

Westchester Elementary School
School Advisory Council
Apr. 23, 2019, 2:15 p.m.

Agenda

Objectives:
Share information concerning the school.

Welcome

Minutes

Financial Report

Title I – Survey results

Parent Involvement Plan 2019-2020

Parent Input on these Title I documents

Nominating Committee

SIP – Developing the 2019-2020 SIP

SRO Report

Principal's Report

Other Business: parent concerns, questions, etc

Westchester School Advisory Forum - Agenda

NAAC Report

Advisory Council Update (Gifted, ESE, etc)

Other SAF concerns

Future meeting Dates:

SAC - (2:15 pm) – May 28

NAAC - (7:00 – 9:00 pm, at Monarch HS) May 16

Innovation Zone -

OWestchester Elementary School (School Advisory Council) April 23, 2019

Objectives: Share information concerning the school.

Call to order: 2:18 pm

Minutes: Minutes accepted as presented.

Financial Report: Currently \$8120.45 in accountability funds. No Request for Funds.

Title I Update:

- Mrs. Nixon presented the Title I Survey Results as well as the 2019-2020 Parent Involvement Plan. She asked for parent input on these Title I documents.

- Parent and Family Engagement plan:

- Illustrated academic nights and Family nights to be hosted throughout 2019-2020 school year.

- Survey Results:

- Most questions had 62 responses.
- Parents commented on length of survey with repetitive questions. More involvement/responses if the survey was shorter.
- Valerie Leath suggested to make survey available at a school event and incentivize parents with a Homework Pass for their student.

Nominating Committee:

- Nominating committee needed to nominate 3 people for SAC positions of SAC Chair, SAC Co-Chair, and SAC Secretary. Following SAC members agreed with all in favor to be the nominating committee.

- Melissa Gwizdz

- Valerie Leath

- Tara Depaulis

SIP-Developing the 2019-2020 SIP

- Group discussion on Reading and Writing ideas

- Group Reading with Principal/other Administration at Reading Night

- Handouts with written schedule and announcements made for more involvement in group reading.

- Stamp system at reading and writing nights to show the students have participated in multiple stations before they receive their homework pass.

SRO Report:

- Road officers will be receiving master keys for the padlocks at all schools. SROs already have them, but this will allow for faster ease of access in the event of an emergency.

Principal's Report:

- Safety & Security
 - Convergent has been re-enlisted to make proposals and begin work on FOB systems. We have not received a set date for our school to receive the FOB system, but we are first on the list.
 - Card Keys are used to unlock front doors to office by administrators and administrative staff.
 - 9 cameras are coming but no confirmation of dates for installation.

- o Letter about gate coverage is being sent home within next couple of days.

- Gates will be closed at 8:10.
- Gates will be opening on the hour and half hour.
- Only time gate will be opened in between is in the event of an emergency or a sick student in the clinic.
- Procedure will begin on May 6.

- Golf Cart has been ordered for Mrs. Lynn (Campus Monitor)
 - o Will be used in front parking lot, around perimeter of school to check gates and can also access in between front lot, side but lot, and back lot.
- Parents have been leaving and allowing students to go in the front office alone as a late arrival.
 - o Parents must accompany the students and sign them in or the student will not be released to their classroom.
- A speed bump has been requested to be installed at the entrance to the school to slow parents from entering so rapidly.

Other business:

- Valerie Leath asked about Project Charter updates.

- o Geraine said no timeline update

- o Still bidding on HVAC, ADA bathroom and Media Center.

