



Atlantic Technical College & Technical High School



SCHOOL ADVISORY COUNCIL SIGN – IN SHEET

DATE: September 25, 2018

TIME: 8:00 a.m.

#	Full Name	Position	SBBC Employee	Parent of Student at ATC	Signature
1	Ardolf, Donna	Parent Representative ESE/Gifted	No	Yes	
2	Collier, Hallema	BTU Representative	Yes	No	Hallema Collier
3	Crawford, Robert	Director	Yes	No	[Signature]
4	English, Doyle	Non-Instructional Representative	Yes	No	[Signature]
5	Fagan, Erica	Parent Representative	No	Yes	[Signature]
6	Futo, AJ	Student Representative ICC	No	No	[Signature]
7	Ghanem, Jay	SAC Chair	No	No	[Signature]
8	Gonzalez, David	Business Representative	No	No	
9	Humphrey, Vania	Instructional Representative	Yes	No	[Signature]
10	Kydd, Chandra	Instructional Representative	Yes	No	[Signature]
11	Lawrence, Lisa	Student Representative Business	No	No	[Signature]
12	Lee, Mari	Parent Representative	Yes	Yes	[Signature]
13	Lopez, Yvonne	Community Representative	No	No	[Signature]
14	Lozada, Tatiana	Instructional Representative	Yes	No	Tatiana Lozada
15	Rodriguez, Connie	SAF Designee	No	Yes	[Signature]
16	Welch, Sandra	Community Representative	No	No	[Signature]
17	Willis, Nicole	Non-Instructional Representative	Yes	No	Nicole R. Willis
18	Ziobro, Gene	Business Representative	No	No	[Signature]
19					
20					



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GUESTS Full Name	Position	SBBC Employee	Parent of Student at ATC	Signature
Baskind, Carol	ATC Special Projects	Yes	No	<i>Carol Baskind</i>
Biazar, Rhonda	Marketing Coordinator	Yes	No	
DeJesus, Elizabeth	School Advisory Forum Liaison - Brace Advisor	Yes	No	
Felser, John	Assistant Director	Yes	No	<i>John Felser</i>
Funt, Jared	Student (Machining)	No	No	
Greco, Michael	Business Representative	No	No	
Grigull, Alicia	Office of Student Affairs Director	Yes	No	
Hefley, Tonya	Assistant Director	Yes	No	<i>Tonya Hefley</i>
LaPorte, Vicky	Assistant Director	Yes	No	<i>Vicky LaPorte</i>
Mabin, Wes	Assistant Director	Yes	No	
Miller, Rebecca	School Advisory Council Liaison	Yes	No	<i>Rebecca Miller</i>
Newton, Andre	Assistant Director, Arthur Ashe, Jr. Campus	Yes	No	<i>Andre Newton</i>
Rancourt, Neeta	Assistant Director	Yes	No	
Rogers, Roy	Community Member	No	No	<i>Roy Rogers</i>
<i>Vancol, Danielle</i>	<i>Student representative</i>		(No)	<i>Danielle Vancol</i>
<i>FAGAN ANDRE</i>	<i>GUEST</i>		<i>NO</i>	<i>Andre Fagan</i>



Agenda

September 25, 2018

Atlantic Technical College School Advisory Council

- Welcome & Introductions..... Jay Ghanem
- Approval of Minutes (H) Jay Ghanem
- Student Comments Jay Ghanem
- SAF Update (H)..... Connie Rodriguez
- Assistant Directors’ Updates(H) John Felser
Tonya Hefley
Vicky LaPorte
Andre Newton
- Business & Economic Development Update Nicole Willis
- SAC Accountability Fund Request Nicole Willis
- Director’s Comments (H) Robert B. Crawford
 - Strategic Plan 17-18 Updates
 - Strategic Plan 16-19
- By-Laws & SIP Update (H) Rebecca Miller
- Announcements Jay Ghanem
- Adjournment Jay Ghanem

SAC Meeting Dates
~~9/25~~, 11/27, 1/29, 4/23, 5/21

Thank you for supporting Atlantic Technical College & Technical High School!



