Castle Hill Elementary

**SAC Minutes - 10/29/2018** .

**Attendance:**

List members and attendees.

**Call to Order:**

A meeting of the Castle Hill Elementary School Advisory Council was held in the Art room on 10/29/2018 . Chair Dr. Melanie Fields called the meeting to order at 9:00 am. Natay Rozier will record minutes for this meeting.

**Minutes:**

Dr. Fields motions to approve the minutes of 9/12/2018, as is. Motion outcome was carried unanimously.

**Old Business: Guidelines for Minutes guides regarding Sunshine Laws**

Principal, Mrs. Phillips revisited school grade from previous minutes, parent support, and technology systems i-Ready and Reflex Math, which the students can use in and out of school

**New Business:**

* 1. Meeting was called to order at 9:00 am in the art room. There were 21 members present. Old minutes were read and discussed and then motioned. Old minutes were approved by committee.
	2. Parents asked questions or raised concerns about community issues. Administration will contact the proper authorities to handle issues.
	3. Bylaws were distributed and read over with committee. Committee also had the time to read over By-Laws. By-Laws were motioned to be approved as is and Committee voted unanimously to approve By-Laws as is.
	4. Ms. Francis, school guidance redistributed the Social and Emotional Learning (SEL) wheel to parents and discussed the components as well as other events she will be working on throughout the school year
	5. Mrs. Phillips spoke about the UNIGIG grant the school received due to its letter grade of D to help move the school in the right direction. Mrs. Phillips spoke about the need of volunteers and how parents can go online to complete the form. She discussed the Lowest 30th Percentile and how these students have to make learning gains in order for the grade to move up. Mrs. Phillips has teachers conferencing with students one-on-one to write goals.
	6. Accountability funds: Funds were requested for the following: $1500 for student recognition awards, $1,000 for student incentives, $2000 for classroom rugs, tablecloths and a banner for school beautification and improvement, and $2200 for professional development conference reimbursements.
	7. Report cards will go home on 11/14/2018 and parents should schedule at least 2 parent conferences. Parents need to hold students accountable for their work effort and behavior. Parentlinks will go out whenever the school is practicing Safety Drills such as Fire Drills and Code Red. The links will notify parents before the practice drill and after, so parents should not be alarmed and call or come to the school.
	8. Parents asked about extra practice on the FSA and Dr. Gentles addressed this topic letting the parents know that extra work will go home during the breaks as well as for homework and there will be academic camps coming soon.
	9. Student Support services: Mr. Small and Ms. Mathura were introduced and they spoke briefly about the resources they have available for students, parents, and the community
	10. More parental support is needed during the Boyd Anderson Zone meetings. Only 4 parents from Castle Hill showed up and maybe 25 total for all 11 schools represented in the zone.
	11. Parents asked if they could donate items to the school. Parents should meet with Social worker to handle donations inquiries.

**Next Meeting Date & Time:**

The next meeting will be held on 11/7/2018 at 9:00 am in the Art room.\_\_

**Meeting Adjournment:**

Motion: Dr. Fields motioned to adjourn the meeting at 10:30 am. Motion carried unanimously.

Submitted by,

Natay Rozier\_\_\_\_\_\_\_\_\_\_\_ ,

Secretary\_\_\_\_\_

Approval Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_