

Tradewinds Elementary
SAC Meeting February 28, 2019

Attendance: Commissioner Sandra Welch, Donna Matthews, Jorge Pineiro, Allan Lecays, Alfonso Prinalta, Denise Williams, Donna Matthews, Rebecca Brodewolf, Lisa Campolo, Michael Breslaw, Kristen Dorman, Tania Glantzis, Emily Gomez, Cecilia Martin, Maria Petrescu, Rosie Lopez-Rodriguez, Erika Valbuena

Call to Order: A meeting of Tradewinds Elementary School Advisory Council was held in the Media Center at 2:15pm on February, 28, 2019. Lisa Campolo will record the minutes for the meeting.

Minutes: December Minutes were approved by Kristen Dorman. Seconded by Erika Valbuena. January minutes were not taken as there was not a quorum to hold a meeting.

Vote of New Composition Team Member: Kristen Dorman made a motion to nominate Lisa Campolo as a member of SAC to be secretary. Erika Valbuena seconded the motion. All in favor.

Reports:

Project Charter Meeting: We are on phase 3 of 6 of the design process. All needs of campus have been addressed. HBA system, facility itself and deferred maintenance will be addresses. Timeline (Alfonso P, Program Manager) District assessed TWE and came up with a deficiency list. Team came out to TWE and created a timeline and budget, validation report. Drawings and designs are then agreed upon. 90% completed with the design documents. From there it is sent to the building department to ensure everything is up to code. Then contractors will be bid upon, then another meeting is held and a timeline of completion is created. Scope of work will include: single point of entry, school choice, and primary renovation (stucco, painting school, roofing). Roof of buildings 1 and 2 will be redone. Some components of A/C will be replaced.

School Improvement Plan: Leadership team met with the team leaders to discuss where TWE falls midyear. Based on data we are making progress towards the goal. There are barriers due to transient students. Designing intervention block allows teachers to only be responsible for one group rather than several groups throughout the day. Continue to implement RtI block with fidelity, and progress monitor data using BSA, BAS, I-Ready data.

AdvancedED Survey: Need a certain percentage of participation of 20% of total parents, 60% student, and 80% staff participation. Years past was paper based, this year everything will be done online. March 4th- April 4th the survey window is open. Will be sent in the Eagle, PTA will put on their FB page, Remind, and teachers will send home a form that reminds the parents about the survey.

Update on ELOP: We are looking at doing a second round of ELOP. It will begin after the spring break. 1st round went well. About 30 students on Tuesday and 30 students on Thursday are in the club now. Parent suggested that we offer different programs that are not already offered by the recreation center (cooking, yoga, etc.).

Principal Report: Mr. Breslaw introduced Commissioner Welch.

Added items: Bylaws needed to be amended to reflect that only one chair will be representing SAC. Kristen

Dorman made a motion to revise bylaws from co-chair to chair. Next year we can revisit by-laws. Mrs. Martin seconds the motion. All in favor. Mrs. Dorman appointed 3 people to the SAC nominating committee: Mrs. Dorman (current SAC chair), Mrs. Gomez (IZ Rep & parent), Mrs. Matthews (non-SAC committee representative). Mrs. Dorman explained that the position of the nominating committee is to recruit members for the SAC composition team next year and nominate a chair.

Kristen Dorman closed the meeting at 3:02 pm

SAC Meeting Dates 2018-19

- April 11
- May 16

Tradewinds Elementary SAC Committee
Principal-Michael Breslaw
SAC Co-Chairs-Kristen Dorman and Jill Putney
Secretary-Alison Levine
BTU Steward-Erika Valbuena
Parents-Cecilia Martin
Innovation Zone Representative-Emily Gomez
SAF Chairperson-Maria Petrescu
ESOL Representative-Fabiana Belette
ESE Representative-Tamara Aristy
Gifted Representative-Tania Glantzis
Pre-K Representative-Christopher Martin
Non-instructional Employees- Rosie Rodriguez-Lopez
Community/Business Representative-Rob Pagan

*Nothing is ever erased from the minutes. Corrections are made in the margins and initialed. If wording is to be expunged, a line is drawn through the words that are to be expunged. Crossed out words should still be readable. When minutes are approved, the word approved and the secretary's initials and date of the approval are written next to the signature of the secretary OR a line can be provided at the bottom of the page that says "approval date". To correct minutes previously approved require a 2/3 vote. Minutes should be written "promptly" and distributed public as per Sunshine Law Requirements.

*Minutes do not need to be verbatim. Minutes can be a brief summary or series of brief notes reflecting the events of the meeting.

SAF Minutes

Maria Petrescu, SAF chair, spoke about emergency codes and reports about what happened at Marjory Stoneman Douglas High School in Parkland, Florida. She also discussed bullying and access to counseling.