

Westchester Elementary School  
School Advisory Council  
Sept. 25, 2018, 2:15 p.m.

Agenda

Objectives:

Share information concerning the school.

Form proposals for the use of the A+ funds.

Welcome

Minutes

Financial Report

Pass SAC By-Laws

Proposals for the use of A+ Funds

The Parent and Family Engagement Plan

SRO Report

Principal's Report

Other Business: parent concerns, questions, etc

Westchester School Advisory Forum - Agenda

NAAC Report

Advisory Council Update (Gifted, ESE, etc)

Proposed calendars feedback

Discussion: MSD Observation – Feb. 14

Other SAF concerns

Future meeting Dates:

SAC - (2:15 pm) – Sept. 25, Oct. 23, Nov. 27, Jan. 22, Feb. 26, Mar. 19, Apr. 23, May 28

NAAC - (Usually 7:00 – 9:00 pm. at Monarch HS, but the Oct. and Jan. meetings are 10: am – Noon at Coconut Creek HS) Oct. 25, Nov. 15, Dec. 20, Jan. 17, Feb. 28, Mar. 14, Apr. 18, May 16

Innovation Zone - TBA

SAC



**BROWARD SCHOOLS**  
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**VIRTUAL COUNSELOR**  
DATA WAREHOUSE

Attendance

Membership

Sign In Sheet

Report

Roll

Logout

School: WESTCHESTER ELEMENTARY

Committee:  
SAC

Sign in sheet for WESTCHESTER ELEMENTARY Date: 9/25/18 Time: 2:15

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here.
1.	ALVAREZ, TAMARA	Parent	No	Yes	<i>[Signature]</i>
2.	BETH, FAZIO	Parent	No	Yes	<i>[Signature]</i>
3.	COOPER, CHERYL	Teacher	Yes	No	<i>[Signature]</i>
4.	DEPAOLIS, TARA	ESE Rep	No	Yes	<i>[Signature]</i>
5.	GEBBIA, MARYBETH	Gifted Rep	No	Yes	<i>[Signature]</i>
6.	GERAINE, MELISSA	Principal	Yes	No	<i>[Signature]</i>
7.	GIBLITERRA, NELLY	Parent	No	Yes	<i>[Signature]</i>
8.	GWIZDZ, MELISSA	BTU Steward	Yes	No	<i>[Signature]</i>
9.	LEATH, VALERIE	SAF-DESIGNEE	No	Yes	<i>[Signature]</i>
10.	MIRIAM, MINDET	Teacher	Yes	No	<i>[Signature]</i>
11.	MONTOYA, ANGELICA	ESOL Rep	No	Yes	<i>[Signature]</i>
12.	NIXON, MARY ANN	SAC Co-Chair	Yes	No	<i>[Signature]</i>
13.	O'CONNOR, DEANNA	Gifted Rep	No	Yes	<i>[Signature]</i>
14.	PARIKH, SHILPA	Non-instructional	Yes	No	<i>[Signature]</i>
15.	SABAN, CRAIG	Teacher	Yes	No	<i>[Signature]</i>
16.	STUART, MALOFF	Teacher	Yes	No	<i>[Signature]</i>
17.	SUAREZ, CARLI	SAC Secretary	No	Yes	<i>[Signature]</i>
18.	TORTORELLA, DANIELLE	SAC Co-Chair	No	Yes	<i>[Signature]</i>
19.	ZARDUS, HEATHER	BUSINESS	No	Yes	<i>[Signature]</i>

SAC

Virtual Counselor



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Guest Sign in Sheet for WESTCHESTER ELEMENTARY DATE: 9/25/18 Time: 2:15

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Nicole Moss			<input checked="" type="checkbox"/>	<i>Nicole Moss</i>
2.	<del>Paula Sperry</del>			<input checked="" type="checkbox"/>	<del><i>Paula Sperry</i></del>
3.	Paula Sperry			<input checked="" type="checkbox"/>	<i>Paula Sperry</i>
4.	Joey Tracy	Paras			<i>Joey Tracy</i>
5.	Debbie Weir	SRO			<i>Debbie Weir</i>
6.	Paula Weir	Paras			<i>Paula Weir</i>
7.	Shirley Parikh	Tech	<input checked="" type="checkbox"/>		<i>Shirley Parikh</i>
8.	Craig Gaban		<input checked="" type="checkbox"/>		<i>Craig Gaban</i>
9.	Miriam Kline	Teacher	<input checked="" type="checkbox"/>		<i>Miriam Kline</i>
10.	HVIS Gochman	AP	<input checked="" type="checkbox"/>		<i>HVIS Gochman</i>
11.	Dawn Loraiza	Teacher			<i>Dawn Loraiza</i>
12.	Vanessa Loraiza	Teacher	<input checked="" type="checkbox"/>		<i>Vanessa Loraiza</i>
13.	Margalyn Gustaf	School Counselor	<input checked="" type="checkbox"/>		<i>Margalyn Gustaf</i>
14.	Andrea Geller	Refetena	<input checked="" type="checkbox"/>		<i>Andrea Geller</i>
15.					
16.					
17.					
18.					
19.					
20.					
21.					