ATLANTIC TECHNICAL COLLEGE & TECHNICAL HIGH SCHOOL SCHOOL ADVISORY COUNCIL (SAC)

Date: September 25, 2018

Time: 8:00 a.m.

Location: Atlantic Technical College & Technical High School

VOTING & REQUIRED MEMBERS PRESENT	GUESTS
Crawford, Robert B., Jr., Director	Hefley, Tonya, Assistant Director
Business & Community	Rogers, Roy, Community Member
Ghanem, Jay – SAC Chair	Felser, John, Assistant Director
Lopez, Yvonne	LaPorte, Vicky, Assistant Director
Welch, Sandra	Vancol, Danielle, Pre-College Student
Ziobro, Gene	Miller, Rebecca, SAC Liaison
Instructional	Newton, Andre, Assistant Director
Collier, Hallema - BTU	Baskind, Carol, Special Projects
Humphrey, Vania	Fagan, Andre, Parent
Kydd, Chandra	
Lozada, Tatiana	
Non-Instructional	
English, Doyle	
Willis, Nicole	
Parent	
Fagan, Erica	
Lee, Mari	
Rodriguez, Connie	
Student	
Futo, AJ (HS Student)	
Lawrence, Lisa (Adult Student)	

TOPICS DISCUSSED	DECISIONS SUMMARIZED
WELCOME & INTRODUCTIONS	Jay Ghanem , SAC Chair, welcomed members and called the meeting to order at 8:10 a.m., followed by self-introductions.
APPROVAL OF MINUTES	A motion to accept the May 15, 2018 minutes was made by Tatiana Lozada, seconded by AJ Futo and passed unanimously.

STUDENT COMMENTS	<p>AJ Futo, HS Student:</p> <ul style="list-style-type: none"> • Discussed mock trial of FL Governors race conducted in American Government • Community Service for voting technicians of 15 high school students during primary and general election • Community Service Project Harvest Drive for food donations, BPA and SGA will partner • An update was given on Tech Tiger Invasion, Club Rush, International Peace Week, and Voter Registration activities to promote student participation <p>Lisa Lawrence, Business Student:</p> <ul style="list-style-type: none"> • Medical Administrative Specialist – Her background is in Accounting and she likes medical admin. because it closely matches her accounting background. <p>Danielle Vancol, Pre-College Student:</p> <ul style="list-style-type: none"> • Shared Pre-College Workshop & Activities calendar and Newsletter • Activities done to get students excited about learning and finishing their program • Tech tours also done to help students transition from Pre-College to Technical College training.
SAF Update	<p>Connie Rodriguez, NAAC Representative</p> <ul style="list-style-type: none"> • NAAC officers are still needed as there are vacancies • Updated District and Area Advisory Meetings 2018-2019 • Proposed calendars for 2019 – 2020, two options promoting as many instructional days before May • Proposed testing dates for Florida Statewide Assessments • Ed Talk at Flanagan High School in December
ASSISTANT DIRECTORS' UPDATES	<p>Tonya Hefley reported:</p> <ul style="list-style-type: none"> • Health Science department started 5 new classes this school year • October 16, 2018 ATC will host a Joint Fall Advisory Meeting for all 9 of its Health Science Education CTE programs • Ms. King was nominated and won as ATC Teacher of the Year • Ms. Berg is the new department head for the Business & IT Departments • Business Professionals of America currently has over 50 paid members • Junior Achievement program kick off • Recognition programs have begun to combat afternoon attendance dips in the Pre-College ESOL Department • Problem-based learning has been implemented throughout the Pre-College Academic Studies Department <p>John Felser reported:</p> <ul style="list-style-type: none"> • Shared two high school drafting students placed 1st and 5th in nation for Skills USA, Gabrielle Coto and Lauren VanHemel • ATC wins Big at Local ACE Mentors Competition • Shared information on Prius Prime technology and possibility of ATC having charging stations in the near future <p>Vicky LaPorte provided ATC HS updates:</p> <ul style="list-style-type: none"> • Recognized HS for being an “A” school for 8 consecutive years • Graduation rate of 100% for 3rd year in a row • Increased the number of seniors qualifying for Bright Futures • Discussed post-secondary plans of 2018 graduating class • AP Spanish achieved 100% pass rate for 4th year in a row • Communication is improving with new “Tiger Tales” newsletter • Classroom highlights of PE and Psychology class <p>Andree Newton reported:</p> <ul style="list-style-type: none"> • Update on Community Health Fair in July, also used to market to the community and build community trust • Ashe Campus is #1 hurricane shelter in Broward • Proactive for Code Red and Yellow Drills because of shared campus space with other programs • Mr. Newton intervenes weekly for students to complete programs

