



School Advisory Council Meeting

March 13, 2019

2:30pm

AGENDA

- ⇒ **Welcome**
- ⇒ **Approval of February 13, 2019 Meeting Minutes**
- ⇒ **School Improvement Plan 2018/2019**
 - **Development of the 2019/2020 School Improvement Plan**
 - **Title I:**
 - **Parent Involvement Survey results**
 - **Development of School-Parent Compact**
- ⇒ **SMART Bond: Playground Updates**
- ⇒ **Nominating Committee**

Upcoming Dates

- **Tonight:**
 - **Book Fair Family Night (5-6:30)**
 - **PTO Bingo Night (6:30)**
- **March 15th – PTO St. Patty's Day Dress Down Day**
- **March 16th – SECME Competition**
- **March 21st – Early Release Day**
- **March 22nd – No School (Employee Planning Day)**
- **March 25-29th – Spring Break**
- **April 3- Next SAC Meeting**

Mission: To provide an environment that is conducive to collaboration and reflection in order for all students to thrive in a global society.

[Attendance](#)[Membership](#)[Sign In Sheets](#)[Report](#)[Help](#)[Logout](#)School:

Committee:

Sign In sheet for HOLLYWOOD PARK ELEMENTARY Date: 3/13/2019 Time: 8:30

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	CARDET-CARRION, ELENA	SAC Co-Chair	Yes	Yes	<i>Elena CarDET</i>
2.	CORTESE, ANGELA	Parent Rep	No	Yes	
3.	DARLEY, SARA	SAC Co-Chair	Yes	No	<i>Sara Darley</i>
4.	GORDON, KELANDRE	Non-instructional	Yes	No	
5.	GRIFFITHS, MARIE	Parent	No	Yes	
6.	HARROW, LESLIE	Parent	No	Yes	
7.	LI, ADALYS	ESOL Rep	No	Yes	
8.	LONG, PAT	IZ Rep	<u>No</u>	Yes	<i>Pat Long</i>
9.	MENENDEZ, MARIAELENA	Principal	Yes	Yes	<i>Maria Elena Menendez</i>
10.	MURPHY, JOAN	BTU Steward	Yes	No	
11.	NIX, PATRICIA	SAC Secretary	Yes	No	<i>Patricia Nix</i>
12.	PEREIRA, IVAN	Teacher	Yes	No	
13.	RASCON, ELIZABETH	SAF-DESIGNEE	No	Yes	
14.	RIVERO, MAITE	Pre-K	Yes	No	
15.	RUSSO, JOHANNA	ESE Rep	No	Yes	
16.	RUSSO, THOMAS	Parent	No	Yes	
17.	SCHEIGERT, CASSY	Parent	No	<u>Yes</u>	<i>Cassy Scheigert</i>
18.	WEAVER, MARIA	Teacher	Yes	No	<i>Maria Weaver</i>
19.	WHITE, MICHELLE	Community Rep	No	No	

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BROWARD SCHOOLS



VIRTUAL COUNSELOR

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Attendance Membership Sign In Sheets Report Help Logout

Guest Sign In Sheet For **HOLLYWOOD PARK ELEMENTARY** Date: 3/13/2019 Time: 2:30

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Alexandra Frias	Elem Teacher	72390	Yes	<i>[Signature]</i>
2.	Tania McFarlane	Teacher	55159	NO	<i>[Signature]</i>
3.	Melissa D'Ambrosio	Teacher	58997	No	<i>[Signature]</i>
4.	Karolyn Cruz-Williams	teacher	83030	Yes	<i>[Signature]</i>
5.	<i>[Signature]</i>	Teacher	68259	NO	<i>[Signature]</i>
6.	Cheri Cummings	teacher	57047	No	<i>[Signature]</i>
7.	Maria Weaver	teacher	54346	NO	<i>[Signature]</i>
8.	Smerai Perez	teacher	11406	no	<i>[Signature]</i>
9.	Elena Cardet	teacher	54462	Yes	<i>[Signature]</i>
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BROWARD SCHOOLS



VIRTUAL COUNSELOR

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Attendance Membership Sign In Sheets Report Help Logout

Guest Sign In Sheet For **HOLLYWOOD PARK ELEMENTARY** Date: 3/13/09 Time: 2:30

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Karolyn Cruz Williams	teacher	83030	YES	<i>K. Cruz Williams</i>
2.	Yokasta Acevedo	Teacher	68259	NO	<i>Yokasta Acevedo</i>
3.	Alexandra Fias	Teacher	72390	YES	<i>Alexandra Fias</i>
4.	Cheri Cummins	teacher	57047	NO	<i>Cheri Cummins</i>
5.	Maitte Rivers	teacher	106024	NO	<i>Maitte Rivers</i>
6.	Ismerai Perez	teacher	114016	NO	<i>Ismerai Perez</i>
7.	Margaret Weaver	teacher	34376	NO	<i>Margaret Weaver</i>
8.	Man Menendez	principal	40855	YES	<i>Man Menendez</i>
9.	Patricia Nix	Teacher	9988	NO	<i>Patricia Nix</i>
10.	Cassidy Scherger				
11.	Cassidy Scherger				<i>Cassidy Scherger</i>
12.	Elena Carder	teacher	54462	YES	<i>Elena Carder</i>
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School Advisory Council Meeting Minutes