SAF

Virtual Counselor


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 Guest Sign In Sheet for WENHURCHESTER ELEMENTARY DATE: 9/25/18 TIME: 3:40

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Mary Ann Mackin	SAC Chair	Yes	No	Mary Ann Mackin
2.	Arlis Gardner	AP	Yes		Arlis Gardner
3.	Stuart Maloff	Teacher	Yes	No	Stuart Maloff
4.	Ysabel Garcia	Principal	Yes	No	Ysabel Garcia
5.	Paula Kasper	Teacher	Yes	ND	Paula Kasper
6.	Melissa Gubitz	Teacher	Yes	ND	Melissa Gubitz
7.	ManBeth Gebbia	SAC Rep	NO	Yes	ManBeth Gebbia
8.	Carla Duane	Parent	NO	Yes	Carla Duane
9.	Paula	Parent	NO	Yes	Paula
10.	Tamara Alvarez	Parent	No	Yes	Tamara Alvarez
11.	Valerie Leck	SAF Chair	NO	Yes	Valerie Leck
12.	Paula Swartz	Parent	NO	Yes	Paula Swartz
13.					
14.					
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# Westchester Elementary School (School Advisory council)

## September 25, 2018

**Objectives:** Share information concerning the school.

**Call to order:** 2:20 pm

**Motion to Change Agenda:** Add Heather Zardus as the business partner/community representative on the SAC. Danielle Tortorella made Motion, Melissa Gwizdz second. All in Favor.

**Minutes:** Minutes August 29, 2018 accepted as presented.

**Financial Report:** Currently \$5480 in accountability funds. Will recheck as may not have received all funds yet.

**SAC By Laws Approval:**

Items to review:

- How long an officer holds their position?
- When will Election of officers occur?
- When will installation of officers occur
- Do we have a chair only or Co-Chairs?

Results:

- Officers hold their position for 1 school year.
- Elections of officer will occur at the meeting in May.
- Installation of officers is at the first meeting of the school year following elections.
- Our SAC will have co-chairs.

Beth Fazio made a motion to accept the By-laws, Valerie Leath second, all in favor and accepted.

**SRO Report:**

There is an SRO assigned to every school and there is an extra Full Time Police officer assigned to every high school. If there will be trainings, there will be an extra officer to cover.

Bleed Control kit training will be soon. Goodman has an email and will follow up.

**A+ Funds:**

- Can be used for:
  - Bonuses for staff
  - Equipment and supplies
  - Temporary staff
- Process: SAC makes proposals, then current staff members have 3 days to vote by ballot. Ballot must include an option of "None of the above" and up to 2 other options. Must have 50% or more to approve one option. SAC to reconvene and redo ballot if none of the options get more than 50%
- Last winning proposal was 100% of A+ funds will be used for equal bonuses for all staff members.
- Discussion:
  - Deanna asked if there was a need for equipment & Supplies. Ms. Geraine said always a need, but last proposal was the only one that passed.
  - Heather asked about need for temporary staff? Geraine said typically we've used accountability funds for that.
  - Valerie asked will new employees be eligible for funds. Ms. Nixon answered that those who worked last year as staff are eligible.
  - Carli asked if interim subs who covered 7 teachers on maternity leave were eligible. Ms. Geraine said if they were hired as employees, and in same position, yes.

- **Wording on Ballot:**

For all proposals, to be eligible to receive A+ dollars, you must have worked one day more than one half of your calendar year (including maternity/medical/family leave days) at Westchester Elementary during the 2017-2018 school year beginning July 1, 2017 and ending June 30, 2018.

For all proposals, the amount received by all eligible personnel will be prorated according to the time worked during the 2017-2018 school year with the exception of maternity/medical/family leave.

Motion by Mary Beth Gebbia to accept this wording, second be Valerie Leath. 16 in favor, 1 abstained, motion passed.

- **Proposals:**

- Miniet proposes 2 options:

- 100% of A+ funds will be used for equal bonuses for all staff members to include teachers, administration, custodian, councilors, cafeteria, paraprofessionals, secretarial, after care director, and itinerants.

- None of the above

- All In favor

**The Parent and Family Engagement Plan**

- **On school website:**

- STEAM Night
  - Social Emotional night
  - Reading Night
  - Multi-Cultural Night

**Principal's Report:**

- Teacher of the Year is Ms. Bell
- Non-Instructional of the Year is Ms. Geller in Cafeteria.
- I-Zone parents meeting is October 15 at 6:00pm at Parkside elementary. Will be about school safety. Other meetings will be on 11/29 at 6pm at CGHS on Academics, 2/7/19 at SSMS for Zone Showcase and 5/7 at Westchester for a Q&A Session
- Ms. Cathy in front office is leaving. Looking to fill her positions.
- Code Red Drill calls are going out before and after. There was a code red today at 1:35pm. The drills are very eye opening. Keeping a report on each.
- Friday is Mrs. Szarenski's last day.
- Mrs. Davis isn't coming back this year, so Hilbon is taking her class.
- Armstrong, Elfrard and Greenwood working together, Bell, Martin and Gwizdz working together and Transue and Silcox together.
- Dad's take your child to school is tomorrow at Gates 1, 2, and 5.

**Other business:**

Beth asked for Title I Budget?

- \$256,360 To salary for Miniet, Hameister, Partial to Cooper, and Lockhart
- \$4,003 to Parent Involvement, Refreshments, participation in seminar
- \$3,000 student agendas
- \$28,485 to teacher training, reflex math, school city.
- \$288,853 total
- We are currently at 60% free & reduced lunch.

**Adjourned: 3:42pm**