Plantation High School

School Advisory Council (SAC)/School Advisory Forum Joint Meeting Agenda

Media Center

January 8, 2019

5:30 PM

- 1. Welcome, Call to Order & Introductions
- 2. Approval of Minutes from 10/2/18 SAC Meeting
- 3. Principal's Comments
- 4. Old Business
 - a. SAC Composition
 - Gifted Rep
 - SAF Designee
 - Parent/Student nominations
- 5. New Business
 - a. ELA Funding for WriteScore-Ms. Ferron
 - b. Approval of SAF Bylaws
 - c. BRACE Presentation-Ms. Solomon
 - d. Future Meetings
 - February-Naviance and YMCA
 - March-FSA/EOC
 - April-Guidance
- 6. Questions and Comments

SAC Meeting Dates 2018-2019

All meetings to be held at 5:30 pm in the Media Center and will be followed by SAF and PTSO February 5, 2019

March 5, 2019

April 2, 2019

May 7, 2019

Plantation High School

School Advisory Council (SAC) Meeting Agenda

Media Center

October 2, 2018

5:30 PM

- 1. Welcome, Call to Order & Introductions
 - a. Meeting called to order at 5:39pm
 - b. Introductions new: Fania Desinord ESE teacher.
- 2. Approval of Minutes from 9/4/18 SAC Meeting
 - a. Motion to approve minutes by Bristol, Fernandez 2nd, all in favor, minutes approved
- 3. Principal's Comments
 - a. SAFE survey tomorrow for students to voice concerns. District coming in to work on intercoms and get broken ones replaced or repaired.
 - b. Gym completed (flooring) but sound system and scoreboard are still in progress. Hopefully finished by November 2nd when basketball season starts.
 - c. See Something Campaign through guidance Say Hello with different activities throughout the week.
 - d. Hispanic Heritage day with music and dominoes.
 - e. October 19th is homecoming at Signature Grand, October 18th homecoming football game.
 - f. Harvest drive November 15th collecting canned goods, rice, cereal, shampoo, soaps, etc. Collecting through the 3rd week of November. Partnered with other high schools and middle schools have 30 families total from PHS and 11 families from other schools.
 - g. Naviance for surveys, resumes, college searches, goals and it comes up with college schools that fit and resources. Will have a Naviance drive at school for students to fulfill criteria so that the scholarship money doesn't go to waste.
 - h. Ms. Demarco has stepped in as the Brace Advisor until somebody has been hired as the current Brace Advisor resigned.

4. Old Business

- a. SAC Membership Nominations/Voting
 - i. No nominations. We need an I-Zone Rep, SAF Designee Chair, ESOL Rep, and Gifted Rep.
- b. School Improvement Plan (SIP) Monitoring Update in progress.
 - District-wide Social and Emotional (SEL) Competencies PASL through study hall period to help build connections and address SEL needs.
 - ii. SIP plans added family and communicate engagement, MTSS (multi-tier support system), behavior plan, school counseling plan, PLC plan.

5. New Business

- a. WriteScore Update support 9th grade students taking the reading FSA in April.
 - i. Scores came back and students had data chats with their teacher.
 - ii. Since it was a "mock", the student's scores were average but teachers are geared towards working these categories.
 - 1. FOCUS (4 pts)
 - 2. EVIDENCE (4 pts)
 - 3. CONVENTIONS (2 pts)

6. Questions and Comments

 Request for more avenues for news to get out for school spirit. Electronic marquee will be placed for high visibility to let parents know what is going on with the school.

Motion to adjourn by Rios at 6:41pm. Tracy Yudell 2nd. All approved. Meeting adjourned.



