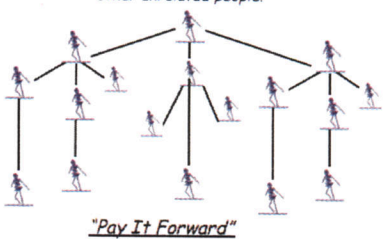
Panther Run Elementary School Advisory Council Agenda March 20, 2019

Panthers

"Pay It Forward"

Repaying the good deeds one has received by doing good things for other unrelated people.



"Pay It Forward"

You never know how your actions can change the world!

SAC:

- Approval of February minutes
- Curriculum Committee Reports
- SMART Bond Funds for Panther Run $100,000

The next SAC meeting will be
Wednesday, April 24, 2019 @ 6:15PM

SAC meetings for 2018-2019
May 22

SAF Meetings for 2018 – 2019
March 20, & May 22

**Free Babysitting for school-age children provided by Sunshine Child Care
(All meetings begin at 6:15 p.m.)

Panther Run Elementary
SAC Meeting Minutes— February 27, 2019

Dr. Chacona filed motion to call the meeting to order at 6:15 p.m. Mr. Steffenson seconded the motion.

1. **Approval of January minutes**:
   Motion to approve minutes by Mrs. Steffenson, seconded by Mrs. Squarini. All SAC members in favor.

2. **Curriculum Committee Reports-**
   a. Science: Mrs. Garcia reports the current unit each grade level is working on:
      - Kindergarten is working on patterns of movement.
      - 1st grade is completing their unit on stars and the benefit of the sun.
      - 2nd grade is identifying different forms of energy.
      - 3rd grade is studying animal classification.
      - 4th grade is identifying properties of the moon phases, seasons, and day and night on Earth.
      - 5th grade continues to work with Mrs. Garcia in extended science block as the science assessment is fast approaching. All students have been signed up for ScienceWorks and Legends of Learning to help them prepare for Science FSA. Log-in info is in student planners.

   b. Math-
      - Mrs. Roulhac is working with Target to prepare for Math Night. Same format as last year will be used.
      - Math team is currently practicing for their upcoming competition.
      - At recent Math meeting, Mrs. Roulhac was informed that the county is on hold for a new Math book adoption for the time being.
      - Continue the use of iReady for 45 minutes each week.

   c. Literacy-
      - Literacy committee met and discussed writing standards for each grade level. Further planning and collaboration will be done in preparation for the next school year.
      - iReady March Madness encourages students to pass lessons while still completing the suggested 45 minutes/week.
      - Ms. Saef shares recent meeting with iReady representative where all teachers were able to discuss data and instructional strategies.

3. **SMART bond-**
   - Ms. Saef explained the SMART Bond process for Panther Run's $100,000.
   - Proposals were generated and groups decided the best things to fund would be:
     <u>PROPOSAL 1:</u>
     - Safety/Security Enhancements APhone (Camera/buzzer lock for Front Main Entrance Single Point of Entry door - $10,000 & 2- Way Radios $4000.00
     - New Marquee – Approx. $40,000
     - Technology (Hardware (computers, laptops, recordex, etc & Software iReady) – remaining dollars $37,00 - $56,000

     <u>PROPOSAL 2:</u>
     - New Marquee – Approx. $40,000
     - Removal of carpet in Media & Front office and tile floors as replacement $25,000
     - New furniture Media Center $$35,000
   - We will revisit at March Meeting and vote on proposals to put forth to for Stakeholder votes.

Motion to adjourn the meeting by Mrs. Steffenson at 6:35p.m., Mrs. Hadley seconded the motion.

Next meeting will be held on March 20th at 6:15p.m.

