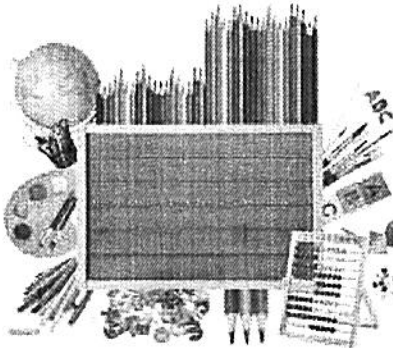


# Crystal Lake Middle School

## SAC Minutes

May 7, 2019

6:00 PM



1. Welcome
  - Ms. Matias welcomed everyone to the meeting.
2. Approval of the minutes from the April 2, 2019 meeting.
  - Mr. Miller motioned to approve the minutes and Ms. Desai 2<sup>nd</sup> the minutes.
3. School Improvement Plan
  - Schoolwide Positive Behavior Plan (SPBP) has been uploaded and submitted on our SIP.
  - Revised simplified Plan new for 2018-19.
  - FSA Scores are due back by June 30, 2019.
4. SMART Bond
  - All ballots were sent home by 6<sup>th</sup> period with interim reports and students are to return ballots to 1<sup>st</sup> period by Friday, May 10, 2019. Both student and parent are to sign ballots. All results should be available by the following week. First period teachers have been provided with a checklist to tally and keep track of all student ballots turned in.

- Main concern and first priority of Smart Bond is to complete by December 2019: New Cafeteria Tables
- Ms. Desai suggested the need for more tables and student laptops.
- Ms. Phillips confirmed we will be receiving more student desks and 100 new laptops.

#### 5. Magnet Update

- Reached out to 13 Elementary schools.
- Held Magnet Open House on April 25. Turnout went well.

#### 6. Title One

- Review 18-19 Parent Compact form for the 19-20 school year
  - The School-Parent Compact form indicates the school's, parents', and students' responsibilities and expectations and serves as a contract between all stakeholders.
  - Suggestion to change parent responsibility of monitoring amount of television to cell phone usage.
  - Suggestion to add teacher responsibility to update pinnacle grade regularly.
- Review 18-19 Parental Involvement Plan for the 19-20 school year
  - Save the Dates: Parent Events for the school year.
  - Add STEM/PBL night for Academic Night & Talent Showcase
  - Possibly add Shark Tank PBL night.
  - Add Community Connection on Saturday, August 10, 2019.
  - Add Magnet Open House on Tuesday, January 14, 2020 at 6:00pm.
- Review Parent 1 Survey responses
  - Over 62%-77% of parents agree that they consistently receive info of school info, school events,
  - 66% of parents agree that they help their child with their homework.
  - Over 37% of parents disagree that they receive information of how to connect with teachers to help their child improve.
  - Over 30% of parents disagree that they receive information of how to monitor their students' progress.
  - Over 42% of parent disagree that they receive materials to help them work with their child to do better in school.
  - Over 45% of parents disagree that the school asked for their advice on how to help their child.

- Over 80% of parents agree that they receive information/materials in their native language.
- Over 79% of parents feel welcome at our school.
- Suggestions include: pamphlets instead of agenda books, newsletters, posting on school website, 2<sup>nd</sup> community connection midyear, high school mentoring/tutoring program, quarterly i-ready reports sent home with report cards, etc.
- Discuss parent training on May 17, 2019
  - Ms. Santiago will be asked to attend.
- 7. Principals Report
  - Ms. Matias suggested to request funds (\$1500) from SAC for upcoming community connection for the start of the 2019-2020 school year. All stakeholders at the SAC meeting agreed to using \$1500 for the 2019-2020 Community Connection event.
  - Last year we gave away 300 back packs (100 per grade level) (PTSA has agreed to purchase the backpacks for the 2019-2020 Community Connection event.
  - 2<sup>nd</sup> week of August Walgreens sale on backpacks: \$4.99.
  - Ms. Matias wanted to suggest funds (\$2000) for summer camp fieldtrip from SAC. Summer camp will be for incoming 6<sup>th</sup> graders (150 max) with Project Based Learning (PBL)/Shark Tank method of instruction with free breakfast & lunch. Funds provided for fieldtrip and awards. All stakeholders at the SAC meeting agreed to using \$2000 for a fieldtrip and awards for the upcoming summer camp for incoming 6<sup>th</sup> grade students (CATS Academy).
- 8. Questions/Comments/Adjournment
  - Ms. Desai motioned to adjourn and Ms. Howard 2<sup>nd</sup> the minutes.

Next Meeting – September 3, 2019