



Pembroke Lakes Elementary School

SAC Minutes - November 27, 2018

Attendance:

List of members and attendees were documented in our sign in sheets.

Call to Order:

A meeting of the Pembroke Lakes Elementary School Advisory Council was held in the Media Center on November 27, 2018. SAC Chair Shelby Jares called the meeting to order at 2:21 p.m. Kimberly Carraha will record minutes for this meeting.

Approval of Minutes:

Jennifer Mally motioned to approve the minutes of October 30, 2018, seconded by Mrs Wagner

Best Practice #1

SIP Chairs report

- Reading : Ms. Mclaughlin reported that the second assessment period (AP 2) for I-ready begins December 3. All assessments for the first assessment period were completed on time. We are striving for 80% or above
- Math: No update at this time
- Science: Ms. Monin reported that they continue to work on the focus calendar from county and preparing for science night which is being held on February 6, 2019.
- Writing: Ms. Benedit reported that lower grades are working on opinion and informative standards while upper grades are focusing on central idea and theme.
- Guidance: No update at this time.

Best Practice #3

➤ **SIP Goals #1-5**

Ms. Jares reviewed the SIP on the strategies being used for math schoolwide. This is a main area of focus based on last years scores however, ELA strategies are also being implemented. She stated from the SIP that use of manipulatives, C.A.R.E instructional Cycle and STEM scopes and Science A to Z for ELA were some of the strategies and activities being implemented. The SIP is a live document which can be modified at any time. SIP will be retained for 2019-2020 school year, with minor adjustments, as needed, based on 2018-2019 data.

Best Practice #4

- **Title 1 updates:** Ms. Jones reported that the Annual Parent Seminar will be held this year at The Signature Grand. There are 2 spots available if anyone is interested in attending. Seminar fees are paid for by Pembroke Lakes Elementary and food is included. Excellent opportunity for anyone interested.

Principals Report:

- Ms. Wagner re-reviewed dates for testing. Elementary moving to paper tests and the district has now given specific dates.
- New teachers include Ms. Tyler Warnock who replaces Ms. McAteer in the classroom. Ms. McAteer is now providing support for 4th and 5th graders in Math and primary grade level students in ELA. The Special programs continues to increase in size and a 5th class has been added. Ms. Hannah Collantes has been hired to fill that role and an additional ESP is also being hired.
- The first pelican buck celebration was held. Ms. Wagner explained that it is a recognition/reward initiative to promote expected behaviors school wide and took the form of a field day event.
- Safety: texts were sent out yesterday about a practice code red. It was an opportunity to practice at a time where students may be at lunch during a Code Red. A fire drill was also practiced. Another practice will be scheduled at a future date.
- A Code black will be coming up in near future so no need to be alarmed. It is conducted every 2 years.
- PLE has been selected as a Light house schools. The organization promotes professional development to increase ability to provide students with individualized instruction. We are in the early stages of implementing that program.
- Skype instruction was held last week. Teachers across several grade levels facilitated skype opportunities with their students. A Geologist in Wyoming, mystery class skype with a class in Canada, and a Park Ranger in Yellowstone Park were some of the Skype experiences.
- Hour of Code coming up next week
- Microsoft is giving us an opportunity to skype with coders along with groups from other schools. It will be broadcast on the morning news. Everyday a coder who does different types of codes ie: mine craft, theater/movies and artificial intelligence will be the guest.
- **DATA:** All data chats completed with all grades. All teachers were met with to ensure that students who need enrichment are being challenged and those with remediation are getting the services needed.
- The second diagnostic assessment window for I-ready diagnostic is opening December 3.
- December 21 early release and beginning of break and on January 8 we return. Ms. Wagner wished everyone an enjoyable break.

New Business:

- **Unused Teacher Classroom Supply Assistance Program Funds:**
Ms. Jares reported that any funds not used will be voted upon by the SAC committee as how best to use the money.

Next Meeting Date and Time:

The next meeting will be held on January 22, 2019 in the Pembroke Lakes Elementary Media Center at 2:15.

Meeting Adjournment:

Raquel Cobb motioned to adjourn the meeting, seconded by Ms. Wagner at 2:40 p.m.

Submitted by,

Kimberly Carraha,
SAC Secretary
Approval Date: