

**CHARLES W. FLANAGAN HIGH SCHOOL
SCHOOL ADVISORY COUNCIL & SCHOOL ADVISORY FORUM
JOINT MEETING
November 19, 2018 at 4:00 PM, Media Center
Meeting Minutes**

- 4:13 Call to order:** *This meeting was called to order by Anna Koltunova, SAC Chair*
- 4:13 Pledge of Allegiance:** Student Presentation – School Safety And Pride (P.A.S.S.), Nya Hanson and Zoe Clarke. P.A.S.S. assists with campus beautification and security through their cafeteria and ID initiative.
- 4:17 Review Minutes from Previous Meeting 10/22/18:** *Motion set forth by Tracey Chandler to accept the minutes, seconded by Kayasa Cobb*
- 4:18 Writing Pull Outs:** Mrs. Ben Ezra presented information on FSA/EOC Writing Pull-Outs. Mrs. Ben Ezra requested \$2,900 out of the A+ money to fund the initiatives. *Motion was approved by Kayasa Cobb and seconded by Emma Shelley. Passed unanimously.*
- 4:19 Saturday Camps:** Mrs. Ben Ezra presented information on Saturday Camps for Social Studies, Science, Math, Reading, and ELA. Remediation and Enrichment will be the focus of the camps. The cost of the camp will be \$6,500 and she requested the funds from SAC. Any money that is not used will be returned to the overall fund. *Motion was approved by Kennedy Cobb and seconded by Tim Arnwine. Passed unanimously.*
- 4:22 End of First Semester Updates** Mrs. Koltunova went over midterm dates and explained that midterm exemption forms will be on Naviance from 12/3-12/7.
- 4:23 School Improvement Plan (SIP):** Mrs. Koltunova went over the four best practices included in the SIP: PLCs, Response to Intervention (RtI), External/Internal Relationships, and BEST Practices. For PLCs, the schedules and names of each PLC was presented. For RtI, schedules and examples of interventions were presented (Genius Bar, Saturday Camps, etc.). Mrs. Koltunova explained that student, staff and parent opinions of school performance in different areas are monitored throughout the year through documentation and surveys. For BEST Practices, data was presented that compared Flanagan to the other 76 schools in our Socio-Economic Status band that showed that Flanagan is in the top 10% of school grades within that band. Mrs. Koltunova discussed the practices, interventions and initiatives that have been successful and will continue be implemented at Flanagan for the 2018-19 school year.
- Additionally, Mrs. Koltunova also provided how to access the School Improvement Plan through the school website. *Motion to accept the SIP plan by Cobb and seconded by Keresia Lawes. Motion was approved unanimously*
- 4:42 A+ Money:** Mrs. Koltunova presented the recommendation of the Ad Hoc committee to include two options. The first option reserves \$10,000 for the school accountability fund to

be used for school materials and hiring of non-recurring instructional personnel. Additionally, the first option states instructional personnel would receive a full share, and non-instructional personnel will receive an 80% share. The second option would list “none of the above” and as a default, the instructional staff would receive all the funds and no money will be reserved for the school accountability fund nor the non-instructional staff. *There was a motion to accept by Kayasa Cobb and seconded by Emma Shelley. Motion passed unanimously.*

Approved Proposal Language:

_____ Proposal I: Charles W. Flanagan High School proposes to divide the recognition funds as follows:

Faculty (including guidance, testing coordinator, and academic coaches), administration, social workers, and paraprofessionals who were employed at Charles W. Flanagan High School for 1 semester or more during the 2017-2018 school year shall receive a 100% share of the A+ recognition funds. Clerical, custodial, cafeteria, security, and pool substitutes who were employed at Charles W. Flanagan High School for 1 semester or more during the 2017-2018 school year shall receive 80% of a full share. Charles W. Flanagan High School shall receive \$10,000 of the A+ recognition funds for the purchase of technology, materials, supplies or hiring of personnel on a non-recurring basis.

_____ Proposal II: None of the above

4:48 New Business: Nothing reported

4:49: SAF: Mrs. Koltunova presented the SAF updates. There will be an Ed talk held at Flanagan High School from 9 – 12 on Saturday, 12/1. Teacher emails were removed from school website but will be returned and school safety assessments have been completed.

4:51 Meeting Adjournment *Motion made by Keresia Lawes and seconded by Kennedy Cobb. Passed unanimously.*