



SAC MINUTES

Tuesday, May 7, 2019

In Attendance:

Katherine Policastro, Denise Hanson, Leandra Jimenez, Donna Scott, Hannah Rincon, Nancy Kenney, Marie Kychler, Janine Kyger, Jodi Douma, Lori Hughes, Deana Leslie, Angela Perry, Diana Brown, Rebecca Cimaglia, Melanie Fraser, Neil Schwartzmann, Chantal Lamour, Maria Rincon, Alexis Inavaham

A meeting of the Park Springs Elementary School Advisory Council was held in the media center on Tuesday, May 7, 2019. Rebecca Cimaglia called the meeting to order at 2pm. Leandra Jimenez will record this meeting.

- I. Minutes were approved by Marie Kychler with grammar corrections, commas added, removed extra to.
- II. **Principal's Update**
 - a) Thank you to the SAC members for a great year. Special thanks to Melanie Fraser and Marie Kychler who will no longer be committee members as their children are moving on to middle school.
 - b) We will be having the pre-budget conference tomorrow and the final budget meeting on Monday. We are doing well with a healthy budget due to our stable enrollment. We will not need to release any staff members and are able to retain the whole staff for the 19-20 school year. Reassignment seats will decrease for the new school year, due to an increase of enrollment from within our school boundary.
 - c) Staff Appreciation is this week. We had lunch from Tijuana Flats from PTO, Pizza from Safety Patrols, tomorrow is dessert day from our families, pancake breakfast from Admin and more. Thank you to PTO for covering the morning carline to allow all staff and admin to be at the breakfast.
 - d) Tomorrow is the last day for FSA for all students with the exception of students who need makeups due to absence.
 - e) Primary Reading Assessment will be next week Monday and Tuesday for grades 1 and 2.
 - f) Ms. Abrego was invited to the District Round Table discussion to share her best practices on how she moves 100% of her class in reading.
 - g) Summer school will be at PSE this year. Ms. Scott is the literacy coach for summer school. We will have 121 Grade 3 students and 200 ESY students.
- III. **Safety Updates**
 - a. Safe Haven Reports- was received and we had lots of strengths to include all locked doors and single point of entry. Some recommendations were:
 1. Need to have designated visitor parking spaces

2. Remove the titles of school personnel from parking spots.
3. Teacher names should not be on classroom doors.
4. Should add more murals to the school to add positivity and warmth to the school.
5. Keep blinds tilted open to allow for more outside natural surveillance. This way you can see outside, but the outsiders can't see in.

IV. **Equity Updates**

- a) We are currently brainstorming what we will be doing next year at PSE. This year we focused on ensuring the Guided Library had lots of diverse books in which all cultures are portrayed.
- b) Next year we will be focusing on the in-classroom libraries.
- c) We are currently desegregating all data. We will look at all subgroups and look for any trends, write goals to ensure we meet all the needs of all the students in the subgroups.

V. **School Improvement Plan**

- a. Accountability Funding Request-request was made for \$5k to 2 teachers on each grade level to come to PSE during the summer to plan and write the focus calendar for the next school year. Voting took place. 14 yes 0 No. Request was approved.

VI. **School Choice Enhancement Project (SCEP) Results and Plan**- Ballots were sent home and all stakeholders voted. The results were tallied, and Option 1 won. All items on the ballot have been ordered. We hope to have all of the items by the end of the summer. The playground may not be completed before the start of the school year, but it may be completed during the fall, in October.

VII. **Smart Bond Process and Updates** - PSE is working with the team and Art and Music teacher to finalize the plans in order to start working on the renovations. We also have a meeting scheduled with the roofers.

VIII. **Open Discussion**

- a) Discussion took place about a new copier for the workroom. It is not possible to get a new copier even if purchased by PTO as it is not supported by the county and must be on PSE inventory. The county is reviewing the needs of schools to see the demand of copies on the machines and will then evaluate if schools need a second machine.

The next meeting will be in the fall of the 2019-2020 school year.

Rebecca Cimaglia motioned to adjourn the meeting at 2:32pm. Motion carried unanimously.

Submitted by,
Leandra Jimenez
SAC Secretary
Approval date: May 7, 2019