Panther Run Elementary
School Advisory Council
Agenda
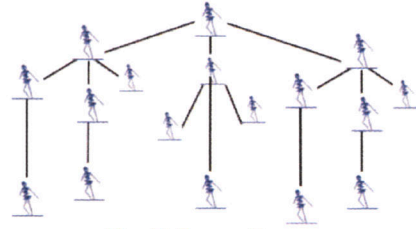# February 27, 2019

Panthers

"Pay It Forward"

Repaying the good deeds one has received by doing good things for other unrelated people.

"Pay It Forward"

You never know how your actions can change the world!

SAC:

- Approval of January minutes
- Curriculum Committee Reports
- SMART Bond Funds for Panther Run $100,000

The next SAC meeting will be
Wednesday, ~~February~~ 20, 2019 @ 6:15PM
March

SAC meetings for 2018-2019
April 24, & May 22

SAF Meetings for 2018 – 2019
March 20, & May 22

Free Babysitting for school-age children provided by Sunshine Child Care
(All meetings begin at 6:15 p.m.)

Who I Am Makes A Difference!

Kathleen Garcia filed motion to call the meeting to order at 6:25 p.m. Mr. Steffenson seconded the motion.

1. **Approval of October minutes**: Mrs. Garcia shares and reviews last month's SAC meeting minutes.

   Motion to approve minutes by Mrs. Steffenson, seconded by Mr. Gittens. All SAC members in favor.

2. **Mid- Year Reflection**- As part of the School Improvement Process, schools are asked to engage in collaborative conversation with all stakeholders to complete the Mid-Year School Improvement Reflection. School Mid-Year reflection is currently being worked on. It will be shared at the next SAC meeting.

3. **Attendance Plan Overview**- Dr. Chacona reviewed the attendance plan with the committee. He then discussed Tier 1, 2, and 3 strategies and interventions to improve attendance. Our goals for this year are:
   1. In 2017-18, the grade level with the most students with chronic absence was 4th grade with 20 total students. In 4th grade, our goal is to reduce the number of students with chronic absenteesism by 5 students (about 4%) for the 2018-19 school year.
   2. Overall chronic absence in 2017-18 was 8.6%, 53 students. Our goal is to reduce overall chronic absence by 1% (about 2 students).
   3. In 2017-18, 3rd grade had the highest level of students with satisfactory attendance with 68.27% or 71 students attending 95% or more school days. The goal for satisfactory attendance is to increase the percentage of students attending 95% or more in every grade level by the end of the 2018-19 school year.

4. **Curriculum Committee Reports-**
   a. Science: Mrs. Garcia informs that Family Science night is scheduled for next Wed., Jan. 30th from 6-7PM. Parents and visitors will have a chance to see classroom STEM projects and to participate in a family STEM Challenge as well. Also, 5th grade took a paper based BAS assessment for science, which the teachers will be using to strengthen the students understanding of missed concepts and standards.

   b. Math- Mrs. Roulhac shares the chapter/skill each grade is working on. She also reminds that students should be completing 45 minutes per week on iReady Math. They could also be using Think Central's Personal Math Trainer as assigned by their teacher and to access their math book for review of concepts learned in class.
   Mrs. Roulhac is in contact with Target for math night. Math night will have the same concept as last year with open ended questions geared for each grade level.

   c. Literacy- Mrs. Pinto informs the committee of Literacy Week happening next week. Various activities are planned for the week.

Motion to adjourn the meeting by Mr. Steffenson at 6:42p.m., Mrs. Squarini seconded the motion.

Next meeting will be held on February 27th at 6:15p.m.

