

**Virginia Shuman Young
Montessori Elementary School**



Cyndi Felton, Principal
Luke Balchaitis, Assistant Principal

School Advisory Council Meeting/School Advisory Forum Meeting
Wednesday, September 12, 2018
6:00 P.M. – Media Center

AGENDA

- I. Welcome
- II. SAC/SAF – Roles and Responsibilities
- III. SAC Membership Voting
- IV. SAC By-Laws
- V. SAF
- VI. Approval of Minutes
- VII. Meeting Dates for 2018-2019
11/15/2017; 1/24/2018; 2/28/2018; 4/18/2018; and 5/16/2018
- VIII. School Improvement Plan
- IX. Principal's Report
- X. Adjourn

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- I. Welcome
New Chair- Stephany Stock is introduced
- II. SAC/SAF – Roles and Responsibilities
Voting and the yearly positions
School Advisory Forum
What does it mean to participate in the SAC committee- Define the Roles of each position?
- SIP and SAF SBBC Policy will be posted onto VSY's website for further viewing
 - Requires a two-year commitment
 - Purpose of SAC: Facilitate the development of the School Improvement Plan (SIP)
 - Monitor the progress of the SIP and make modifications as needed
 - SAC membership is inclusive of teachers, education support employees, students and parents
 - SAC composition must represent school population and other roles such as SAF Chairperson, Gifted Representative, ESOL Representative, etc.
 - SAC Chairs are elected after SAC members are chosen
 - Must represent SAC at Area Advisory Meetings and Forum Meetings
 - SAC Bylaw Review: Article IV. Officers
 - School Advisory Forum consists of all stakeholders, the school and the Area Advisory Council
 - SAC & SAF
 - OSPA Website- <https://www.browardschools.com/Page/34522>
- III. SAC Membership Voting
All New and continuing members are confirmed by consensus vote
Dr. Michele Verdi-Knapp: Gifted Advisory
Ms. Erin Gohl: ESE Representative
Ms. Melanie Queissner: ESOL Representative
SAF Chair and Co-Chair: Shannon Forte & Nadia Clarke- 1st Ms. Gohl 2nd: Boyd
SAC Chair and Co-Chair: Stephany Stock & Dione Chase- 1st Ms. Thomas 2nd : Boyd
SAC Secretary: open

IV. SAC By-Laws

Motion to approve By Laws- 1st motion— Ms. Church/2nd motion: Ms. Kamphuis. Motion passes.

V. SAF

VI. Approval of Minutes

1st motion: Ms. Nelson 2nd motion: Ms. Forte Motion approved

VII. Meeting Dates for 2018-2019

10/10/2018; 11/15/2018; 1/24/2018; 2/28/2018; 4/18/2018; and 5/16/2018

VIII. School Improvement Plan

Closing out of last year's plan after a short review with Mr. Balchaitis discussing the data from the 2017-2018 School Score Calculation Review.

- With the accountability funds, VSY was able to support student achievement by financially securing teachers to provide additional instruction after school for those students who showed deficiencies in ELA and Math.
- With the calculation of ELA, Math and Science achievement and learning gains, VSY had a proficiency score of 63%, which equates to an A.

IX. Principal's Report

School choice was voted on last year and Option 1 was chosen. Some of the materials will be arriving this month and next month

- Communication radios were delivered
- New media tables, chairs and shelving
- Recordex
- Ceiling projectors
- Two proximity scan locks- dining room and the Pre-K playground
- Three water fountains and bottle fillers
- Round dining tables are on their way

Morning mile has begun! Approximately 40 students are out on the field from 8:30 to 9:00. As students accumulate 5 miles, they receive an award for their accomplishment.

Enrichment programs are in the process of commencing- Robotics, Chorus, Debate. The Chess Club is in its planning stages currently. A volunteer training is being offered by the district on Sept 20 at 3:30 to 4:45 in the dining room. Email chessclub@vscopyta.org to check for space to attend.

SAFETY & SECURITY

- Arrival/Dismissal Procedures
- Locked Doors; new storage locks installed on all doors which locks immediately upon closure
- Movement on Campus- students must walk as partners
- Securing our Campus- locked gates and monitoring: Parking Lot/Pedestrian Gates/Officer on Campus (a detailed officer or SIU currently)
- S.T.A.R. System- Badges
- Student Staff & ID required at all times
- Review of SBBC Emergency Codes
- State requires lock down drills monthly in addition to the other codes that are scheduled
- Camps and Safety Improvements such as T-keys, Comfort bags, Surveillance Cameras, Safety Plan, Active Killer Training and 2-Way Radios
- In progress: proximity pads, vertical blinds, black out window coverings and speakers for emergency communication

X. Adjourn—Meeting was adjourned at 7:19 pm. 1st motion: Ms. Boyd, 2nd motion: Ms. Kamphuis