



SAC MINUTES

Tuesday, January 8, 2019

In Attendance:

Katherine Policastro, Denise Hanson, Rebecca Cimaglia, Leandra Jimenez, C Donna Scott, Hannah Rincon, Jodi Douma, Lori Hughes, Nancy Kenney, Marie Kychler, Deana Leslie, Angela Perry, Diana Brown, Melanie Fraser, Janine Kyger, Roxanne Rossi, Nicole Tufo, Denise Hanson, Meghan Gavagni, Victoria Greene, and Teresa Spitler

A meeting of the Park Springs Elementary School Advisory Council was held in the media center on Tuesday, January 8, 2019. Rebecca Cimaglia called the meeting to order at 2pm. Leandra Jimenez will record this meeting.

- I. **Approve Minutes-** Marie Kychler motioned to approve minutes with corrections.
- II. **SMART Bond School Choice Enhancement Project (SCEP) Presentation**
 - a) The project manager for School Choice presented the information of about the School Choice Enhancement Program.
 - b) The criteria for how to spend the \$100K School Choice Enhancement Fund was provided to the SAC Committee.
 - c) Information provided included:
 - a. Items purchased must have a shelf life of a minimum of 5 years
 - b. Not to be spent on the hiring of new staff or on teacher salaries
 - c. Only capital eligible items are eligible
 - d. Not to be spent on software
 - e. All items are to be inspected within 24 to 48 hours of delivery, review packing slips and invoices
 - f. Save all documentation of the process
 - g. Each student and each staff member get one vote
 - h. Staff who have children in the school only get one vote, as staff or as parent, not both.
- III. **PSE Renovations**
 - a) 2 Chillers will be replaced as well as fans replaced
 - b) The HVAC in buildings 1,2,4,5 and 6 will be replaced

- c) Building 10 will have complete fiberglass shingle roof system replaced
- d) Buildings 1-9 will have the gravel buildup removed and roofs and non ADA door hardware replaced.
- e) The music room and the art room will undergo a remodeling/renovation to include new flooring, new ceiling, replacement of cabinets, added storage, improved lighting, sinks replaced.
- f) Art room will have metal sliding window doors for art display.
- g) Building 2 will have the fire sprinkler system upgraded.
- h) Building 2 will have the additional fire alarm system devices installed in the renovated areas.

All construction information for the county can be found on the Broward Schools website. All projects can be searched by schools.

IV. **Next Steps**

- a. Need to get ideas from all parties
- b. Need to create ballot with 2 options
- c. Need to take all steps necessary to inform all stakeholders of the vote
- d. Voting is done over a period of no less than one week.
- e. Voting is by basic majority
- f. Administration distributes, collects and tally the votes. They send the results to Project manager with copy of ballot used.

V. **Safety**

- a) PTO meeting tomorrow, will discuss safety fundraising, front office door and other safety options
- b) Need to review hard and safe corners in all rooms at PSE, need to have those areas marked

The next meeting will be held on Wednesday, February 6th, at 5pm in the Park Springs Elementary Cafeteria.

Rebecca Cimaglia motioned to adjourn the meeting at 2:45pm. Motion carried unanimously.

Submitted by,
Leandra Jimenez
SAC Secretary

Approval date: 2/6/19