

**Virginia Shuman Young  
Montessori Elementary School**



*Cyndi Felton, Principal*  
*Luke Balchaitis, Assistant Principal*

**School Advisory Council Meeting/School Advisory Forum Meeting**  
**Wednesday, October 10, 2018**  
**6:00 P.M. – Media Center**

**AGENDA**

- I. Welcome and Roll Call to establish Quorum
- II. Approval of Minutes
- III. SAF Report
- IV. School Improvement Plan Approval
- V. A+ Funds Ballot Development/Approval
- VI. School Accountability Funds
- VII. Assistant Principal's Report
- VIII. Principal's Report
- IX. Adjourn

Virginia Shuman Young  
Montessori Elementary School



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*Luke Balchaitis, Assistant Principal*

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Wednesday, October 10, 2018  
6:00 P.M. – Media Center

AGENDA

- I. Welcome and Roll Call—Meeting was called to order at 6:05
- II. Approval of Minutes—Approval of last meeting's minutes. 1<sup>st</sup> Motion: Mr. Nelson and 2<sup>nd</sup> Motion: Ms. Freeman-Introini. Minutes approved
- III. SAF Report—Ms. Felton attended the first meeting this year. Our SAF Chair was unable to attend the second meeting. We will get a phone link to call in for the next meeting to make them more accessible.
- IV. School Improvement Plan Approval—We are now in Cadre 5 under Dr. Strauss. This is a live document and updated frequently. SIP Plans will be reviewed at the end of each school year. Different components such as RTI will be reviewed but are still in use as they are successful  
The template has not changed from last year, only the data has been reviewed for accuracy
  - Executive summary has been carried over
  - PLCs have new dates
  - RTI reviews plan for our lowest quartile students, number of suspensions, interventions used by teachers and/or the ESE Specialist
  - Attendance rate is which reflects the desire for students to be in school and is not part of our RTI plan because it is not an area of concern
  - SAC shows minutes and information for your review
  - Continuous Improvement: Teachers from all grade levels will have focus plans for this school year that are aligned to grade level standards
  - Various resources, such as Newsela have been integrated into the curriculum for supplemental assistance
  - Reviewed areas for improvement was ELA and it will remain a focal point this current school year.
  - School Accountability Funds can be used to assist the school in reaching goals stated on the SIP plan

- **Vote for Approval of the SIP**

Motion to approve the VSY School Improvement Plan (SIP)—1<sup>st</sup> Motion: Ms. Boyd and the 2<sup>nd</sup> Motion: Ms. Introini. Motion voted and passed with a vote of 30.

- V. **A+ Funds Ballot Development/Approval**—Explanation of the funds and the process. Shown representative ballot. SAC Members discussed and changed the wording of ballot to accurately reflect staff members employed last year and this year. Motion to approve the A+ Funds Ballot: 1<sup>st</sup> Motion: Mr. Nelson and 2<sup>nd</sup> Motion: Ms. Boyd. Motion voted and passed with a vote of 30. SAC Member discussed again rewording the ballot to include one VSY Staff member who was promoted to another school. SAC Member discussed removing the word “currently” from “all currently employed staff members.” Ballot now shows, “Funds to be equally distributed among all employed VSY based staff members, and prorated to all itinerant staff members, who were employed for more than 90 days at VSY during the 2017/2018 school year.” Motion to Approve: 1<sup>st</sup> Motion: Ms. Miller and 2<sup>nd</sup> Motion: Ms. Boyd. The motion is voted and passes with 30 votes.
- VI. **School Accountability Funds**—Ms. Felton proposed that accountability funds be used for after-school academic camp that will be starting soon with out Lowest Quartile. Ms. Felton requested \$8,600 to pay for teacher instruction in these academic camps to support our Lowest Quartile students. Motion to Approve: 1<sup>st</sup> Motion—Ms. Church and the 2<sup>nd</sup> Motion—Ms. Boyd. Motion voted and passed with a vote of 30.
- VII. **Assistant Principal’s Report**—Mr. Balchaitis reviewed grade level PLC cycles and instructional focus.
- VIII. **Principal’s Report: Review of Instructional Cycles and how they look across all grade levels.** How this promotes collaboration and sharing of best practices as all teachers are instructing the same standards at the same time. There is a common assessment at the end of the cycle which provides valid and reliable data.
- IX. **Adjourn**—Meeting adjourned at 6:47 pm. 1<sup>st</sup> Motion: Mr. Nelson and the 2<sup>nd</sup> Motion: Ms. Boyd

# Virginia Shuman Young Montessori Magnet Elementary School

*Cynthia Felton, Principal  
Luke Balchaitis, Assistant Principal*

TO: All VSY Staff Members  
FROM: Cynthia Felton, Principal  
SUBJECT: **SCHOOL RECOGNITION FUNDS VOTING**

Being an A school, the state has awarded us with School Recognition Dollars (amount to be determined). In deciding how to utilize this money, it is the School Advisory Council's responsibility to draft options for the staff to vote upon. Below, please find the official ballot of options drafted by the School Advisory Council at its October 10, 2018 meeting.

