**Attendance:**

71 attendees.

**Call to Order:**

A meeting of the PARK LAKES ELEMENTARY SCHOOL ADVISORY COUNCIL was held in the cafeteria on 9/5/2018. (SAC Chair) Karen St. Hilaire called the meeting to order at 6 pm. Ms. Vargas recorded minutes for this meeting.

**Minutes:**

Karen St. Hilaire motions to approve the minutes of May 2018, with no corrections needed.

1. **Voting for 2018-2019 SAC positions**

-Ms. St. Hilaire (SAC chair) was going over the importance of SAC meetings, and positions available for the SAC committee. Ms. Christian was voted as the Co-chair. Other parents signed up for positions on the committee.

1. **Principal Updates – Ms. Parris**

-She congratulated the parents and staff members on improvement of percentage points on FSA.

- Congratulated teachers and staff members for their efforts and participating in the SAC meeting.

-Talked about Office Max Book bags and gift cards.

-Talked as to why we went back to extended day because of a three-year data trend.

-If there is an issue, parents need to reach out to their child’s teacher first.

-Safety: School starts at 8:40, breakfast starts at 8:00 am, drop off is located at the back of the school by the bridge, doors will be locked. Asking parents to call in order to receive their child. We have an armed Guardian. The school will notify the parents about any drills after it happens, not before due to safety. Students must wear uniform and have on their badge. Contact information needs to be updated and current, have more than one number. Any questions: Q: Parent loop, two lanes of cars instead of one lane. Parents need to stay in one lane, requested BSO to help with afternoon dismissal.

1. **Girl Scouts- Ms. Troutman**

-Greetings, starts October. Letters will be mailed out for an informal meeting.

1. **Title I Updates– Mrs. Campbell**

-Question: Are you a parent who speaks a second language and need a translator? Help is available.

- Explained Title I and the importance of it. It is important that parents participate in SAC so that their voices are heard.

-Standards and testing: Ms. Powell and Ms. McKinnis, curriculum coaches, talk about the plan for the year. Taking about books and reading to our students.

-Explained Title I and how it is the largest federal assistance program for our nation’s school.

-Parent’s Rights- conference twice a year, teacher and staff information.

-School Grade and test scores- test scores should have been sent out to parents.

-Testing Schedule was sent out, expressing the importance of students not missing state tests.

-Working together- schools and families work together through family engagement.

-School compact: an agreement between school, teacher and parents.

-Parent involvement is the key to your child’s success.

1. **PTA Updates- Mr. Barrett**

-Sign- up to be a volunteer, especially if you would like to go on field trips.

-PTA staff: three positions are available

-Sign up for PTA, orange form.

1. **Open Discussion**

**Next Meeting Date & Time:**

The next meeting will be held on Wednesday, October 3, 2018 at 6pm in the cafeteria.

**Meeting Adjournment:**

Motion: Karen St. Hilaire motioned to adjourn the meeting at 6:55pm. Motion carried unanimously.

Submitted by,

Ms. Vargas

Teacher\_\_\_\_\_

Approval Date: 10/3/2018