Meeting Minutes Date – April 17, 2019

 Time – 6:30

TOPIC DISCUSSION

Welcome / Approval of Minutes D. White welcomed all SAC members. Mrs. White reminded those in attendance to let her know if they (or anyone else) were still not receiving e-mails coming from her in reference to SAC, so she could add them to her list of contacts who should be receiving her e-mails. A motion was made by Dr. Miller to approve the minutes, and it was seconded by Ms. A. Balzanti.

D. White Mrs. D. White shared that the 2019-2020 School-Wide Behavior Plan was completed and will be presented by Dr. Miller at the May 2019 SAC meeting. Other items on the 2019-2020 School Improvement Plan with the Title I Addendum will also be addressed at the May 2019 SAC meeting. Parents were given the opportunity to ask questions and/or give input, but none were presented at this time.

Dr. Miller A detailed explanation was given by Dr. Miller on how the $2,754 Title 1 Parent Involvement Allocation would be used. If our student enrollment increases, our Title 1 funds will increase accordingly. But if our student enrollment decreases, our funds will also decrease. Funds will be used for three Banyan parents to attend the District Title I Parent Seminar; Salary for four teachers facilitating the Reading and Math Parent University Nights; refreshments for parents attending the Title 1 Parent University Nights; and fringe benefits. The parents and other SAC members were given the opportunity to provide input regarding the allocation, however, no suggestions for revisions were presented and all members agreed with the above allocation.

Veronica Jackson A detailed review of the 2018-2019 ***Annual Title I Parent Survey*** was given by Ms. V. Jackson. She went over every question and shared the results, identifying our many strengths and the few areas where we can show more improvement at Banyan Elementary. There were no questions or suggestions from any parents or other SAC members.

***The 2018-2019 School-Parent Compact*** was read by Ms. V. Jackson and she reminded everyone that is was important to read this form entirely and carefully before signing, since it specifies the responsibilities of our staff, parents and students. Parents and other SAC members were given the opportunity to give input on the development of the ***2019-2020 School-Parent Compact*** and the following addendums were made to the Parent Responsibilities section of the ***2019-2020 School-Parent Compact***:

Ms. Mathis and Mrs. D. White stated that parents should notify the teacher and/or the front office of any dismissal changes. Ms. A. Balzanti stated parents should notify the school “within 24 hours” of any changes in emergency contact numbers and updates.

A comprehensive review of the ***2018-2019 Parent and Family Engagement Plan*** was given to those in attendance. Parents and other SAC members were given the opportunity to give input regarding the development of the ***2019-2020 School-Level Parent and Family Engagement Plan.*** In the Accessibility section of the plan, Ms. Joseph added that the district had translators available who could come out to the school and attend meetings and translate for parents and staff if needed. The request just had to be made about a week in advance to make sure a translator was available to attend. No other suggestions or revisions were made by parents or other SAC members.

Questions, Concerns, Comments How will we know how many parents in each class completed the survey, since the survey is supposed to be anonymous?

When will parents get the FSA scores? How will they know if their child was promoted? Response: The school usually receives the FSA results for the 3rd graders the last week before the school year ends. The 4th and 5th grade FSA results usually are received by the school during the first two weeks of our summer break. Please feel free to contact your child’s teacher, ask to be notified of the FSA results and promotion status once the teacher has received students’ scores. The promotion criteria for each grade level is available in Policy 6000.1 The school can also be called during the summer to receive FSA results.

Can we or when will we get an updated marquee?

Can we have the *Meet and Greet* on a different day or at a different time since so many parents can’t attend at One o’clock? This will need to be addressed and decided upon by Administration.

We still have too many flyers going home on the same day. One day last week five flyers were sent home, all on white paper. This can be very overwhelming for parents which causes many flyers to go unread. The following suggestions were made: Use different colored paper, have special days and/or color flyers for school information, PTA news, District announcements, and community information.

 Ms. A. Balzanti made a motion to adjourn the meeting at 8:00 PM and it was seconded by Mrs. Forgatsch.