Welleby Elementary School

School Advisory Forum Minutes

February 27, 2019

I. Roll Call to Establish Quorum

 Take roll and established quorum.

II. Welcome and Introductions

III. Review of SAC Minutes from January Meeting -

Mr. Jerome

* The district came to our January SAC Meeting and presented a power point presentation in addition to discussing the “plan of construction” that will be coming up in the following months at Welleby.
* Permitting will follow the “plan of construction” and permitting itself will take about 4-6 weeks.
* The general contractor’s focus is to make “building improvements” to Welleby.
* The total budget for Welleby’s School Choice Enhancement Project is $2,925,000.
* Discussed the way the ballot will be developed and distributed.
* Spoke about the manner in how the $100,000 is allowed to be spent.
* District mandates and district criteria concerning the SMART funds were addressed.
* On the ballot, the list of items should be prioritized from top to bottom.
* The ballot has to be approved by SAC before being voted on by community members.
* The Principal will meet with the leadership team to discuss priorities of need for the school in terms of allocation of the SMART funds.
* Ms. Atelius presented an update on the upcoming January BSA testing.
* The BSA Test will be a paper-based test, not computer-based like the FSA.
* The school will be coming up with a “computer plan” for BSA testing for grades 3-5.
* Teachers have to make sure all students take the practice BSA test before winter break.
* There will be a training for all faculty and staff that are administering the BSA test on Monday, January 7th on campus.
* Ms. Ollivierre reminded the committee that BAS test scores are not to be taken as classroom grades.
* Ms. Ollivierre spoke on the difference between the electronic FSA test and the hard copy (paper based) FSA test.
* Ms. Ollivierre spoke about the school’s BSA testing procedures and protocol.
* Parents were advised to setup conferences with teacher’s to get an understanding of the BSA scores.
* Ms. Pacheco told parents in attendance that they must keep in mind that a lot of the skills tested on the BSA test have not yet been taught by classroom teachers so parents should not be too alarmed by the student scores.
* Students are not taking the BSA for a “score”, but rather as more of a “checkpoint” to measure student progress.
* Ms. Ollivierre mentioned that every school teaches different standards at different times and every school has different needs therefore that is why all standards are tested on the BSA test and not just certain standards.
* Ms. Atelius reminded the parents that everyday students come to school they are studying for the BSA in all actuality.
* The students are not “cramming” for the BSA test like us adults use to “cram” for tests as kids.
* Ms. Ollivierre talked about how the state is going back to “paper based” FSA tests because there were many “hiccups” with “computer based” FSA testing the last few years.
* The fact that the state of Florida has decided to go back to “paper based” FSA testing.
* Ms. Barrow discussed the current and ongoing BSA testing at Welleby.
* The schedule for BSA testing was discussed in length.
* The importance of students coming to school on time on BSA testing days was relayed to those in attendance.
* The training that all teachers and staff members who are responsible for administering the BSA test was talked about.
* The BSA testing will continue this week and through next week and it is important that students are focused and prepared.

IV. Appoint Nominating Committee

* Mr. Jerome explained to the people in attendance that Welleby has to appoint a “3 person nominating committee” to help find and recruit people (parents or faculty) to fill vacant positions on the SAC Committee for the 2020-2021 school year.
* The criteria and guidelines for this “3 person nominating committee” were explained in detail and discussion followed.
* The “3 person nominating committee” was voted on and finalized for Welleby Elementary School.

