**Tuesday, October 9, 2018**

**Walter C. Young Middle School**

**School Advisory Council (SAC) Meeting Minutes**

1. Welcome. Meeting called to order at 4:34pm by Christopher Yetter. Mr. Yetter welcomed all in attendance. A quorum was met.

1. Roll Call to Establish Quorum – Timothy Arwine, Grisel Berrios, Marques Brown, Ena Castellanos, Melina Ciccone, Joel Jean-Jules, Charles King, Errica Maddox, Rachel E. Malca, Ximena Menendez, Jason Oestreicher, Harold Osborn, Dory Spector, Milisa Villanueva, and Christopher Yetter. Guests included Morgan Whitney Mullins, Helen Boyle, Ben L. Reeves, Elizabeth Austin, Natasha Perry, Fadi Hardon, Alena Shaw, Karen Hughson, Susan Kinkaid, and Marcela Mansur.
2. Approval of September minutes – Mr. Yetter gave those in attendance a few minutes to look over the SAC Minutes from the September meeting. A motion was made by Ms. Spector to approve the September minutes, which was seconded by Ms. Berrios. The September minutes were approved.
3. SAC By Laws – Mr. Yetter stated that, according to OSPA, officers shall now be elected annually at October SAC meetings. Additionally, members will serve for one year, instead of the previous three years, according to Article 3, section 3 and section 4.
4. SAC Membership Voting – Mr. Yetter introduced those who are interested in SAC membership. A parent, Liz Ramon, was interested in membership to the SAC council. Mr. Yetter stressed that parents are to vote in parents, teachers vote in teachers, etc. Mrs. Maddox motioned first to approve Ms. Ramon into the SAC committee, which was seconded by Mr. Arwine. Additionally, Ms. Alena Shaw replaced Mr. Tim Curtain as a Business Partner from Memorial Hospital. Mr. Oestricher motioned first, and Mr. Brown motioned second to vote Ms. Shaw into SAC Membership as a Business Partner.
5. A+ Recognition Funds Results – Staff voted on the ballot that was approved by the SAC committee in September 2018. A vote of 78% approved Proposal 1 for the A+ Recognition Funds ballot.
6. Tutoring Science Materials (Ms. Bernard-Mark) – Ms. Bernard-Mark presented a tutoring program to those in attendance. Ms. Bernard-Mark requested $300 in financial support for the tutoring program. Mr. Osborn reported that the A+ Recognition Fund money that is carried over from the previous school year is currently at a balance of $9,427 (before the distribution of this school years A+ Funds), and the Accountability Funds balance, after the approval purchase for the HERO program, is currently at $5,471. Ms. Bernard-Mark was accompanied by Jade Harris, a senior at Flanagan, and a former student of Walter C. Young. Ms. Harris thanked everyone in attendance, and introduced the tutoring program, U.NSPR.ME. Inspiration for the tutoring program was based on her experience helping Keon Hilton, another former student at Walter C. Young. Tutoring will be primarily in the subjects of math and science. To date, the program has helped over 30 students, since its inception. The requested money will be utilized for dry erase boards, calculators, worksheets, workbooks that are not currently being used to be used as reinforcement, and incentives/rewards. A motion was first made by Mr. King, Ms. Malca, Mr. Jean-Jules, and seconded by Ms. Menendez, and Ms. Maddox to provide the U.NSPR.ME tutoring program with $300 from the A+ Funds.
7. Nearpod (Mr. Yetter) – Mr. Osborn and Mr. Yetter informed those in attendance that the Nearpod program had already found its funding from the Title I funds that Walter C. Young received. It is an interactive classroom, per Mr. Yetter. It changes the way teachers teach. It allows teachers to turn a teacher centered classroom into a student-centered classroom. Additionally, per Mr. Yetter, lessons are preloaded in and can be adjusted.
8. Explore Learning (Mrs. Spector) – Mrs. Spector went over the virtual labs from Explore Learning with those in attendance. 7th grade can’t do as much hands-on learning as 6th and 8th grade. Ms. Spector presented the Explore Learning Gizmos to the group, and explained how the program works. Worksheet examples were passed out to all in attendance. Mrs. Spector asked for three licenses for three teachers for a total of $1,965. The current membership expires in November 2018 and is annual. Ms. Mullins motioned first, and Mr. King seconded the motion to renew the Explore Learning license for $1,965 from the A+ Funds. All in attendance agreed unanimously in favor for the purchase.
9. Ms. Helen Boyle (Update on SMART Program) – A representative from CBRE Heery International, Ms. Helen Boyle, passed out handouts concerning Walter C. Young’s Project Charter meeting, going over items such as objectives, what PCM’s take place, the history, scheduled timeline, current project information, and how to stay connected. Ms. Boyle introduced those in attendance to Project Manager Fadi Hardan, and School Choice Enhancement representative, Marleine Ghaby. The primary renovations for Walter C. Young Middle is building envelope improvements, media center improvements, and HVAC improvements. SMART Projects pertaining to music equipment and technology have already been completed, with a total of 125 items delivered in musical equipment, and 654 new computer devices installed.
10. Principal’s Report – Mr. Osborn discussed a new idea that evolved from an idea last year: Collaborative school visits. OSHA directors have divided middle schools into zones. Every Monday, principals will rotate to visit other schools. Walter C. Young was a host school for a collaborative visit on Monday, October 8, 2018. Ms. Garrito was here from Academics. Host schools will focus on a selective problem or practice and give a brief orientation to visitors. Classrooms will be visited (four to six) that align with the specific problem or practice pertaining to the orientation. Five ELA classes were observed in a 5 to 10-minute observation looking at teacher instruction and student engagement. The observed classrooms were three reading and two language arts classes. Per Mr. Reeves, the group was divided into two groups, and convened at the end of observation to discuss what they observed. The feedback from the Walter C. Young hosted school visit was very positive, according to Ms. Mansur. The visiting schools included representatives from Pines, New Renaissance, Glades, and Forest Glen Middle.
11. For the Good of the Group - Next meeting will be December 11. No meeting in November. Mr. Yetter thanked everyone in attendance for their patience and support during his first meeting conducting solely. Mr. King asked to be allowed to speak freely. Mr. King attempted to pass out SAC committee rules from another county. Mr. Osborn and Mr. Yetter stated that the bylaws and rules for the Broward County SAC’s are available online for anyone to view. A motion was made by Ms. Ramon, and seconded by Mrs. Spector to adjourn the meeting. Meeting was adjourned at 5:33 p.m.

**SAC Meeting Dates for 2018-2019 School Year are 12/11, 1/8, 2/12, 3/12, 4/9, and 5/14.**