BROWARD SCHOOLS VIRTUAL COUNSELOR
POWERED BY THE DATA WAREHOUSE

| Attendance | Membership | Sign In Sheets | Report | Help | Logout |

School: PANTHER RUN ELEMENTARY   2/27/19   615 pm   **Committee:** SAC

#	Full Name ▲	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	ACOSTA-HADLEY, YVETTE	Non-instructional	Yes	No	Y Acosta Hadley
2.	ALPERT, JAN	Community Rep	No	Yes	
3.	BURGMAN, FIONA	Gifted Rep	No	Yes	
4.	DELGADO, JANET	SAC Secretary	Yes	Yes	J Delgado
5.	ESTEVEZ, CARLA	Parent	No	Yes	
6.	FERNANDEZ, JESSICA	Community Rep	No	No	
7.	GARCIA, KATHLEEN	BTU-Steward/Sac-Chair	Yes	No	
8.	GITTENS, CAROL	ESOL Rep	No	Yes	
9.	GONCALVES, CARLOTA	Parent	No	Yes	
10.	HARMS, HARMS, ROBERT "BOB"	BUSINESS	No	No	
11.	HOWARD, YVONNE	Parent	No	Yes	
12.	JAWORSKI, KARIN	Parent	No	Yes	
13.	LOPEZ, GENNY	IZ Rep	No	Yes	
14.	MAHENRDRAN, NISHAN	Parent	No	Yes	
15.	MOTTA, ANTHONY	BUSINESS	No	No	_(signature)_
16.	NANITA, PRISCILA	Parent	No	Yes	
17.	PINTO, TANIA	Teacher	Yes	Yes	
18.	ROLON, MICHELLE	Parent	No	Yes	
19.	SAEF, ELAINE	Principal	Yes	No	_(signature)_
20.	SCOTT, JEREMY	BUSINESS	No	No	
21.	SMITH, ALISON	Parent Rep	No	Yes	
22.	SQUARINI, MAYRA	SAF-DESIGNEE	No	Yes	_(signature)_
23.	SQUARINI, MAYRA	ESE Rep	No	Yes	
24.	STEFFENSON, DONALD	Parent	No	Yes	_(signature)_
25.	STEFFENSON, RACHEL	IZ Rep	No	Yes	_(signature)_
26.	URENA, ONNA	Parent	No	Yes	
27.	WILLIAMS-ROULHAC, NICOLE	Teacher	Yes	No	Nicole Williams-Roulhac

BROWARD SCHOOLS VIRTUAL COUNSELOR
POWERED BY THE DATA WAREHOUSE

Attendance	Membership	Sign In Sheets	Report	Help	Logout

2/27/19   **615**

Guest Sign In Sheet For PANTHER RUN ELEMENTARY Date:_____ Time:_____

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	D'Andre Rowthie	Guests	NO	NO	D'Andre Y—
2.	Shannon Michael Chacona	A.P.	✓		SMChacona, PhD
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					
23.					
24.					
25.					

Print

SAFETY
MUSIC& ART
ATHLETICS
RENOVATION
TECHNOLOGY

NAME or BALLOT NUMBER: Insert Here

SCHOOL CHOICE ENHANCEMENT BALLOT

THIS VOTE IS TO DETERMINE THE SCHOOL CHOICE ENHANCEMENT PROJECTS THAT
WILL BE COMPLETED USING THE $100,000 GENERAL OBLIGATION BOND FUNDING

INSTRUCTIONS FOR VOTING

1- Parents will have one vote per student that attends the school named below.

2- Each Volunteer and Staff member will have one vote.

3- Please **CIRCLE** the choice of projects listed below that you would like to see at the school.

   Circle **OPTION 1** or **OPTION 2**

4- Ballots need to be returned to the school by end of day on: **XX/XX/XXXX**
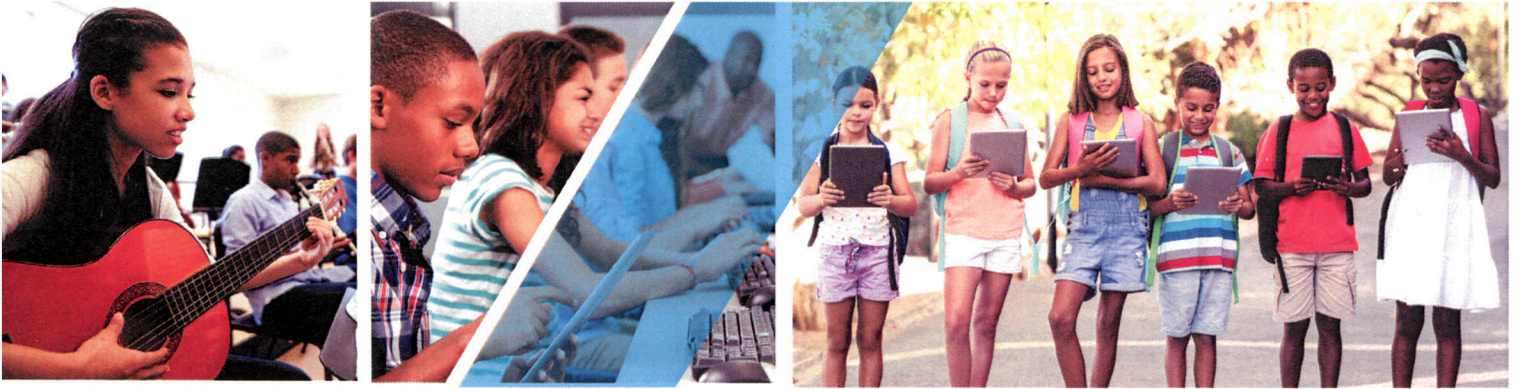
SCHOOL NAME

