



BROWARD SCHOOLS

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VIRTUAL COUNSELOR
DATA WAREHOUSE

Attendance

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School: SUNSET LAKES ELEMENTARY

Committee:
SAC

Sign In sheet for SUNSET LAKES ELEMENTARY Date: _____ Time: _____

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here
1.	ALVAREZ, KATHY	Community Rep	No	Yes	<i>Kathy Alvarez</i>
2.	CHARPENTIER, MARC	Principal	Yes	No	
3.	GARCIA, MAYTE	Gifted Rep	Yes	Yes	<i>Mayte Garcia</i>
4.	GINORIS, LAZARA	Teacher	Yes	Yes	<i>Lazara Ginoris</i>
5.	GOMEZ, KEREN	Parent	No	Yes	<i>Keren Gomez</i>
6.	GUITAR, JENNIFER	ESE Rep	No	Yes	<i>Jennifer Guitar</i>
7.	HARRAN, SARAH	Parent	No	Yes	<i>Sarah Harran</i>
8.	HARVEY, BRIDGETT	Parent	No	Yes	<i>Bridgett Harvey</i>
9.	HECBERTA, LEIVA	Non-instructional	Yes	No	
10.	HUDSON, JESSICA	SAC Chair	Yes	No	<i>Jessica Hudson</i>
11.	MOAS, JOHANNA	SAF-DESIGNEE	No	Yes	<i>Johanna Moas</i>
12.	SCHMITT, ANELIZ	ESOL Rep	No	Yes	<i>Aneliz Schmitt</i>
13.	SHAW, DAPHANE	Teacher	Yes	No	
14.	SQUIRE, SUSAN	BTU Steward	Yes	No	<i>Susan Squire</i>
15.	WILSON, ARLENE	Non-instructional	Yes	Yes	
16.	WILSON, STEPHANIE	IZ Rep	No	Yes	<i>Stephanie Wilson</i>

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Guest Sign In Sheet For SUNSET LAKES ELEMENTARY Date: _____ Time: _____

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	<i>Alicia Robinson</i>	<i>Parent</i>			
2.	<i>Lissette G. Bell</i>	<i>Parent</i>			
3.	<i>Shanna Moas</i>	<i>parent</i>		<i>parent</i>	<i>Shanna Moas</i>
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Agenda

Sunset Lakes Elementary 2018-2019 SAC

March 20, 2019
5:30 PM – 6:00 PM
Media Center

Meeting called by: Jessica Hudson
Type of meeting: Regular Monthly Meeting
Facilitator: Jessica Hudson

Agenda Topics

5:30 PM

Welcome Ms. Hudson
Roll Call to Establish Quorum
Approval of Minutes from February

5:40 PM

FSA (See Attached) Mr. Charpentier
Spring Break
Safety Upgrades

Upcoming SAC/SAF Meetings: April 24, 2019
SAC meeting is the first half hour and SAF is held
immediately following SAC.

6:00 PM

Adjournment Ms. Hudson



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Sunset Lakes Elementary
Marc Charpentier, Principal
18400 SW 25th Street
Miramar, FL 33029
754-323-7650
754-323-7690 FAX
www.sunsetlakeselem.com

March 19, 2019

Dear Parent/Guardian,

The purpose of this letter is to inform you that your student will take the paper-based Florida Standards Assessments (FSA) [Grades 3, 4, 5, ELA, Writing, Mathematics, and Science] assessments. See attached for dates.

Your student had an opportunity to participate in a practice session to become familiar with the item types and response formats he or she will see on the FSA assessments. If you or your student would like to review the materials, paper-based practice tests and answer keys are available at <http://www.FSAssessments.org/students-and-families/practice-tests/paper-based-practice-test-materials/>.

For information regarding test session lengths for all Spring 2019 FSA assessments, please visit the FSA Portal at www.FSAssessments.org, click on the Students and Families icon, select the Frequently Asked Questions card, then select the question: "How long are the tests?"

Please review the following policies with your student before testing:

- **Electronic Devices**—Students are not permitted to have any electronic devices, including, but not limited to, cell phones, smartphones, and smartwatches, at any time during testing or during breaks (e.g., restroom), even if the devices are turned off or students do not use them. If your student is found with an electronic device, his or her test will be invalidated.
- **Calculators**—Calculators are not permitted during Grades 3–6 Mathematics tests.
- **Testing Rules Acknowledgment**—All FSA tests include a Testing Rules Acknowledgment printed in the student's test and answer book that reads: "I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated." Prior to testing, test administrators read the rules to students, and students acknowledge that they understand the testing rules by signing below the statement in their test and answer book.
- **Discussing Test Content after Testing**—The last portion of the testing rules read to students before they sign below the Testing Rules Acknowledgment states: "Because the content in all statewide assessments is secure, you may not discuss or reveal details about the test content (including test items, passages, and prompts) after the test. This includes any type of electronic communication, such as texting, emailing, or posting online, for example, on Facebook, Twitter, Snapchat, or Instagram." Please make sure your student understands that "discussing" test content includes any kind of electronic communication, such as texting, emailing, posting to social media, or sharing online. While students may not share information about secure test content after testing, this policy is not intended to prevent students from discussing their testing experiences with their parents/families.
- **Working Independently**—Students are responsible for doing their own work during the test and for protecting their answers from being seen by others. If students are caught cheating during testing, their tests will be invalidated. In addition, the Florida Department of Education (FDOE) employs Caveon Test Security to analyze student test results to detect unusually similar answer patterns. Student tests within a school that are found to have extremely similar answer patterns will be invalidated.
- **Leaving Campus**—If your student leaves campus before completing a test session (e.g., for lunch, an appointment, illness), he or she will not be allowed to return to that test session. If your student does not feel well on the day of testing, it may be best for him or her to wait and be tested on a make-up day. Please remember not to schedule appointments on testing days.
- **Testing Accommodations**—If your student has an Individual Education Plan (IEP), a Section 504 plan, or is an English Language Learner (ELL), please contact the school to discuss the testing accommodations that will be provided for your student.

If you have any questions related to this test administration, you may contact Ms. Julie Padron, School Counselor at 754-323-7650. For more information about the FSA program, please visit the FSA Portal at www.FSAssessments.org.

Thank you for supporting your student and encouraging him or her to do his or her best during this test administration.

Sincerely,



Marc Charpentier, Principal

The School Board of Broward County, Florida

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Heather P. Brinkworth, Vice Chair

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