

**Tradewinds Elementary
SAC Meeting May 16, 2019**

Attendance: Tamara Aristy, Michael Breslaw, Lisa Campolo, Alfred Delgado, Kristen Dorman, Tania Glantzis, Emily Gomez, Cecilia Martin, Rob Pagan, Rosie Rodriguez Lopez, Coro Russo, Erika Valbuena, Latasha Kendrick, Rebecca Brodewolf, Dona Matthews, Peter Policastro, Robin Stevens.

Call to Order: A meeting of Tradewinds Elementary School Advisory Council was held in the Media Center at 2:15pm on May 16, 2019. Lisa Campolo will record the minutes for the meeting.

Vote of New Composition Team Member: Kristen Dorman asked if anyone would like to be the ELL contact for SAC. No one responded.

Minutes: April Minutes were approved by Kristen Dorman. Seconded by E. Valbuena. All in favor.

New Items: Mrs. Kendrick Asked for input on minutes last week with schoolwide positive behavioral plan. No input was given

Ms. Kendrick reviewed the current School parent compact and asked for parent input to develop the 19/20 school year school parent compact.

Ms. Kendrick reviewed the parent survey and the importance of completing the survey to address the effectiveness of the Family Parent Engagement Plan.

Ms. Kendrick reviewed survey results. The results stated there was only 1 response and many parents stated they completed the survey.

Ms. Kendrick reviewed the current School-level Parent and Family Engagement Plan and asked for input from parents regarding the evaluation and development for the 2019 - 2020 School--level Parent and Family Engagement Plan.

Ms. Kendrick discussed the effective use of parent involvement funds and parent activities for improving and building capacity for increased parental engagement. The family Publix math night was not done but parents would like to attempt to have it next year.

SMART Bond: Marleine Ghaby project manager for SMART bond presented. We are in year 5. CBRE-Heery is a group of people that are managing the projects. The do's and don'ts are simple. Whatever items you think of will have to be inventoried and last for 5 years. School needs are very different, anything we would like please ask Marlene for clarification. There is an audit process and records will need to be kept. Meeting minutes must be reflected and labels school choice enhancement, packing skip all need to be kept on campus for when we are audited, and guidelines are followed. Sample ballot that tax payers will be voted on in packet that was given. Parents will have to vote on the ballot. Ballot will have two options. Example: think of item one as a bunch of items or one item. You can put the same option on each side. First part of process is meeting with principal, second part is meeting with principal. Together we will brainstorm ideas, and prioritize what is the most important. Ballot must be approved by the Project manager department first and then SAC. Once approved the ballot will then be voted on. Every parent gets one vote for each child in the school. (see page 3 of the pamphlet). Staff members with children who attend the school will vote as a parent. Staff members, registered volunteers will vote too even if they do not have children attend the school. Majority of people who respond will be considered complaint. Parent links, websites, etc need to begin going out. Everything will be recorded of how well we outreached community. Parents need to have ballot for a week, not more than two. Once voting period is closed M. Ghaby needs the number of each votes. She does the ordering, permitting. Additional security cameras are permitted to be purchased. Mrs. Dorman projected a sample ballot. Mr. Breslaw

discussed if the ballot was approved we can get the ballot out before then end of the school year. Camera system, and strike buzzer, and a-phone (camera, intercom, buzzer). Mr. Breslaw stated we would use all means to make sure that parents know about the ballot. Examples: marquee, Parent link, TWE website, Remind, PTA Facebook. Mr. Breslaw sent an email to SAC members asking for feedback as to what they would like to see on the ballot. Playground was too expensive to purchase. We do not currently have a camera in the single point entry, pre-k is looking to have a designated playground area, strike/buzzer for single point entry. Mrs. Ghaby stated to make sure you list your high priority item first. *Add to the bottom of the ballot * Until final costs are determined, selected items are subject to change in order to stay within budget.* Playgrounds K-2 & 3-5 are completely different. Liability and protection of students are the main priority. Pre-k cannot go on the K-2 playground due to federal standards. They need a door that leads to direct access to the playground. SAC members created a ballot. Mrs. Dorman made a motion to approve the SMART Bond School Choice Enhancement Year 5 ballot, Mrs. Gomez seconded the motion. All in favor.

Kristen Dorman closed the meeting at 3:26 pm

Tradewinds Elementary SACCommittee
Principal-Michael Breslaw
SAC Co-Chairs-Kristen Dorman and Jill Putney
Secretary-Alison Levine
BTU Steward-Erika Valbuena
Parents-Cecilia Martin
Innovation Zone Representative-Emily Gomez
SAF Chairperson-Maria Petrescu
ESOL Representative-Fabiana Belette
ESE Representative-Tamara Aristy
Gifted Representative-Tania Glantzis
Pre-K Representative-Christopher Martin
Non-instructional Employees- Rosie Rodriguez-Lopez
Community/Business Representative-Rob Pagan

*Nothing is ever erased from the minutes. Corrections are made in the margins and initialed. If wording is to be expunged, a line is drawn through the words that are to be expunged. Crossed out words should still be readable. When minutes are approved, the word approved and the secretary's initials and date of the approval are written next to the signature of the secretary OR a line can be provided at the bottom of the page that says "approval date". To correct minutes previously approved require a 2/3 vote. Minutes should be written "promptly" and distributed public as per Sunshine Law Requirements.

*Minutes do not need to be verbatim. Minutes can be a brief summary or series of brief notes reflecting the events of the meeting.

SAF Minutes

Maria Petrescu, SAF chair, spoke about emergency codes and reports about what happened at Marjory Stoneman Douglas High School in Parkland, Florida. She also discussed bullying and access to counseling.