OPTION 1

Item 1:	TECHNOLOGY: LAPTOPS, RECORDEX, ETC.	$85,000
Item 2:	RUGS FOR CLASSROOMS	$8,000
Item 3:	STUDENT CHAIRS	$5,000
Item 4:	EASELS	$2,000
TOTAL:		$100,000

OPTION 2

Item 1:	TECHNOLOGY: LAPTOPS, RECORDEX, ETC.	$85,000
Item 2:	TELEVISION	$6,000
Item 3:	BULLETIN BOARDS	$2,000
Item 4:	ART TABLES	$7,000
TOTAL:		$100,000

What is the School Choice Enhancement Program (SCEP)?

The SMART Program, under the direction of the School Board of Broward County, FL (the District) and Superintendent Robert W. Runcie, has allocated $100,000 towards School Choice Enhancement capital-related projects at each District school. This $100,000 in funding is intended to be used to improve the condition of instructional spaces and/or educational environments.

The SCEP initiatives have been met with great enthusiasm during the first four years. Planning, implementation, and completion of projects have been carried out efficiently, and a broad range of these choices are already enhancing student experiences at various schools. To see individual SMART Program Project Status Reports and scheduling information, please visit: **browardschools.com/smartfutures**.

"We are so thankful for the School Choice Enhancement Program funding. We put it to good use with new media center furniture and other improvements. The students are already taking full advantage."

Errol Evans, Principal, Attucks Middle School

How It Works:

SCEP projects are chosen under the direction of the principal, and in a collaborative effort with the **School Advisory Council (SAC),** school staff; and the school community through voting. There are some qualifiers to be considered:

1 Projects must be "capital eligible," which means the improvements are made to the physical building and/or instructional environments.

2 The improvements must have a life cycle greater than five years.
For example, consumable items, such as art supplies, would not qualify; however, improvements to the art labs and/or computer labs would be eligible.

3 All items purchased under SCEP must be inventoried and inspected by the school upon delivery.

SAFETY
MUSIC & ART
ATHLETICS
RENOVATION
TECHNOLOGY

BROWARD
County Public Schools
Established 1915

SCHOOL CHOICE ENHANCEMENT PROGRAM

STEP-BY-STEP PROCESS FOR 2018-2019 PROJECTS

STEP 1 — Planning/Design

A. On behalf of the District, CBRE|Heery's **Project Manager visits each school to review existing conditions** with school leadership and the **School Advisory Council (SAC)**. The **Project Manager works with the SAC** to assist in **narrowing down project options**, based on budget, preliminary cost estimates and priority.

B. The **SAC narrows the list down to two options, each containing one (1) or more items in priority order.**

C. The **Project Manager evaluates and confirms that scope and budget** are in compliance with District guidelines.

D. Once confirmation is received, the **school begins the voting process** within the school community.*

Until final costs are determined, selected items are subject to change in order to stay within budget.

STEP 2 — Implement Improvements

The **Project Manager** reevaluates the budget and scope for the selected option and begins the procurement process. Subject to the limits of the $100K budget at each school, the items in the selected option are then implemented and/or delivered to the school in prioritized order.

STEP 3 — Improvements Complete

The **School Community** can enjoy the new improvements once all materials are delivered and installed.

WHO MAKES **THE FINAL DECISION** ON EACH SCHOOL PROJECT?

SCEP VOTING PROCESS (STEP "C" IN THE PLANNING/DESIGN PHASE)

1 Planning/ Design

Once the SAC has approved two options, those projects are presented to the school community and school staff for a final selection by way of a vote.

Detailed Guidelines:

- **Voters include** parents/guardians (one ballot for each student), registered volunteers and school staff that are not parents. Sample ballot below.

- **Ballots should have a tracking mechanism** such as student, staff or volunteers names, or a numbering system with a tracking list that matches the ballot number to a name.

- **Schools can use either a paper ballot or an electronic system.** Prior to sending ballots home with students and making ballots available to volunteers and school staff, the school administration will need to provide notice to all potential voters via:

  - Robocall or email to parents/guardians informing them that ballots are being sent home or provided electronically.

  - Information on the two options is provided by flyer and/or posted on the school's website.