V. School Choice Enhancement Funds Update

* Ms. Ollivierre is working with and getting input from our School Choice Enhancement Funds representative, Ms. Gaby, to come up with 2 different ballots in order to decide what to spend the allotted $100,000. Then the Leadership Team will finalize the 2 ballots, the SAC Committee will approve the 2 ballots and last we will have our school community vote on the 2 ballots.
* Technology ($30,000) was originally on both of the 2 ballots as a “Big Ticket Item”.
* Ms. Ollivierre went over the original 2 different ballots that was created by the school’s faculty that they had planned to offer the school community.
* Two of the more expensive items on the 2 ballots were: a new playground and a marquee both were estimated to be about $50,000 each.
* Other items on the 2 ballots included: furniture, murals, sound system, and technology.
* A parent asked what would happen if there was excess money available if some of the projections of prices came in lower than we had anticipated. Ms. Ollivierre said then we could use the excess money on other items with approval from the district.
* Ms. Gaby will get quotes of prices for our school and she will then come back to us with the prices of the various items.
* Ms. Pacheco explained how the 2 ballots were created. She said that each grade level sent 1 member to represent the grade level at the meeting, which took place in the front office.
* There are certain things that we can’t get because we don’t have enough allotted money. For instance, overhead coverings for outside for faculty and staff to stand underneath at dismissal.
* We want to spend every dime of the $100,000 allotted funds.
* Different ideas for the ballot in terms of matching and mixing items on the 2 ballots are possible still.
* PTA is not allowed to do “School improvement” projects with their money.
* Ms. Pacheco mentioned allotting $80,000 to technology (projectors, lamps, bulbs, etc.)
* There was discussion on a marquee and it’s cost along with how valuable it would be for our school community.
* We are allowed t have a marquee at our school, it is just a matter of now going through the process to get it.
* A parent asked what is the point of getting a mural. She was told it was to decorate and beautify the school on the cafeteria and media center walls.
* Anything the school buys must have a shelf life of 5 years. No consumables allowed.
* The majority of the discussion that took place was based on technology.
* A parent asked if we can just vote on the ballot and send it in now in order to get things going and to have an idea of the prices of all these items we are asking for. Ms. Ollivierre told her we could but getting all the price quotes on items we may or may not use would be very time consuming and would delay the process.
* Allowing for $20,000 of money towards furniture in the front office, computer lab and media center was discussed.
* Preference for $80,000 for technology and $20,000 for furniture on 1 ballot was discussed.
* The SAC Committee approved 2 new ballots at the meeting. The 2 ballots were as follows:

Ballot 1 – Technology $30,000, Playground $50,000, Sound System $15,000, Furniture $5,000

Ballot 2- Technology $80,000, Furniture $20,000

* These 2 ballots were approved and Ms. Ollivierre will submit them to Ms. Gaby for approval.

VI. ELOP Clubs Update

* Ms. Barrow brought up the ELOP After School Club situation at Welleby and she asked for all in attendance to please spread the word.
* Parents in attendance said they are noticing the main issue with family’s signing up for the Clubs is the price of these Afterschool Clubs.
* It was noted that the price is very reasonable since there is 8 weeks of clubs offered.
* The Afterschool Club prices are set by the district.
* The issue is we have to be able to generate enough money to pay the teacher(s) running and teaching the clubs.
* Ms. Pacheco mentioned that Welleby’s price for Clubs was a cheap price compared to other schools.
* There must be a minimum of 10 students to have a Club take place.
* Administration said that student’s can switch into a different Club if the Club they registered for is cancelled or possibly if the child just decides he or she wants to switch clubs last minute.
* The deadline for signing up and paying for Clubs is Friday, March 2nd.
* It was noted that some parents wait until the last minute to register their children for Clubs.
* Administration said that registration for Clubs has picked up slightly in the last few days.
* Administration said it is a possibility that the payment period (March 2nd) can be extended.
* A parent asked why we can’t do Clubs on multiple days instead of just one day a week (Friday) and that parent was told it is because there are so many other afterschool activities going on during the week (PLC’s, Team Meetings, Faculty Meetings, FSA CAMP, etc.) that it is very difficult to find any extra, open days to fit Clubs in.

VII. School Updates – Administration

* Ms. Ollivierre wanted to discuss and update everyone in attendance on “safety” here at Welleby.
* Safety is constantly changing and being updated not only here at our school but at the district level as well.
* There was a “Safe Harbor Survey” completed by administration over the summer where each school gets to list specific recommendations for changes in safety policies and procedures that they would like to see.
* The district will actually be the ones who will tell our school what they have money allotted to fund for and what they won’t fund.
* There is a multi phase safety project that is currently taking place at Welleby. Phase 1 is an upgrade on our school’s camera system. Phase 2 is the placement of additional cameras around the school in hidden areas. Our SRO and administration went around the campus together and identified the best locations to implement these additional hidden cameras.
* Our SRO and administration walked through every classroom to specifically look for “safe spots” in each classroom where teachers, staff and students could hide and be safe in case of a Code Red.
* The district is still trying to determine a lot of things in terms of safety.
* Our school along with all schools are still waiting for he state’s final results from the “Safe Harbor Survey” and on any further safety precautions that we as a school should do.

VIII. Title I Update

* Mr. Satran said that there were no new updates regarding Title I for this month.

IX. Comments and concerns

* Ms. Ollivierre asked if anyone had any questions or concerns regarding today’s SAC meeting.
* There were no questions or concerns.
* Ms. Ollivierre thanked all in attendance for coming the our January SAC meeting and told everyone in attendance that we hoped to see them all back for our next SAC meeting in March.

Meeting adjourned