Hollywood Park Elementary

March 13, 2019

ATTENDEES:

Elena Cardet (SAC Co-Chair); Sara Darley (SAC Co-Chair); Patricia Nix (Secretary); Mrs. Menendez (Principal); Mr. Lindsay (Assistant Principal); Joan Murphy (BTU Steward); Ivan Pereira (Teacher); Maria Weaver (Teacher); Pat Long (IZ Rep); Casey Scheigert (Parent); Ismerai Perez (Teacher); Angela Cortese (ESE Parent); Tania McFarlane (Teacher); Marie Griffiths (Parent); Alexandria Frias (Teacher); Melissa D'Ambrosio (Teacher); Karolyn Cruz-Williams (Teacher); Mrs. Acevedo (Teacher); Cheri Cummings (Teacher)

PROCEEDINGS:

Welcome:

*Everyone was welcomed, and agendas were distributed.

Call to Order:

- A meeting of the Hollywood Park Elementary School Advisory Council was held in Mrs. Cardet Room, on March 13, 2019.
- Ms. Cardet called the meeting to order at 2:30pm. Mrs. Nix recorded minutes for this meeting.

Minutes:

- Motion to approve minutes from 2/13/19 by Mrs. Weaver, with no corrections necessary.
- Minutes from 2/13/19 were approved.

School Improvement Plan 2018-2019:

- Review of Best Practices:
 - **Best Practice 1:** Trainings
 - Students in the lowest quartile are receiving extra support. For example: LLI with Mrs. House; push-in groups with Mrs. Bedgood.
 - K – 1st have BAS and Letter tracing.

- **Best Practice 2:** Early warning signs; Attendance. Ms. Long inquired about how many absences require a visit from the social worker. Mr. Lindsay responded:
 - 0 to 2 absences – the teacher reaches out to the family.
 - 5 absences – Guidance Counselor reaches out to the family.
 - 5 or more absences - social worker referrals.
- **Best Practice 3:** FSA
 - Tier 1 instruction
 - Leveled Text
 - PLC
 - Leveled libraries
 - Independent books
 - Close Kit: Social Studies and Science Leveled Books.
 - ELS: Panther Pals
 - Sharing specials (General ed. Students and ESE students playing together.)
 - Kids of Character
 - Student recognition events
 - Peace and Kindness Week
 - Red Ribbon Week
- Mrs. Cardet and Ms. Darley (SAC Chairpersons) reviewed the 2018-2019 School Improvement Plan in an effort to allow parents to make suggestions for revisions on the 2019-2020 School Improvement Plan. At this time, the parents did not have any suggestions for changes, deletions, or additions to the plan. The SAC Chairpersons informed the parents that they could review the School Improvement Plan further and will have the opportunity to make changes at the next SAC meeting. Mrs. Cardet also invited parents to email her with any questions or input they may have on the School Improvement Plan.

Title 1 -

Parent Involvement Survey Results:

- 72 surveys were returned.
- 26 were done online.
- Many positive feedbacks. For example, parents were satisfied with the information that they receive regarding state tests.
- Some of the questions on the survey included:

- What do my child's scores mean?
- Information regarding promotion criteria.
- Receiving materials to help their child at home.
- How to help their child with homework.

Development of School-Parent Compact:

- School responsibilities:
 - Curriculum / Instruction
 - Core values: honesty / respect / kindness / tolerance / cooperation
 - Parent conference
 - Interim Reports / Report Cards / Test Scores
 - Access to staff and teachers
 - Opportunities for volunteering / mentoring
- Parent responsibilities:
 - School supplies
 - Volunteering
 - Homework
 - Attendance
 - Parental Control
 - Staying informed regarding school events / activities
- Student responsibilities:
 - Completing homework
 - Reading 30 minutes.
 - Bringing home important teacher notes and / or flyers.
- The chairpersons presented the 2018-2019 School Parent Compact. Each section and item were reviewed and discussed. Parents were able to provide feedback and give their input. Mrs. Weaver suggested that under "parent responsibilities" we should add monitoring television and electronic usage at home. Mrs. Rivero suggested adding "checking their bookbags and communication folders" daily. And staying informed. Mrs. Menendez also suggested to add under "parent responsibilities" for parents to sign into the REMIND App. And to always keep their emergency information current.
- Parents and other SAC members had no other suggestions for changes.

Upcoming Dates:

- Tonight: Book Fair Family Night (5:00 to 6:30 pm) And PTO Bingo Night (6:30 pm)
 - March 15th – PTO St. Patty's Day Dress Down Day
 - March 16th – SECME Competition
 - March 21st – Early Release Day
 - March 22nd – No School (Employee Planning Day)
 - March 25th – 29th Spring Break
 - April 3rd Tentative SAC Meeting
- Next SAC meeting will be held in the media center on April 3, 2019.

Meeting Adjournment:

- Ms. Darley motioned to adjourn the meeting at 3:15 pm. Motion carried unanimously.

Minutes were submitted by Mrs. Nix

Approval Date: March 13, 2019

Mission: To provide an environment that is conducive to collaboration and reflection in order for all students to thrive in a global society.