

Pines Lakes Elementary School
A School-Wide Title 1 School
School Advisory Council (S.A.C.) Meeting 2017-2018
Thursday, May 17, 2018, 5:30 p.m., Cafeteria

MINUTES

Meeting called to order at 6:00 p.m. by Ms. Cevallos.

Administrators Present:

Susan Sasse, Principal

Teacher Members Present: (see also Member sign-in sheet for additional names)

Christina Dejean, Co-Chair

Dawn Cevallos, Co-Chair

Melanie Muroff, Secretary

Christine Aron, BTU Steward

Kelly Creviston, Teacher

Parent Members Present: (see also Committee sign-in sheet for additional names)

Giselle Rodriguez

Lisa Brightenfield, PTA V.P.

Agenda

1. Welcome
2. Review and approve April 2018 minutes
3. Principal's Update
4. School Choice Enhancement Funds
5. Title 1 Update
6. Title 1 Parent Allocation 2018-2019
7. SAC Members 2018-2019
8. Next Meeting: TBA

Review and approve April 2018 minute

Ms. Aron moves to accept the minutes as read without changes, Ms. Sasse seconds, April 2018 minutes are approved as read with no change.

Principal's Update

Ms. Sasse:

Safety Update:

-Severe Weather dismissal procedure reminders are available on PLE's website.

-Staff were given keys to doors allowing for more doors to be locked, and better access for staff.

-Safety Code practice drills will be increased next year.

(floor opened for questions)

Will doors remain locked next year? (this will be discussed during our SCE funds topic)

School Choice Enhancement Funds

Presented by Marlene Ghaby, Project Manager, SCEP (School Choice Enhancement Project)

- Handout given of an example of School Choice Enhancement Ballot listing two options to choose from for voting (18% of the costs being spent for purchase differ between the two options).
- Process of disbursement of funds discussed.
- Usage of funds discussed.
- Can only buy capital eligible items, non-consumable items.
- Approval process of purchases discussed.
- FOB system purchase (listed on both ballot options) explained: base access card reader system, scans access up to 8 main doors on outside of school buildings. Teacher will have their own key card, that can be dismantled at any time by assigned person, if necessary. This system supports a single-entry building system, and we will continue keeping all campus building doors locked.
- Due to not meeting SAC meeting quorum, an email will be sent to all SAC members for approval of this two-option ballot, asking for any questions about the ballot. Approval of this ballot by email will provide us with the official ballot to vote on, and needs to be sent out within 1 week of ballot approval.
- Parents need a minimum of 1-week notice and are allowed to circle one option.
- For each parent, 1 vote is allowed per child attending as a student at PLE. Volunteers can vote as a staff member votes allowing 1 vote, but if the volunteer is also a parent, they cannot vote twice as both a volunteer and a parent, must choose to vote as either or.
- After voting results, a project number is given, then within 3-4 weeks a PO will be issued. Delivery time will vary according to the item purchased. Overall, project will probably be completed by end of year, patience appreciated for delays that might occur.
- The sooner we vote, the sooner we can get on the list to receive our items.
- Technology item listed is the purchase of 3 Recordex units.
- Michelle Morris, Muralist, will provide murals in various areas of campus.
- Mrs. Sasse opened for questions:
 1. Who gets to use the 3 Recordex pieces of equipment? (grades 4-5).
 2. Can we also purchase mounted projectors for main building classrooms (K-2)?
 3. PreK/VPK playground area cement sidewalk replacement of sand request revisited and discussed.

Title 1 Update, Title 1 Parent Allocation 2018-2019

- Our Title 1 budgets were submitted, and all positions are approved; allocation of figures will be discussed at August 2018 meeting, next school year.

SAC Members 2018-2019

- August meeting will provide voting and discussion of members.
- New SAC Co-chair will be needed to replace Ms. Cevallos, who will be ending her term at the end of this school year.
- Discussion to have SAC evening meeting held earlier in the school year.

Ms. Aron motions to adjourn meeting at 6:46 p.m., Ms. Sasse seconds the motion, meeting is adjourned.

Minutes submitted by: Ms. Melanie Muroff, Secretary, 2017-2018