BROWARD SCHOOLS VIRTUAL COUNSELOR

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School: PANTHER RUN ELEMENTARY March 20, 2019 6:15 PM Committee: SAC

Sign In sheet for PANTHER RUN ELEMENTARY Date:_____ Time:_____

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	ACOSTA-HADLEY, YVETTE	Non-instructional	Yes	No	
2.	ALPERT, JAN	Community Rep	No	Yes	
3.	BURGMAN, FIONA	Gifted Rep	No	Yes	
4.	DELGADO, JANET	SAC Secretary	Yes	Yes	
5.	ESTEVEZ, CARLA	Parent	No	Yes	
6.	FERNANDEZ, JESSICA	Community Rep	No	No	
7.	GARCIA, KATHLEEN	BTU-Steward/Sac-Chair	Yes	No	
8.	GITTENS, CAROL	ESOL Rep	No	Yes	
9.	GONCALVES, CARLOTA	Parent	No	Yes	
10.	HARMS, HARMS, ROBERT "BOB"	BUSINESS	No	No	
11.	HOWARD, YVONNE	Parent	No	Yes	
12.	JAWORSKI, KARIN	Parent	No	Yes	
13.	LOPEZ, GENNY	IZ Rep	No	Yes	
14.	MAHENRDRAN, NISHAN	Parent	No	Yes	
15.	MOTTA, ANTHONY	BUSINESS	No	No	
16.	NANITA, PRISCILA	Parent	No	Yes	
17.	PINTO, TANIA	Teacher	Yes	Yes	
18.	ROLON, MICHELLE	Parent	No	Yes	
19.	SAEF, ELAINE	Principal	Yes	No	
20.	SCOTT, JEREMY	BUSINESS	No	No	
21.	SMITH, ALISON	Parent Rep	No	Yes	
22.	SQUARINI, MAYRA	SAF-DESIGNEE	No	Yes	
23.	SQUARINI, MAYRA	ESE Rep	No	Yes	
24.	STEFFENSON, DONALD	Parent	No	Yes	
25.	STEFFENSON, RACHEL	IZ Rep	No	Yes	
26.	URENA, ONNA	Parent	No	Yes	
27.	WILLIAMS-ROULHAC, NICOLE	Teacher	Yes	No	

BROWARD SCHOOLS VIRTUAL COUNSELOR

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March 20, 2019 6:15 PM

Guest Sign In Sheet For PANTHER RUN ELEMENTARY Date:_____ Time:_____

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Meeris Gomez				
2.	Marleni Shaby	PM	NO	NO	
3.	Fadi Nardaly	PM	NO	NO	
4.					
5.					
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NAME or BALLOT NUMBER: Insert Here

SCHOOL CHOICE ENHANCEMENT BALLOT

THIS VOTE IS TO DETERMINE THE SCHOOL CHOICE ENHANCEMENT PROJECTS THAT WILL BE COMPLETED USING THE $100,000 GENERAL OBLIGATION BOND FUNDING

INSTRUCTIONS FOR VOTING

1- Parents will have one vote per student that attends the school named below.

2- Each Volunteer and Staff member will have one vote.

3- Please **CIRCLE** the choice of projects listed below that you would like to see at the school.
Circle **OPTION 1** or **OPTION 2**

4- Ballots need to be returned to the school by end of day on: **XX/XX/XXXX**

SCHOOL NAME

OPTION 1

Item 1:	**TECHNOLOGY: LAPTOPS, RECORDEX, ETC.**	$85,000
Item 2:	**RUGS FOR CLASSROOMS**	$8,000
Item 3:	**STUDENT CHAIRS**	$5,000
Item 4:	**EASELS**	$2,000
TOTAL:		$100,000

OPTION 2

Item 1:	**TECHNOLOGY: LAPTOPS, RECORDEX, ETC.**	$85,000
Item 2:	**TELEVISION**	$6,000
Item 3:	**BULLETIN BOARDS**	$2,000
Item 4:	**ART TABLES**	$7,000
TOTAL:		$100,000

SMART INVESTMENTS LEAD TO SMART STUDENTS.

SCHOOL CHOICE ENHANCEMENT PROGRAM

2018/2019 UPDATE

What is the School Choice Enhancement Program (SCEP)?

The SMART Program, under the direction of the School Board of Broward County, FL (the District) and Superintendent Robert W. Runcie, has allocated $100,000 towards School Choice Enhancement capital-related projects at each District school. This $100,000 in funding is intended to be used to improve the condition of instructional spaces and/or educational environments.

The SCEP initiatives have been met with great enthusiasm during the first four years. Planning, implementation, and completion of projects have been carried out efficiently, and a broad range of these choices are already enhancing student experiences at various schools. To see individual SMART Program Project Status Reports and scheduling information, please visit: **browardschools.com/smartfutures**.