Attendance Membership Sign In Sheets Report Help Logout

School: PLANTATION HIGH

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Committee: SAC V

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#	Full Name 🔺	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	ATTAH, VALENTINA \	Teacher	Yes	Yes	Vallotimen
2.	BRISTOL, PARINAZ V	Principal	Yes	No	1 DAG
3,	BROOKS, SKYLER	STUDENT	No	No	
4,	CADIGAN, AMY 🗸 🕠	ESE Rep	Yes	Yes	/M/2
5.	CORBITT, AMAYA	STUDENT	No	No	
6.	CORBITT, MISHKA-GAYE	Gifted Rep	Yes	Yes	
7.	DOMER, DEBBIE	Non- instructional	Yes	No	
8,	FERRON, OPAL \ .	Teacher	Yes	No	
9,	FO, BRENDA V	Parent	No	Yes	
10.	JOHNSON, WAYNE DESILATION	BTU Steward	Yes	No	
11.	KUMI-DIAKA, YAW	Teacher	Yes	No	
12.	LOPEZ, MICHELLE	BUSINESS	No	Yes	
13.	MARTIN, JASMINE \	Teacher	Yes	No	The state of the s
14.	MARTIN, JAYDEN 🔰 .	STUDENT	No	No	-A-te
15.	MORENO, MICAH Y	SAC Chair	Yes	No	VIII I
16.	MULVIHILL, ALYSSA	SAC Secretary	Yes	No	MAL
17.	SANAULLAH, SAIMA	Teacher	Yes	No	
18.	SPOHN, KENNETH	SAF-DESIGNEE	Yes	No	VAACCE
19.	YUDELL, CARLY	STUDENT	No	No	
20.	YUDELL, TRACY	Parent	No	Yes	4 Grede 20
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Attendance Membership Sign In Sheets Report Help Logout

Guest Sign In Sheet For PLANTATION HIGH Date: Time:

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Belinda Aguillo				1 Jul tho
2.	Pakura Brown				WOLLD BY
3.	MUNDA FRANK			· ·	
4.	Larja Disinora				/ () / The /
5.	1. KXUGHT	60 Dune	Lama		Cale Do
6.	VALFUTINA ATVAN				
7.	Tracy Gradell	parent			amsel
8.	Charlette Williams	Paret		~	Chains were
9.	Methow then	AP	L		
10.	Jee Vallone	teacher			Mall
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PLANTATION HIGH SCHOOL ADVISORY FORUM BYLAWS

ARTICLE I: NAME

The name of this forum shall be the Plantation High School School Advisory Forum (SAF). This Forum operates under Broward County School Board Policy 1.3: School Advisory Forum.

ARTICLE II: OBJECTIVES

Section 1: Mission Statement: The mission of the Plantation High School SAF is to foster and promote communication between its stakeholders, the school, and the Area Advisory Council. The SAF shall bring forth recommendations, concerns, and interests to and from their Area Advisory Council.

Section 2: Duties:

- 1. All duties will be advisory in nature, none of which will conflict with any of the powers and duties reserved by law, policy or administrative guidelines to the principal.
- 2. Actively participate with the School Advisory Council in identifying the educational needs and priorities of the school.
- 3. Actively participate with the principal in the preparation of the budget and reviewing the budget-related concerns after each FTE count.
- 4. Indicate awareness of the program and plans for the school by the signature of the chairperson on the budget when it is submitted for district budget preparation.
- 5. Assist in the identification and coordination of the use of community resources to improve student achievement and school effectiveness.
- 6. Address parent/community concerns; work with the administration to solve problems and to initiate desirable change.
- 7. Assist in increasing/sustaining high levels of community support for the school.
- 8. Assist in planning, developing and implementing parent/community programs and training activities.
- 9. Participate in joint training opportunities with the School Advisory Council.
- In addition to individual School Advisory Forum meetings, hold semi-annual meetings jointly with the School Advisory Council.
- 11. The School Advisory Forum shall use guidelines developed by the district, develop and adopt procedural bylaws, conduct meetings in accordance with the Florida Sunshine Laws, and conduct meetings according to Robert's Rules of Order, Newly Revised.
- 12. As an apolitical organization, officers and members are prohibited from using their titles and/or their positions to endorse, or give the impression of endorsing candidates for public office. In addition, public monies and/or materials may not be used to endorse candidates or further their campaigns.

