

**Sea Castle Elementary School
School Advisory Council/School Advisory Forum
April 17, 2019 @ 8:30 a.m.
Meeting Minutes**

Call to Order

The meeting was called to order at 9:11 a.m.

Welcome

Mrs. Reyes welcomed all in attendance.

SMART Program Presentation

Team Introductions:

Ron Barton the lead project manager welcomed everyone

Luis Brown-Project manager

Helen Blare- Community Liaison

Crain Atlantis Engineering

The SMART program focuses on safety and security, HVAC, roofing, school enhancements, and fire alarm. The timeline of the phases of the programs were discussed.

The Engineering Company discussed the renovations that will take place at Sea Castle:

- Building Envelope Improvements

- HVAC Improvements

- Fire Alarm

- ADA Stage Lift

Helen Blare discussed the S.M.A.R.T components that were updated and delivered already on the campus.

Reading and Approval of February Minutes (SAC/SAF)

Everyone was given the opportunity to read and review the minutes. A motion to accept the minutes as read was made by Mrs. Jones. Mr. Lee seconded the motion.

Accountability Report

Mr. Rodriguez proposed to use funds to replace technology in primary grades. Everyone was in favor of using the funds.

Mr. Rodriguez mentioned that he would like to have a future field day at the Ansin Sports Complex.

New Business

Mrs. Reyes discussed and shared photos of prior events at Sea Castle:

- Autism Awareness Month (LIGHT IT UP BLUE)

- FSA kickoff Pep Rally

- Kindergarten Read aloud from Lakeshore

- Incentive celebrations

- Latinos in Action Mentor Program

- Glow Party

SIP Goals/ Progress Monitoring

BAS testing- Running Record and Comprehension Assessment
Primary end of the year field test on the computer
Balanced Literacy walk- through in primary grades
Intermediate grades crunch time: Mock Assessments
Benchmark Assessment System to drive instruction
MTSS/ RTI Status Check
PLCs

Discussion/ Review of SIP

Mrs. Reyes gave all members/stakeholders (parents, teachers and community representatives) the opportunity to review the SIP plan with Title I Addendum Plan and opened the floor for any changes to be made. Parents were allowed to give input on the 2019-2020 School Improvement Plan. Everyone was in agreement that the SIP plan and Title I Addendum Plan did not need any changes.

AdvancED Survey

Mrs. Reyes informed stakeholders that we reached our goal for parent survey participation.

Title 1

Title I Survey Results Recap

Mrs. Reyes reviewed the Title I results from this year and opened the floor for parents to reflect/provide input on what may have contributed to the results. Parents shared they felt family night activities were successful and contributed to the positive results. Mr. Lee, parent, shared that parents who do not attend events or come for conferences may contribute to some of the areas that were rated less favorably.

Review of the Parent and Family Engagement Plan

Members/stakeholders (parents, teachers and community representatives) were given the opportunity to review the Parent and Family Engagement Plan. Mrs. Reyes asked members/stakeholders (parents, teachers and community representatives) to provide input regarding any changes that should be made. Mr. Lee (parent) gave an idea of impromptu polling / Pulse check at school events to provide the school with immediate feedback. Ms. Markowitz (teacher) encouraged the idea of bringing back student science projects at STEM night. She noticed low attendance this year being that parents were not coming to see student work. Suggested changes were added to the plan. Members/stakeholders (parents, teachers and community representatives) agreed with the Parent and Family Engagement Plan with the additions.

2019-2020 Parent and Family Engagement Plan

Mrs. Reyes informed members/stakeholders (parents, teachers and community representatives) that parental involvement funds are allocated yearly to foster parental involvement activities. She explained that their input regarding how the 19/20 parental involvement funds are utilized is important. Mrs. Reyes opened the floor for parental discussion regarding how parental allocation funds should be utilized next year's parent engagement activities. Members/stakeholders (parents, teachers and community representatives) . Mrs. Lesile Brown, parent, encouraged the idea to provide dinner at parent training nights because it can increase attendance. Mrs. Reyes opened the floor

to parents to provide their input on utilizing funds to hold dinner/parent training nights. Members (parents, teachers and community representatives) agreed that small intimate school activities would be a good idea. Mrs. Reyes, teacher, suggested, having training relate to curriculum needs (i.e. writing training for fourth grade parents). Members/stakeholders (parents, teachers and community) decided on 3 dinner parent training nights for the 2019-2020 school year to provide the parents an opportunity to get information on how to support their child transitioning to the next grade level. (Ex: Kindergarten to first, second to third, third to fourth grade). Mrs. Jones, teacher) to provide questions by grade levels to parents during open house, family nights, and conferences to help their children at home would help parents meet the needs of their child. Mr. Rodriguez mentioned that Mr. Tsang (tech support) could provide links for each grade level to questions.

2019-2020 School- Parent Compact

Mrs. Reyes provided a copy of the 19/20 School Compact and asked members/stakeholders (parents, teachers and community representatives) to reviewed it and provide input. Members/stakeholders (parents, teachers and community representatives) did not have suggestions. Mr. Lee made a motion to approve the parent compact for the 2019-2020 school year. Everyone agreed. 19/20 Parent Compact was approved.

Upcoming meeting: Title I- PTA Workshop on Academic Games-Avoiding Summer Learning Loss STEM Fest Thursday, May 16th, 2019 at Colbert Elementary, 6:00pm

Questions, Concerns, Comments

Mr. Lee had a question about who develops the questions for the surveys. Mr. Lee had a question about Charter schools closing and the distribution of the students after they close.

Ms. Pearce had a concern about the Black History Show. Mr. Rodriguez addressed the concern and said we could have a staff vote about it at the next staff meeting.

Adjournment

A motion was made to adjourn the meeting by Mrs. Jones, Mr. Lee seconded the motion. The meeting was adjourned at 9:23 a.m.

Upcoming School Events

- Autism Awareness Week
- Earth Day April 22, 2019
- FSA May 1- 8th, 2019
- Teacher Appreciation Week May 6th- May 10th
- Special Olympics April 25th

Upcoming Meeting Dates

<u>Date</u>	<u>Time</u>

May 15 th	8:30
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