Adjourned: 3:25pm

SAF Meeting:

Call To Order: 3:25 PM

NAAC:

- PTA & Booster club info was given to encourage participation
- Canvas and Clever (online application programs that hold other apps and student data) are being used
 - o App that students use
 - o Parent access is being given for resources about courses the students are taking.
- Proposed Calendar options for 2020-2021
 - o 4 options already on table: 1 similar to 19-20, 1 with a Aug 24 start, 1 with full week off for thanksgiving, 1 with August 17 start.
 - o Still in discussion
- All Students are to have/get ID Badges.
 - o Trying to Streamline and required county-wide
 - o Carl Suarez suggested the school board provide standardized IDs like teachers have or fund the ID printers for each school to do on their own. The printers and materials to print on and carry badges are VERY expensive.
- Forest Glen suggested County-wide uniform policy. The topic is being discussed, but no motion has been made to the school board.

Other SAF Concerns:

- None

Adjourned: 3:50pm



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Attendance

Membership

Sign In Sheets

Report

Help

Logout

School: WESTCHESTER ELEMENTARY

Committee:
SAC *

Sign In Sheet for WESTCHESTER ELEMENTARY Date: 9/23/19 Time: 2:15

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here.
1.	ALVAREZ, TAMARA	Parent	No	Yes	
2.	BETH, FAZIO	Parent	No	Yes	
3.	COOPER, CHERYL	Teacher	Yes	No	
4.	DEPAOLIS, TARA	ESE Rep	No	Yes	
5.	GEBBIA, MARYBETH	Gifted Rep	No	Yes	
6.	GERAINE, MELISSA	Principal	Yes	No	M. Geraine
7.	GIBLITERA, NELLY	Parent	No	Yes	
8.	GWIZDZ, MELISSA	BTU Steward	Yes	No	Melissa Gwizdz
9.	LEATH, VALERIE	SAF-DESIGNEE	No	Yes	Valerie Leath
10.	MIRIAM, MINLET	Teacher	Yes	No	
11.	MONTOYA, ANGELICA	ESOL Rep	No	Yes	
12.	NIXON, MARY ANN	SAC Co-Chair	Yes	No	Mary Ann Nixon
13.	O'CONNOR, DEANNA	IZ Rep	No	Yes	
14.	PARIKH, SHILPA	Non-instructional	Yes	No	Shilpa Parikh
15.	SABAN, CRAIG	Teacher	Yes	No	
16.	STUART, MALOFF	Teacher	Yes	No	Stuart Maloff
17.	SUAREZ, CARL	SAC Secretary	No	Yes	Carl Suarez
18.	TORTORELLA, DANIELLE	SAC Co-Chair	No	Yes	Danielle Tortorella
19.	ZARDUS, HEATHER	BUSINESS	No	Yes	Heather Zardus

SAD Guests

Virtual Counselor



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Attendance Membership Sign In Sheets Report Help Logout

Guest Sign In Sheet For WESTCHESTER ELEMENTARY Date: 4/23/19 Time: 2:15

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Dr. James Weber	SRE	☒	☒	Dr. James Weber
2.	Hills Friedman	HP	☒	☒	Hills Friedman
3.	KASSIE HANNAH	PSD	☒	☒	KASSIE HANNAH
4.		COACH			
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SFF Meeting

Virtual Counselor



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Attendance	Membership	Sign in Sheet	Register	Help	Logout
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Check Sign in Sheet For WESTCHESTER ELEMENTARY Data

THUR 3-15

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Mary Ann Nixon	SAC Chair	☒	No	Mary Ann Nixon
2.	Cady Shantz	Parent	No	Yes	Cady Shantz
3.	Melissa Guiriz	Teacher	☒	No	Melissa Guiriz
4.	Valerie Leath	SPE Chair		Yes	Valerie Leath
5.	Tara Delouis	Parent		Yes	Tara Delouis
6.	Heileen Gerovis	Principal	☒		H. Gerovis
7.	Shilpa Parikh	Teacher	☒		Shilpa Parikh
8.	Stuart Malott	Teacher	☒	No	Stuart Malott
9.	James Weber	SBO	☒	No	James Weber
10.	Alis Gardner	AP	☒		Alis Gardner
11.	Kassie Hamost	COACH	☒	☒	Kassie Hamost
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