ARTICLE III: MEMBERSHIP

Section 1: Membership of the School Advisory Forum (SAF) shall be representative of the school community to include parents or guardians of the students enrolled in the school, students of the school, employees of the school, business partners of the school, community members and business people. Participation from all ethnic, religious, cultural, and socioeconomic backgrounds is welcome and encouraged.

Section 2: Voting Rights: Meetings are open to all but voting rights are granted only to members who are parents or guardians of the students who are enrolled in the school or matriculating to the school the following year, students of the school, employees of the school and business partners of the school. To vote at any meeting, members must sign in and show proof that they meet the above voting membership requirements, if requested.

ARTICLE IV: OFFICERS

Section 1: Officers. The officers shall be the Chairperson, Vice-Chairperson, and Recording Secretary. They should be elected annually at the final meeting of the school year but no later than the first meeting of the next school year.

Section 2: Eligibility: The Chairperson and the Vice-chairperson shall be a parent or custodial guardian of a student who will be enrolled and attending the school during their term of service and shall not be employed by the School Board of Broward County at the school where they will serve.

Section 3: Term of Office: Elected Officers shall serve a period of one year or until their successors have been elected. They may be re-elected to that office for 4 consecutive terms.

Section 4: Election of Officers: Nominations shall be taken in accordance with Article V, Section 2. The election shall be by a written and signed ballot when there is more than one candidate for any office. The ballots will be counted by a member of School Administration, a member of the Nominating Committee and a voting member of the Advisory Forum who is not on the ballot.

Section 5: Chairperson Duties. The Chairperson shall have the following duties:

- a. Preside at all the Plantation High School SAF meetings;
- b. Sign all correspondence as well as, distribute all correspondence to the elected officers of the Plantation High School SAF;
- Attend all Area Advisory Meetings
- d. Attend the School Advisory Council meetings as a voting member or appoint a permanent designee to attend the meetings;
- e. Act in a professional, prompt and organized manner at all times and,
- f. Represent the majority opinion of the Plantation High School SAF.

Section 6: Vice-Chairperson Duties. The Vice-Chairperson shall have the following duties:

 Assume all the duties of the Chairperson in the event that s/he becomes incapacitated, unavailable, or must step down;

- b. Assist the Chairperson in performing his/her duties;
- c. Act in a professional, prompt and organized manner at all times.

Section 7: Recording Secretary Duties. The Recording Secretary shall have the following duties:

- a. Ensure the recording of minutes at each Plantation High School SAF.
- b. Present the minutes at the next Plantation High School SAF meeting for review.
- Retain copies of all minutes of any Plantation High School SAF meetings and committees.
- d. Transmit the approved Plantation High School SAF minutes to the Principal and to such other persons as the Forum may direct. Retain copies of all the Plantation High School SAF correspondences, chairperson's reports, and meeting/committee reports

ARTICLE V: COMMITTEES

Section 1: The Chairperson will create such committees as may be required to promote the objectives of the Plantation High School SAF. Once formed the committee members shall elect a Chairperson.

Section 2: Nominating Committee: The Chairperson will appoint a Nominating Committee at the general meeting no later than March. The Committee will consist of at least three members and always have an uneven number of members. At least one officer of the SAF shall serve on the Nominating Committee. The committee will elect a chairperson. The purpose of the Nominating Committee shall be to nominate one person to fill each elected position and to present this slate of officers at the general meeting where elections will take place. Additional nominations may be made from the floor when the elections are held. The Committee shall function according to Robert's Rules of Order, Newly Revised.

Section 3: Each Committee Chair shall have the duty to update the Plantation High School SAF, as necessary, at the monthly general meeting.

ARTICLE VI: MEETINGS

Section 1: General Meetings: Plantation High School SAF shall meet regularly with the time, date, and place of future meetings decided by the Plantation High School SAF with the understanding that all meetings will be held in places that are easily accessible to the public. Notification of all regular meetings shall be included in the minutes and announced per Florida Sunshine State law.

