

## **SAC/SAF Meeting Minutes 02-22-19**

**Welcome – 7:15 am**

### **Call to Order:**

A meeting of the Mirror Lake Elementary School Advisory Council was held in the Media Center on Friday February 22<sup>nd</sup>, 2019. Co-Chair Mrs. Hafez and Mrs. Nichols called the meeting to order at 7:18 am. Rachel Greenfield will record minutes for this meeting.

## **SAC**

### **Minutes:**

Mrs. Veliz and Andrea Gresham: motions to approve the minutes of January, 2019.

### **Agenda:**

#### **Principal's Report**

- February 25<sup>th</sup>-Runcie is hosting a townhall meeting about safety-Taravella High school- 6:30pm
- February 26<sup>th</sup>-Chiplote Night- PTO parent night-raising money for marquee
- March 2<sup>nd</sup>- Tennis tournament- Fundraiser- Family event- Plantation woods
- March 3<sup>rd</sup>-Robotics competition
- March 6<sup>th</sup>- Debate Tournament
- March 12<sup>th</sup> – Barnes and Nobel Night- Promoting women's History month
- March 25<sup>th</sup>-29<sup>th</sup>- spring break -Veliz is going with a team of principals to Pittsburgh to hire new teachers for the upcoming school year.
- LLI training in San Francisco being attended by 6 staff members including the principal and the literacy coach.

#### **Title I update-**

**Parent survey** closed out- waiting on data results- getting it back in March

Title I parent training, STEM night will take place at Horizon Elementary on February 28th,2019 at 7:00 P.M.

#### **Parent involvement-**

**Parent allocation money** –We have close to \$3,000 for parent activities. Three parents get signed up by Title I to attend the Annual parent Seminar at the Signature Grand (\$120). We purchased planners for the students. We felt this is one of the best ways to keep communication with the parents. If you have other ways to allocate money, please share with us. Parents agreed that having the agendas is very important and no other suggestions to spend the money were given.

**School-Level Parent and Family Engagement Plan (PFEP)** - Everyone got a copy of the plan prior to the meeting through email and all stakeholders were asked to review it before coming to the meeting. Parent had the opportunity to participate in the development, evaluation, and revisions made for the 2019 - 2020 School--level Parent and Family Engagement Plan. Also, a discussion about parent activities for

the effective use in improving and building capacity for increased parental engagement. SAC members will continue to brainstorm ideas to increase parent involvement and will share their ideas at future SAC meetings.

**SIP Update-** Ms. Hafez went demonstrated the steps to access the SIP. The SIP explained the areas the SIP addresses. Best Practices, PLC's, data/instruction, RTI, relationships-external, TIER new teacher support (2 years). She pointed out the SAC section on the SIP – uploads all minutes and attendance. Parents could give input on the 2019-2020 School Improvement Plan with Title I Plan (Addendum). There were no suggestions at this time. Mrs. Hafez requested that the parents to keep 2019-20 SIP in their mind and come back with any suggestions to share at our next SAC meeting.

Parent compact – agreement between parent and school. This was given to every family at the beginning of the school year. If you have feedback, we can adjust it. Parent reviewed the Parent Compact. Mrs. Hafez asked for any input? There was no additional input at this time and SAC members approved the 2020 Parent Compact.

**1. Safety Update**

- \* Parents are dropping off children in the middle of the street.
- \* Veliz is going to a threat assessment meeting to be trained on how to do the new assessments. Broward school board has changed the assessment process for threats. Parents can view the Safety plan on website.
- February 25<sup>th</sup>-Runcie is hosting a townhall meeting about safety-Taravella High school-6:30 p.m

**Questions/Concerns:**

Where do we see the student score reports? What grades are the camp for?

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**SAF**

**SAF Update:**

The SAF Representative was not present for this meeting. Ms. Hafez shared information discussed.

**Areas Discussed at the meeting:**

Western HS students presented a PowerPoint discussing electronic cigarettes and other the recommended update to the policy that addresses that. District homework policy.

**Questions/Concerns:**

None at this time.