Meeting Notes

Silver Lakes Elementary

January 23rd, 2018

# School Advisory Council Meeting

**Attendance:**

List members and attendees:

Tammy Gilbert, Principal

Ronit Lewen, SAC Chair

Soidemer Nunez, Secretary

Janet Soto, Math Coach

Gary Blandina, Autism Coach/BTU

Jacqueline Delgago, Teacher

Dana Farias, PK Teacher

Alvarez, Carmelina, ESOL Rep

Ayala, Cynthia, ESE Rep

Blanco, Keyla, Gifted Rep

Bridges, Letisha, Community Rep

Brown, Shyla, Business Rep

Clements, Jazmine, Parent

Rebecca Gain, Parent

Jennifer Garcia, Parent, SAF Designee

Kristell Lozano, Parent

Arline Medina, Parent

Millicent Saltare, Parent

Cindy Mion-Moravec, IZ Rep

Mitchell-Lubin, Shamika, Parent

Matilda Padilla, Non Instructional Rep

April Rivera, Parent

Melva Rodicio, Parent

**Call to Order:**

A meeting of the Silver Lakes Elementary School Advisory Council was held in the media center, on **1/23/2019.** Chair Ronit Lewen called the meeting to order at 2:18 pm. Soidemer Nunez will record minutes for this meeting.

**Minutes:**

(Ronit Lewen) motions to approve the minutes of November 28, 2018. Motion outcome. Note: nothing is ever erased from the minutes. Corrections are made in the margin and initialed. If wording is to be expunged, a line is drawn through the words that are to be expunged. Crossed out words should still be readable. When minutes are approved, the word approved and the secretary’s initials and date of the approval are written next to the signature of the secretary OR a line can be provided at the bottom of the page that says “approval date”. To correct minutes previously approved require a 2/3 vote ([Roberts Rules](http://www.rulesonline.com/rror-08.htm)). Minutes should be written “promptly” and distributed public as per Sunshine Law requirements.

Minutes were approved.

Item 1. Welcome!

Members were welcome and roll was called to establish Quorum.

Item 2. BSA & Iready Data

Mrs. Gilbert went over the IReady data from Diagnostic 1 and Diagnostic 2. She explained what the numbers meant and the average growth that is expected for each student. She went on to add that there was another growth which falls into the category of “stretch goal”. Mrs. Gilbert stated that we are increasing the number of students who are on target and actively working on this program. As a result, we are increasing our “green areas” for all subtests (phonemic awareness, phonics, comprehension, etc).

For the area of math we are at 61% for typical growth, from checkpoint 1 to checkpoint 2 and stated that we have shown improvements for this subject as well.

We will continue using this program to show more improvements and growth until Diagnostic 3 is due.

We will be sharing BSA specifics at our next meeting, after all data has been disaggregated. We will be comparing ourselves with other schools.

Item 3. Voting additional funds to support academic camps

We are currently providing academic camps after school to some students in grades 3rd-5th. These programs are helpful so we can make gains toward our FSA scores. The money that was allocated for these activities was not enough for this school year 2018-2019

Mrs. Gilbert explained that our current Accountability balance is $10,228.67. We have already allocated a total of $2,070 for these services. We also got some grant money from the ESOL department which is also being used for the academic camps. However, we need additional funding.

Mrs. Gilbert is asking for an additional $3,000 for academic camps in order to cover all costs. In addition to academic camps, we will be using some of this money to do seminars after school and make sure we cover all standards right before testing.

**Motion to approve additional funding ($3,000) to support academic camps by Mrs. Gilbert. Second by Mrs.Mion-Moravec. Motion passed unanimously.**

Item 4. SMART BOND re-roofing of school.

Mrs. Gilbert explained that they have already completed an inspection and determined that our main priority is to re-roof our school and check/balance the AC system. (Included in the SMART BOND budget)

Phase I will require a demolition. This will most probably take place at the end of the school day, as the process is very loud and disruptive during instructional time. We expect for this Phase to begin within a month.

Re-roofing, AC and playground projects may take place at the same time and be finalized by the end of summer 2019.

Item 5. Upcoming SAC meetings dates and timeline:

Mrs. Lewen stated that we only have 4 more meetings for this school year. We will be reviewing the School-Parent Compact contract today, which related to all related activities, services and programs between school and home that are being funded by Title I.

We will be reviewing the parent development document for the next school year in upcoming meetings.

Item 6. School/ Home Compact Review

As stated before we will be reviewing the School-Parent Compact contract today, which related to all related activities, services and programs between school and home that are being funded by Title I.

Mrs. Lewen directed all members to the School-Parent Compact. She asked members to review the document and asked for approval.

Time was given for members to review plan.

**Motion to approve School-Parent Compact for the 2018-2019 school year by Mrs. Lewen. Second by Mrs.Delgado . Motion passed unanimously.**

Item 7. SAF meeting

Mrs. Garcia explained that during the SAF meeting they went on to talk about the anniversary of MSD tragedy - February 14. Schools around the county are working on service projects for students to stay at home and help in the community. Mrs. Gilbert has decided to honor this date with a moment of silence and “Kindness week” activities.

Mrs. Lewen asked for recommendations or suggestions for that week in order to engage kids with community projects (decorative boxes for kids in the hospital, etc)

The SAF committee designee asked to please not perform any fire drills or code reds on that day. They also want to make sure kids are aware of the severity if a student decided to activate a fire alarm in school, etc.

Mrs. Gilbert agreed that NO Emergency codes/code reds will take place on February 14th.

SAF committee designee went on to add that they have already approved the School calendar for the 2019-2020 school year. School will once again start on a Wednesday. The calendar has been added to the BSPC website.

Item 8. Upcoming Events

Mrs. Lewen briefly went over the Calendar for upcoming events.

Mrs. Gilbert went on to add that next week we will be celebrating Literacy Week. The 100th day of school will be next Wednesday Jan. 30th.

Our next meeting will be held on February 28th, 2019.

**Motion to adjourn by Mr. Blandina, second by Mrs. Pagan**

Meeting ended at 3:08pm