The Plantation High School SAF shall meet at least twice a year with the Plantation High School School Advisory Council with the time, date, and place of meeting to be determined by mutual agreement of the SAC and SAF. Notification of all special meetings shall be included in the minutes and announced per Florida Sunshine State law.

Section 2: Special Meetings:

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a. A special meeting may be called when it is deemed necessary to conduct the business of the forum. The Chairperson or a majority vote of the membership may call special meetings. Notification of all special meetings shall be included in the minutes and announced per Florida Sunshine State law.

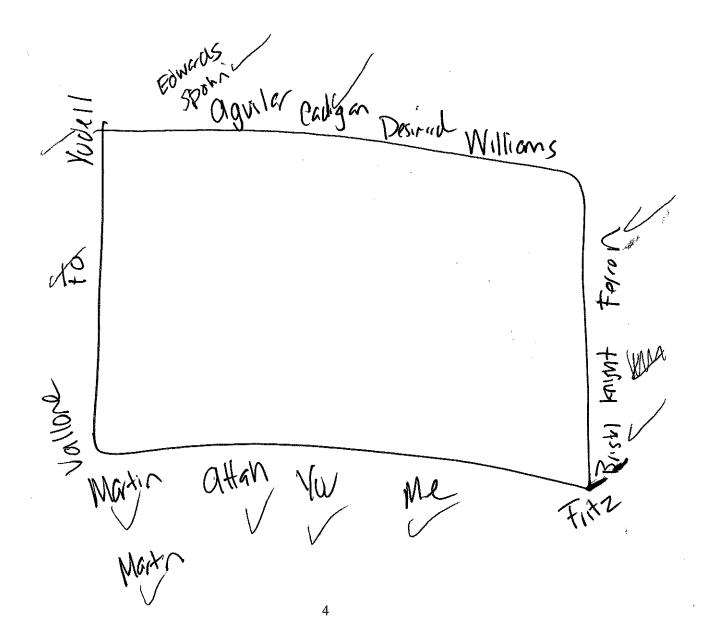
ARTICLE VII: AMENDMENTS

These bylaws of the Plantation High School SAF may be amended at any regular meeting by a two/thirds affirmative vote of those eligible voters in attendance, provided that the amendment has been submitted in writing at the previous meeting. Any amendment must conform to the Broward County School Board Policy for School Advisory Forums; Policy 1.3.

ARTICLE VIII: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the Plantation High School School Advisory Forum.

Adopted 12/6/16





350 Englenook Drive, Debary, FL 32713 1-866-456-0590 Fax: (386) 320-0302 writescore@writescore.com

Licensed Term - Aug. 15, 2018 to June 30, 2019
Online

Florida Standards Writing

	writing Co	ntract	Agree	ement								
School Nun	nber						Add'l Co	ntact:				
School: F	Plantation Hig	h (FL)					Title:	***************************************				
Address: 6	3901 NW 16th	n Street					E-mail:					
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Sales Repres	entative:			Kaitlyn	Essick		ha confido	Date:	12/3	/2018	. , .	



Plantation High School

SCHOOL COUNSELING OFF ICE (Guidance)



Request for School Counseling Services Form Please Print Clearly

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Plantation High School PTSO Meeting Agenda Tuesday, January 8, 2019 6:30 p.m. (or before) Plantation High Media Center

Welcome/Introductions

Review and Approval Last Months Minutes

Principal Report

Treasurer Report

Meeting Dates - see below

Membership Fees - \$5 each adult, \$3 each student

Volunteers Needed - Must register with the school board www.getinvolvedineducation.com

-Membership/volunteer committee Chairperson

-Banner sales

-Collect, obtain, request Donations monetary or items

-During school day

-Promote and Collect membership

-Help with PTSO events

Fundraisers

-Family Nights, Banners, Sale of Shirts, Concession Stand at Home Games, Magnets \$5, Clear PTSO bags for Sports Events \$3

Upcoming Funds Needed for; Staff Appreciation Week - Volunteers welcomed and needed

Items to be addressed:

-Marketing - of school, programs, PTSO, events

-Floating Meeting Time – attending PTSO meetings
 -Staff Appreciation Week – PTSO Funded Event

-Item Donation Request from Career Technical Education Pathway Class

-Positions for 2019-2020 next year - All Executive Board Positions

Why does PTSO fundraise and why should students join? PTSO fundraises to support a safe and secure learning environment, while helping the entire Plantation High Community, if we can. We do take requests for monetary assistance, example if the school requests money for books for students, PTSO takes into consideration, along with, how that benefits all within the community and how has the school contributed and assisted with the success of PTSO?

