people that can pick up child and multiple numbers that we can call to reach someone. School starts at 8:30. We open the gates at 8:00. Drop off is in the back by the bridge not in the front of the schools. We plan to add more engagement around parent and student needs. Thank you to parents and staff for supporting the vision of PLE. Ms. Parris is proud to serve as the principal of PLE.
3. **Title I Updates– Mrs. Campbell introduces** Mr. Hardge who is a motivational speaker. She says thank you to students for helping to get the school prepared.

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1. **PTA Updates- Mr. Barrett** Open House for Book fair is M-F. Monday and Tuesday of next week is the makeup. Tuesday will be a half day and it will shut down at noon. Volunteers go to the website http://getinvolvedineducation.com. It may take about 2-3 weeks before you get approved. Sign up for PTA positions that are available after the meeting.

PLE Dance team will be performed in honor of Hispanic Heritage Month.

1. **Open Discussion**

**Next Meeting Date & Time:**

The next meeting will be held on Wed, Nov 14th in the cafeteria. \_

**Meeting Adjournment:**

Motion: Ms. St. Hilaire motioned to adjourn the meeting at \_6:45 pm\_\_\_\_\_\_\_. Motion carried unanimously.

Submitted by,

Jennifer Mehu\_\_\_\_\_\_\_\_\_\_\_,

Teacher\_\_\_\_

Approval Date: 10/3/2018 \_\_\_\_\_\_\_\_\_\_\_\_\_\_