> "We are so thankful for the School Choice Enhancement Program funding. We put it to good use with new media center furniture and other improvements. The students are already taking full advantage."
>
> Errol Evans, Principal, Attucks Middle School

How It Works:

SCEP projects are chosen under the direction of the principal, and in a collaborative effort with the **School Advisory Council (SAC)**, school staff; and the school community through voting. There are some qualifiers to be considered:

1. Projects must be "capital eligible," which means the improvements are made to the physical building and/or instructional environments.
2. The improvements must have a life cycle greater than five years. For example, consumable items, such as art supplies, would not qualify; however, improvements to the art labs and/or computer labs would be eligible.
3. All items purchased under SCEP must be inventoried and inspected by the school upon delivery.

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County Public Schools

SCHOOL CHOICE ENHANCEMENT PROGRAM

STEP-BY-STEP PROCESS FOR 2018-2019 PROJECTS

STEP 1 Planning/ Design

A. On behalf of the District, CBRE | Heery's **Project Manager visits each school to review existing conditions** with school leadership and the **School Advisory Council (SAC).** The **Project Manager works with the SAC** to assist in **narrowing down project options**, based on budget, preliminary cost estimates and priority.

B. The **SAC narrows the list down to two options, each containing one (1) or more items in priority order.**

C. The **Project Manager evaluates and confirms that scope and budget** are in compliance with District guidelines.

D. Once confirmation is received, the **school begins the voting process** within the school community.*

** Until final costs are determined, selected items are subject to change in order to stay within budget.*

STEP 2 Implement Improvements

The **Project Manager** reevaluates the budget and scope for the selected option and begins the procurement process. Subject to the limits of the $100K budget at each school, the items in the selected option are then implemented and/or delivered to the school in prioritized order.

STEP 3 Improvements Complete

The **School Community** can enjoy the new improvements once all materials are delivered and installed.

STAY INFORMED ABOUT THE SMART INITIATIVE BY VISITING
browardschools.com/Smartfutures

WHO MAKES **THE FINAL DECISION** ON EACH SCHOOL PROJECT?

SCEP VOTING PROCESS (STEP "C" IN THE PLANNING/DESIGN PHASE)

1 Planning/ Design

Once the SAC has approved two options, those projects are presented to the school community and school staff for a final selection by way of a vote.

Detailed Guidelines:

- Voters include parents/guardians (one ballot for each student), registered volunteers and school staff that are not parents. Sample ballot below.
- Ballots should have a tracking mechanism such as student, staff or volunteers names, or a numbering system with a tracking list that matches the ballot number to a name.
- Schools can use either a paper ballot or an electronic system. Prior to sending ballots home with students and making ballots available to volunteers and school staff, the school administration will need to provide notice to all potential voters via:
  - Robocall or email to parents/guardians informing them that ballots are being sent home or provided electronically.
  - Information on the two options is provided by flyer and/or posted on the school's website.
- Ballots should be returned to the school office and/or collected by classroom teachers from students for a period of no less than one week.
- Voting is by basic majority
- The school's administration will distribute, collect and tally the votes to determine the final choice. The school forwards the results to the CBRE | Heery Project Manager for the SCEP with a copy of the ballot used for voting. The school retains the ballots for its records and/or for auditing purposes.
- All records pertaining to the SCEP process such as meeting minutes, community outreach and voting results must be documented and kept on record by the principal and/or designated staff.

SAMPLE BALLOT

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NAME or BALLOT NUMBER: Insert Here

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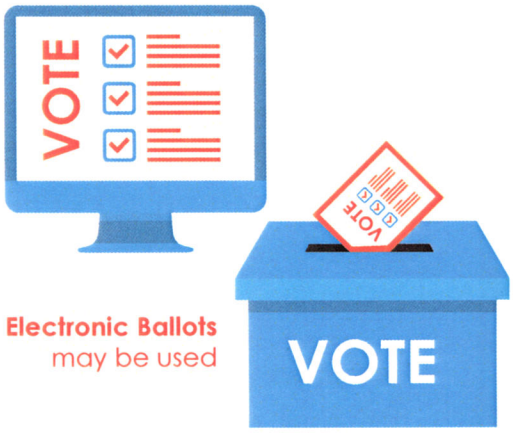

Paper or **Electronic Ballots** may be used

The two options cannot be exactly the same. The dollar value of items listed in Options 1 and 2 must have a minimum variance of $15,000.

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