

Westchester Elementary School  
School Advisory Council  
Aug. 29, 2018, 2:15 p.m.

Agenda

Objectives:

Share information concerning the school  
Elect members of the 2018-2019 SAC

Welcome

Minutes

Explanation of SAC and SAF

Election of the parent and community members of SAC

Set meeting dates for SAC

Sunshine Law

SIP Update

Financial Report

Update of projects

Principal's Report

Other Business: parent concerns, questions, etc

Westchester School Advisory Forum - Agenda

NAAC Report

Other SAF concerns

Future meeting Dates:

SAC - (2:15 pm) – Sept. 25, Oct. 23, Nov. 27, Jan. 22, Feb. 26, Mar. 19, Apr. 23, May 28.

(18)

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Forward 3055100000

SAC / SAF Sign-in Aug. 29 2:15 8 95

NAME	EMAIL	PHONE	ETHNICITY	CHILD'S NAME
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Co Chair Mary Ann Nixon	mery.nixon@brownsschools.com	754-3913	W	none
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ESE Tara DePalis	cureautismaba@aol.com	917-374-7809	W	Dominick Giovanni
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Co Chair Danielle Tortorella	antortorella@gmail.com	919-740-3151	W	Colen Tortorella
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BTM Melissa Guizot	melissaguizot@brownsschools.com	(954) 395-4059	W	
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Gifted Mary Beth Gambia	marybethgpt@gmail.com	954-599-1263	W	Charlotta Sophia
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Stuart Maloff	Stuart.maloff@BrownSchools.com	954-638-9260	W	
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Cheryl Cooper	cheryl.cooper@brownsschools.com		B	
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Valerie Leath	valerie.leath@yahoo.com	770-877-1484	Black	Anthony Leath (Bailey) Sydney Leath (Campbell)
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Carl Suarez	Carl828@gmail.com	954-326-0039	W	Stacie Gonzalez (Mason)
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Tamara Alvarez	mrs.alvarez@gmail.com	(954) 240-6944	W	Isabelle Lawrence
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Beth Fazio	eaanderse@hotmail.com	954-9079368	W?	Sydney - Bloch Lawrence
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Danna O'Connor	dph4003@yahoo.com	954-8219619	W	Clarice - Taylor Kelly - Swaback
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Non Irish

SHILPA PARIKH

KASSIE HOMERSTER Brody Homerster

Craig Sahen

Miriam Miniet

Ms. Gonzalez

Carla contacted a friend - Angelica Montoya - daughter Carla in Ms. Gonzalez's class

Will be the ESOL Rep - amnou770@yahoo.com H  
Nelly will be on SAC - nellyaibiterra@aol.com 601-2964 H

# Westchester Elementary School (School Advisory council)

## August 29, 2018

**Objectives:** Share information concerning the school.

**Call to order:** 2:24 pm

**Minutes:** Minutes for May 8, 2018 and May 22, 2018 accepted as presented.

**Welcome:**

**SAC Vs SAF:**

- SAC is an elected committee of parents, staff, community members, that oversee the SIP plan and allocate accountability funds. The SAC needs a quorum of 10 voting members to make decisions.
- SAF is anyone with stake in Westchester elementary. Main focus is to communicate between parents and administration. SAF is the direct connection to the North Area Advisory Council (NAAC) and to the District Advisory which is the direct connection to the School Board. We can make proposals and then present at an NAAC meeting.

**SAC Meeting Dates:**

September 25, 2018, October 23, 2018, November 27, 2018, January 22, 2019, February 26, 2019, March 19, 2019, April 23, 2019, May 28, 2019

**Election of the parent and community members of SAC:**

51% of the SAC must be parent and community members.

- Principal- Melissa Geraine
- BTU Representative- Melissa Gwizdz
- ESE Representative- Tara Depaolis
- Gifted Representative- Mary Beth Gebbia
- ESOL Representative- Angelica Montoya
- Community Representative- AVAILABLE
- SAF Chair- Valerie Leath
- Parents and Teachers:
  - Nelly Gibilterra
  - Tamara Alvarez
  - Deanna O'Connor
  - Danielle Tortorella (SAC CO-Chair)
  - Elizabeth Fazio
  - Carli Suarez (SAC Secretary)
  - Mrs. Cooper
  - Stu Maloff
  - Craig Saban
  - Avis Goodman
  - Kassie Hameister
  - Mary-Ann Nixon (SAC Co-Chair)

**Sunshine Law:**

City, State, County, all fall under Sunshine Law which is nothing is to be discussed outside of the main group, especially when there is a vote to be determined.

### **School Improvement plan (SIP)**

Being worked on by Mrs. Goodman. Mrs. Nixon will be attending a training before next meeting.

**Financial Report:** No Report yet as Accountability funds have not been deposited yet for 2018-2019 school year. Last year's remaining balance was \$3507.85.

### **Principal's Report:**

- Enrollment is down by about 50 students vs projections. Adjustments will be made to teaching staff
- Reassignment is not open to our school although we are down 50 students we are still over enrolled based on size.
- Aftercare is at about 350 students.
- Haven't started high achiever K class yet. May have to move again.
- Budget Conference is September 11
- FTE is October 1-5<sup>th</sup>
- Safety & Security
  - Gates are being locked. Everyone is learning to work with this new safety measure.
  - Campus Monitor has been hired (Ms. Lynn). She starts on 9/4/18
  - After school campus monitor hired as well.
  - Both monitors will walk the perimeter of school as well as open gate as necessary.
  - Gate 2 (Walker gate) has been moved to facing Royal Palm Blvd instead of by the bus loop, as it wasn't as safe.
  - Reached out to Marlene Gabby about SMART bond money
    - Marquee- possibly has a new company, but Marlene did not respond to email and the project is stagnant.
  - Code Red Drills will be announced just before and just after. Safe team makes notes during each drill in a binder that has all the information about all drills.
    - Anything not in working order?
    - Students need a visit from Mrs. Tutweiler?
    - Parent Question: Beth said her daughter was in PE and was concerned that it took a long time to get in to a classroom/safe spot. Geraine responded that students, teachers, and staff have to practice transitioning and also from the back to the main building and going to the bathroom.
    - Everyone working on teaching students where to go not only during Code Red drills, but fire drills as well.

### **Other business:**

SRO Attends meeting, but can we have an update at meeting? Usually only at meeting for a short while.

**Adjourned:** 3:22pm

**SAF Meeting:**

**Call To Order: 3:23 PM**

**NAAC:**

Introductions discussed.

Concerns to add to Agenda: SMART Bond \$

Volunteer Delays: Capacity with manpower issue. Approving in order received.

Questions about Aphone and Gates: Based on current rules, gates will remain locked/closed even once the APhone and Buzzer are installed.

2 Calendar Proposals have been brought in for 2019-2020 school year. Will need feedback.

**Other SAF Concerns:**

SAF will be a forum to hear and continue discussions with NAAC.

SAF Meeting may coordinate with PTA meeting

I-Zone meetings are 4 per year and information from meeting will be posted. Meeting dates should be on OSPA website.

Principals meeting next week to decide on dates.

**Adjourned: 3:35PM**