**Hollywood Hills High School**

**School Advisory Council (SAC)**

**September 25, 2018**

1. **Welcome:**
	1. Mr. Reginal Smith, SAC Chair, began the meeting at 4:05 p.m. A quorum was met with 19 people present.
2. **Introduction of Roberts Rules:**
	1. Document was discussed, and a brief explanation was given. Everyone in attendance received a copy Roberts Rules. It was reminded “only urgent” comments can interrupt the speaker.
3. **Proposed 2018-2019 SAC calendar:**
	1. Mr. Smith made a motion for the approval of the calendar. A second motion was made, all members in favor, no one opposed.
4. **Introduction of new officers:**
	1. A motion was made by Mr. Smith to have Ms. Lided Cerda as the secretary, the motion was 2nd.
5. **Introduction of SAC member**:
	1. All SAC members introduced themselves.
6. **Introduction of volunteers:**
	1. All parents present introduced themselves.
7. **SUB-committee Updates:**
	1. **Literacy (**Ms. Ospina) Vocabulary.com will continue being a part of the school wide curriculum, all grade levels and subjects.
	2. **Writing** – (Ms. Ospina) A writing initiative is also being implemented to be used throughout the curriculum by all grade levels and subject areas.
	3. **Planning** – (Ms. Ospina) Common planning and PLCs are being utilized to discuss plans with teachers.
	* **Safety Plan** – (Mr. Espinosa) New security measures are in place for the 2018-2019 school year.
	* I.D. badges are mandatory to be worn by all staff members.
	* Students are being issued their I.D.s and are being required to wear them all day every day.
	* I.D. badges for all visitors are also being issued.
	* The single point of entry was explained.
	* Beginning at 6:30 a.m. a campus monitor is on campus to begin receiving students on the east side of the building (Sarazen).
	* Only one gate is open from 6:30 to 7:00 a.m. When SRO arrives on campus the remaining gates are open. One for students walking, the other two are for car riders, one to enter one to exit.
	* At 8:00a.m. all east side gates are closed, and a single-entry point begins on the west side. Late students enter through hallway 7 where their I.D. is checked, and attendance is taken.
	* Campus Monitor Smith’s shift hours were modified to accommodate activity buses he arrives on campus at 9:00 a.m. and leaves at 5:00p.m. Only one gate is opened to allow for exiting and entrance. Smith is monitoring the traffic. At 4:30 community school SRO is on campus at which time a 2nd traffic gate is opened.
	* Traffic delays were a concern, but we have noticed a decrease in traffic except on rainy days where Mr. Espinosa urged everyone to adjust schedules as needed during these unpredictable days.
	* District reviewed the school’s security cameras. Espinosa stated we have 62 working cameras; the district will be providing additional cameras as needed making certain we have no blind spots.
	* One monitor is stationed in the camera room from the beginning of the school day to the end. Additional staff members also have the security system available on their computers to be used as needed, all Assistant Principals, SRO and Behavior Specialist were mentioned.
	* Teachers are monitoring students I.D. usage daily.
	* All Fire, Code Yellow and Code Red drills will be implemented on the monthly basis hoping to create muscle memory should the need arise.
	* Active killer teacher training was delivered during the beginning of the school year.
	* Window one way viewing tints are being considered for all the windows in the school.
	* Espinosa ended stating we cannot ignore the times and we must all move forward ensuring the safety of the entire school.
	1. **Parent concern:** Parent voiced concern over her daughter’s complaint stating her classroom was not quiet during the Code Red drill. Ms. Cabot offered to speak and asked for patience in the procedure as the staff as well as the students were adjusting to the new norms. These drills are new to everyone.

A 2nd parent asked if all doors were always locked during the day. Mr. Espinosa explained the procedures used by all safety team members. All doors all checked during the drills and on a regular basis, we are requiring all doors to be locked and we are addressing individual issues as they occur.

* 1. **Testing :** Caleb Alexis was not present, Mr. Espinosa Assistant Principal over testing spoke. October 10, 2018 PSAT testing will take place and all students are encouraged to attend school on this date. All 9th, 10th and all prepared Juniors will be testing.
	2. **BTU Updates** –(Chambers) Voting process was explained stating you do not need to be a union member to vote on most areas. Some school related issues are only for members and all are notified when this occurs. She mentioned the vote was additional sick days for all staff members affected by the Marjory Stoneman Douglas incident be given and the Vote passed. She explained that a 66 2/3 vote is needed to pass.
1. **Principal Report**: Ms. Gonzales thanked everyone in attendance. She introduced Ms. Brown as the new Intern Principal stating she was going to allow her to take the floor as often as possible to ensure she is being adequately trained in all areas.
* Ms. Brown began by celebrating our school’s smooth opening. She wanted to highlight our sports achievements mentioning the beginning of the first football games to be held on our campus for the first time in Hollywood Hills High School history.
* The Sun-sentinel was in attendance and our school was featured. She congratulated Coach Perry for his outstanding athletic achievement. She mentioned the games are being held at 4:00 p.m. due to lack of lighting on the field.
* Ms. Brown invited all to attend the I-Zone meetings and explained the meetings includes all members of the elementary and middle school feeder schools to HHHS. They showcase their very best and all parents and stake holders are welcomed and encouraged to attend.
* She informed everyone of the dates which are as follows:
* *October 12, 2018 at 8:30 a.m., at Hollywood Hills High schools, which showcase Magnet programs*
* *Nov. 30th, 2018 8:30 a.m., at Hollywood Hills High School, showcasing Literacy*
* *Feb. 1, 2019 8:00 a.m., at Attucks Middle School showcasing Math and*
* *April 12, 2019 8:00 a.m., at Hollywood Hills High School showcasing Science*
* Ms. Brown gave the date for the South Area Meeting, October 24, 2018 location to be announced. She reminded everyone that all the dates and times will also be on the school’s website.
* Once more she added that safety and security are top priorities at Hollywood Hills and all students are being encouraged to remember if they see something to say something. Ms. Cerda added that posters were being created for all classrooms and common areas as a constant reminder to all.
1. **Motion to adjourn**: Meeting ended at 4:58 p.m.