Meeting Notes

Silver Lakes Elementary

October 24th, 2018

# School Advisory Council Meeting

**Attendance:**

List members and attendees:

Tammy Gilbert, Principal

Ronit Lewen, SAC Chair

Soidemer Nunez, Secretary

Jacqueline Delgago, Teacher

Dana Farias, PK Teacher

Blanco, Keyla, Gifted Rep

Clements, Jazmine, Parent

Rebecca Gain, Parent

Jennifer Garcia, Parent, SAF Designee

Arline Medina, Parent

Millicent Saltare, Parent

Cindy Mion-Moravec, IZ Rep

Matilda Padilla, Non Instructional Rep

April Rivera, Parent

Melva Rodicio, Parent

**Call to Order:**

A meeting of the Silver Lakes Elementary School Advisory Council was held in the media center on **10/24/2018.** Chair Ronit Lewen called the meeting to order at 2:14 pm. Soidemer Nunez will record minutes for this meeting.

**Minutes:**

 Agenda

Item 1. Review and approval of previous minutes

Mrs. Lewen made reference to the agenda and directed all members to review the minutes from our last meeting. Mrs. Gilbert noted that there was a correction to be made on Page 2 Paragraph 3. Corrections were made.

**Motion to approve minutes by Mrs. Lewen. Motion passed unanimously.**

Item 2. Reminder set up using the APP

Mrs. Lewen directed members to the new app they will be using for future meetings and asked all members to set it up.

Item 3. SAC By-Laws

Mrs. Lewen went on to talk about the by-laws and recommended programs of action.

She mentioned there were a couple of boxes that all members needed to agree on, and went on to page 2. Section 3

Items discussed included:

*Length of terms:* Recommendations were for all members to participate for 1 year. Mrs. Lewen asked members if they were in agreement.

**Motion to approve by Mrs. Lewen. Motion passed unanimously.**

Mrs. Lewen stated that she was going to initial next to all items once we were all in agreement.

*Officers:* The next item discussed consisted of the officers in the committee. Mrs. Gilbert asked members to decide if the current Chairperson or Secretary Officers were to stay, or someone else wanted to be appointed.

All members agreed for Mrs. Lewen to continue as Chair and Mrs. Nunez as Secretary.

**Motion to approve by Mrs.Gilbert. Second by Mrs. Lewen. Motion passed unanimously.**

Mrs. Lewen asked all members if they had any questions or concerns after reviewing the By-Laws.

**Approval of SAC by-laws 2018-2019 by Mrs. Lewen. Motion passed unanimously.**

Item 4. SAC meeting dates.

Mrs. Lewen went on to talk about SAC dates for all future meetings. Members reviewed the dates and were asked if they had any concerns.

Item 5. Parent and Family Engagement Plan

Mrs Lewen went on to explain that our Parent and Family Engagement plan has changed a little besides the fact that we are a Title I school. She stated that this was an ongoing process and all ideas were welcomed. She talked about the responsibilities of the teachers and the students. She asked the members to review the plan and add anything to our mission statement or any other item. She established that after the plan was ready she was to go into the system and upload it.

Mrs. Gilbert went on to explain that this was a “live” document. Meaning that we can add on to it later on. Any ideas to improve the program or add additional information were welcomed.

Members reviewed the plan and important family nights such as ESOL night, Hispanic Heritage event, Trunk or Treat and others.

Mrs. Gilbert went on to explain that our Family Night which is usually scheduled for April, will be a very special event this year in order to celebrate our 20th year anniversary. The titled for the event will be “The Big Top Returns” and will consist of a carnival theme. There will be a ceremony in the morning in order to unlock the chest that has been closed for 20 years, and then we will have another ceremony with our carnival theme at night.

Mrs. Lewen asked members for any suggestions in reference to all previously listed family events.

Mrs. Gilbert asked members to brainstorm about different ways to engage families that does not include doing the activities at night. Examples such as Lunch with our Veterans, Breakfast with Grandparents and others were given.

Members will brainstorm about other events in which parents are able to come in the mornings to share with their children. (ex. Pastries with parents, involving parents during field day, Friendship/ Kindness week with parents)

Lots of ideas were shared and Mrs. Gilbert mentioned the “Meet the masters” programs as an inclusive artistic activity within the classrooms. Students will create their own art pieces with their parents.

**Motion to approve all Parental Involvement programs and activities by Mrs.Lewen. Motion passed unanimously.**

Item 6. SMART Bond updates

Mrs. Gilbert stated that all ballots were out but had not been counted, yet. She also stated that as soon as the results were out, she was to share them with all members first before announcing it to the school.

The next items on the agenda were briefly discussed:

Red Ribbon week - all students will wear red tomorrow

Trunk or Treat - PTA has worked really hard on this event

Gratitude week - will be aligned with Thanksgiving activities

Veterans Lunch is already scheduled for Friday, November 9.

Mrs. Gilbert talked to all members about the 2018/2019 Course Catalog. She invited parents to look into the courses that are currently being offered to see if they were interested to participate.

**Meeting adjourned at 3:07**