Kindly vote for **one** option listed below and turn your completed ballot in to Ellen Lee in the front office by 3:30 pm on Wednesday, October 24, 2018. There is one vote per person so please sign the voting verification sheet when you turn in your ballot.

Thank you for your cooperation.

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## SCHOOL RECOGNITION FUNDS OFFICIAL BALLOT

- Funds to be equally distributed among all employed VSY based staff members, and prorated to all itinerant staff members, who were employed for more than 90 days at VSY during the 2017/2018 school year.
  
- None of the above.


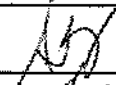
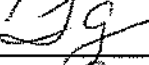

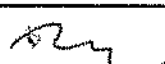
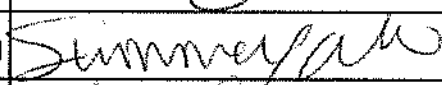
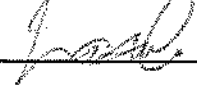
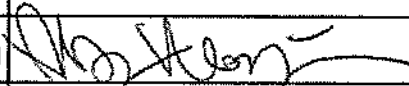
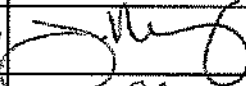
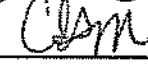
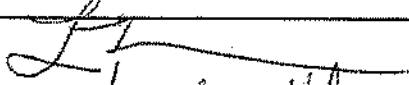


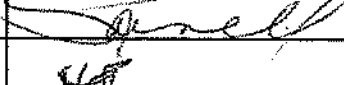


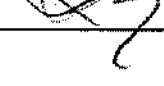
\* *"Employed VSY Staff" shall be defined as the person being employed at VSY on or after August 15, 2018. Employment status for 2017/2018 is defined by whether or not the employee was employed in a permanent capacity at VSY on the last day of the 2017- 2018 school year.*

***Ballots must be submitted by the deadline in order to be counted.***

# School A+ Funds Ballot

Virginia Shuman Young Montorresi Elementary

Name	Signature /Initial
Alomar	
Auguste	
Bain	<i>E. Bain</i>
Balchaitis	
Barclay	
Baujin	<i>JB</i>
Bennett	<i>[Signature]</i>
Bruder	<i>luk</i>
Chase	
Cohodas	
Condry	<i>B. Condry</i>
Cobb	
Dailey	<i>Jul [Signature]</i>
Damouni	<i>[Signature]</i>
Davis	<i>Cai Des</i>
Deshields	
Didio	
Dodd	<i>[Signature]</i>
Elkins	<i>[Signature]</i>
Felton	
Finazzo	<i>MF</i>
Fobbs	
Frails	<i>[Signature]</i>

Freeman-Introini	
Geisler	
George	
Glendon-Wood	
Hall	
Hiraldo	
Kalin	
Kroesch	
Lawlor	
Leonhardt	
Liptak	
Lucas	
Marcelon	
Marsenison	
McAuley	
McClure	
McHenry	
Moran	
Narkier	
Nelson L.	
Nelson T.	
Pardo	
Parnell	
Pollack	
Porter	
Puentes	

School Recognition Funds Ballot Count

Date: 10-25-18

BTU: Kristina Rowntree

SAC: Stephany Stock

Non-Instructional: Ellen Lee

Principal: Cynthia Felton

Votes:

Funds to be equally distributed among all employed VSY based staff members, and prorated to all itinerant staff members, who were employed for more than 90 days at VSY during the 2017/2018 school year.

None of the above.

Yes	None of the above
<b>TOTAL</b> <del>37</del> 40 (KR) (SY)	<b>TOTAL:</b> 4

Signatures:

Kristina Rowntree BTU

Ellen Lee Non-Instructional

Stephany Stock SAC Chair

Cynthia Felton Principal