	<ul style="list-style-type: none"> • Update on Job Fair at Ashe • Ashe Campus has over 20,000 participants using building for training
BUSINESS & ECONOMIC DEVELOPMENT	<p>Nicole Willis, reported:</p> <ul style="list-style-type: none"> • Discussed upcoming October Job Fair at Ashe campus. Counselors will be on hand to help do career counseling. • Reported on Hard Rock Casino networking event, looking to fill 1,000+ job positions. They are looking for more soft skills bubbly employees. • Reported on attending the ribbon cutting for Sitel. Sitel will be hiring 200 people for Costco customer service. • Reported that CSL Plasma is looking for LPN's and phlebotomist, the site manager is a Sheridan graduate. • Top skill set missing in Marine industry is Information Technology.
FUNDS REQUEST	<ul style="list-style-type: none"> • Nicole Willis made a SAC fund request for Employability Handbook, cost is \$2,600 for 1,000 handbooks for. • A motion was made by Hallema Collier and seconded by Sandra Welch and passed unanimously.
STRATEGIC PLAN	<p>Mr. Robert Crawford, Director</p> <ul style="list-style-type: none"> • Shared the 2017-2018 Strategic Plan update and progress. • A motion was made to accept by Gene Ziobro and seconded by Chandra Kydd and passed unanimously. • Shared Standard 4: Strategic Plan. Discussion ensued regarding the goals and progress. A motion was made by Doyle English and seconded by Tatiana Lozada and passed unanimously.
DIRECTOR'S COMMENTS	<p>Mr. Crawford reported:</p> <ul style="list-style-type: none"> • Asked for approval of changes of COE 3 goals. A motion was made and accepted to approve the goals and changes to the goals. • COE accreditation committee will be on campus from October 8-10, team of 8 individuals will visit both main and Ashe campus. • From the 16/18 and 17/18 school year we have had a decline in enrollment due to the healthy job market. Students leave program before completion for work. • ATC job placement rate is on track to meet its goals for 18/19 school year. • Discussed safety and security updates to facilities. • Shared a Legislative Update, asked for \$10 million in new request for funding. • Broward is the most underfunded district. "Serving more students with less." • Out of 43 out of 49 technical centers in FL changed name to technical colleges. • Asked for \$2 million for industry certifications out of \$4 million available. • ATC asked to increase apprenticeship program. • ATC asked for Career Dual Enrollment to count towards high school calculation grade. • Acknowledged Mrs. Collier for her efforts to make ATC top rated HS in math. • Acknowledged and thanked the City of Coconut Creek for providing an additional school resource officer. The city provides 2 officers and ATC hired an evening officer.
SCHOOL IMPROVEMENT PLAN (SIP) / Discipline Plan	<p>Rebecca Miller, SAC Liaison:</p> <ul style="list-style-type: none"> • 2018-2019 Bylaws were reviewed. A motion was made by Yvonne Lopez and seconded by Lisa Lawrence and passed unanimously. • Reviewed the essential components of the SIP and discussed the progress on the various plans. • Jay Ghanem nominated Hallema Collier to be SAC Secretary for 2018 – 2019 school year, it was seconded by Vania Humphrey and approved unanimously.
ADJOURNMENT	Meeting was adjourned at 9:29 a.m. by Jay Ghanem , SAC Chair.
NEXT MEETING	The next meeting will be held in November 27, 2018.
MINUTES	Respectfully submitted by Hallema Collier