- **Ballots should be returned to the school office** and/or collected by classroom teachers from students for a period of no less than one week.

- **Voting is by basic majority**

- **The school's administration will distribute, collect and tally the votes to determine the final choice.** The school forwards the results to the CBRE | Heery Project Manager for the SCEP with a copy of the ballot used for voting. The school retains the ballots for its records and/or for auditing purposes.

- **All records pertaining to the SCEP process** such as meeting minutes, community outreach and voting results must be documented and kept on record by the principal and/or designated staff.

SAMPLE BALLOT

**SAFETY
MUSIC & ART
ATHLETICS
RENOVATION
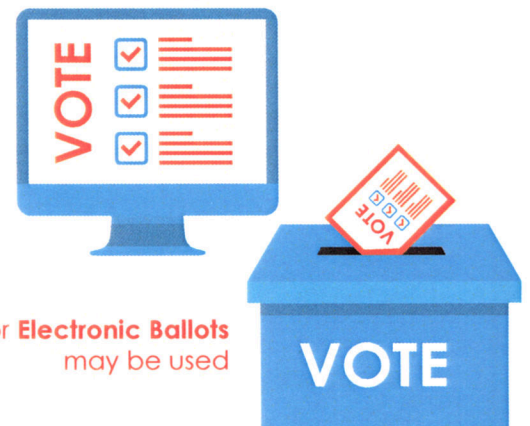TECHNOLOGY**

NAME or BALLOT NUMBER: Insert Here

SCHOOL CHOICE ENHANCEMENT BALLOT
THIS VOTE IS TO DETERMINE THE SCHOOL CHOICE ENHANCEMENT PROJECTS THAT WILL BE COMPLETED USING THE $100,000 GENERAL OBLIGATION BOND FUNDING

INSTRUCTIONS FOR VOTING
1- Parents will have one vote per student that attends the school named below.
2- Each Volunteer and Staff member will have one vote.
3- Please CIRCLE the choice of projects listed below that you would like to see at the school.
  Circle OPTION 1 or OPTION 2
4- Ballots need to be returned to the school by end of day on: XX/XX/XXXX

SCHOOL NAME

OPTION 1		OPTION 2	
Item 1: TECHNOLOGY: LAPTOPS, RECORDEX, ETC.	$85,000	Item 1: TECHNOLOGY: LAPTOPS, RECORDEX, ETC.	$85,000
Item 2: RUGS FOR CLASSROOMS	$8,000	Item 2: TELEVISION	$6,000
Item 3: STUDENT CHAIRS	$5,000	Item 3: BULLETIN BOARDS	$2,000
Item 4: EASELS	$2,000	Item 4: ART TABLES	$7,000
TOTAL:	$100,000	TOTAL:	$100,000

Paper or **Electronic Ballots** may be used

VOTE

The two options cannot be exactly the same. The dollar value of items listed in Options 1 and 2 must have a minimum variance of $15,000.

SMART INVESTMENTS LEAD TO SMART STUDENTS.

What is the School Choice Enhancement Program (SCEP)?

The SMART Program, under the direction of the School Board of Broward County, FL (the District) and Superintendent Robert W. Runcie, has allocated $100,000 towards School Choice Enhancement capital-related projects at each District school. This $100,000 in funding is intended to be used to improve the condition of instructional spaces and/or educational environments.

The SCEP initiatives have been met with great enthusiasm during the first four years. Planning, implementation, and completion of projects have been carried out efficiently, and a broad range of these choices are already enhancing student experiences at various schools. To see individual SMART Program Project Status Reports and scheduling information, please visit: **browardschools. com/smartfutures**.

"We are so thankful for the School Choice Enhancement Program funding. We put it to good use with new media center furniture and other improvements. The students are already taking full advantage."

Errol Evans, Principal, Attucks Middle School

How It Works:

SCEP projects are chosen under the direction of the principal, and in a collaborative effort with the **School Advisory Council (SAC),** school staff; and the school community through voting. There are some qualifiers to be considered:

1 Projects must be "capital eligible," which means the improvements are made to the physical building and/or instructional environments.

2 The improvements must have a life cycle greater than five years.
For example, consumable items, such as art supplies, would not qualify; however, improvements to the art labs and/or computer labs would be eligible.

3 All items purchased under SCEP must be inventoried and inspected by the school upon delivery.

SAFETY
MUSIC & ART
ATHLETICS
RENOVATION
TECHNOLOGY

BROWARD
County Public Schools
Established 1915