Communication -Facebook Plantation High PTSO or ptso4phs@gmail.com or @ptso4phs

Plantation PTSO knows open, on-going, consistent communication is important to promote cohesiveness within the school environment. PTSO is willing to share all news on our social media outlets that is pertinent to the school, staff, community, parents, in which Plantation High is celebrated, has events going on at the school or in the community, or any appropriate information that can benefit in some way. If PTSO does not share it, it is because we don't know about it.

Plantation High School PTSO/SAF/SAC Meeting Dates 2018-2019
All PTSO meetings will be held right after
SAC/SAF. SAC/SAF starts at 5:30 p.m. in the Media Center
February 5, 2019
March 5, 2019
April 2, 2019
May 7, 2019

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Plantation High School PTSO Meeting Minutes Tuesday, December 4, 2018

Meeting called to order at 5:48pm

Minutes approved

All 23 pizzas were not purchased for the harvest drive, only 10 were bought--not sure how many pizzas were purchased total

There's an issue at the concession stand--the bank returned the money because there were 2 counterfeit \$10 passed to purchased food.

The PTSO balance is low--around \$4000. There are concerns because the primary source of funding, the concessions at football, have stopped since the football season has concluded.

Celebrating success--the PTSO is always looking to celebrate the successes of Plantation High School. The social studies department was awarded a \$10,000 grant.

Staff appreciation week is approaching--we will be in need of volunteers for staff appreciation.

There is a concern about the PTSO meeting turnout getting smaller and smaller--any suggestions about how to improve turnout is welcome, bring a friend to next meeting.

Opal Ferron announced that Literacy Night is Thursday, January 31st. The theme is "Spreading Literacy, One View at a Time". Ms. Ferron is hoping that PTSO can provide pizza for the event.

MTL is having their induction ceremony tomorrow, December 5th, at 5pm. Ceremony actually begins at 6pm (by invitation only).

Preston Charleston's mom came to PTSO for the first time.

Ms. Moreno--don't get discouraged by the turnout. Turnout typically declines near the holidays. The teachers really appreciate what PTSO is doing and are looking for the holiday luncheon.

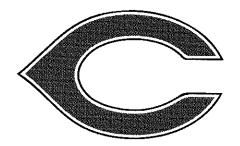
Ms. Ferron--have we ever considered holding the meetings at a different venue (outside of school). Like a community center, church, etc.

Ms. Cadigan--really appreciates the staff involvement; unfortunately, the parental involvement is very low.

Ms. Bristol--the November meeting was moved because of Election Day and December is typically low attendance, so don't get down so much about low attendance at SAC.

Meeting adjourned at 6:15pm.

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PLANTATION HIGH SCHOOL PTSO

6901 NW 16TH STREET PLANTATION FL 33313

HOME OF THE COLONELS

Treasurer's Report

7-Jan-2019

Date	Description	Check #	Debit	Cr	edit	Balance
4-Aug-2018	Beginning Balance					\$ 3,437.58
14-Aug-2018	IHOP: Back to School Breakfast	1450	\$ (825.00)			\$ 2,612.58
21-Aug-2018	Latasha Wood: Concession stand supplies	1451	\$ (695.03)			\$ 1,917.55
22-Aug-2018	Membership			\$	8.00	\$ 1,925.55
22-Aug-2018	Concession stand: Spring Game			\$:	332.00	\$ 2,257.55
22-Aug-2018	Memberships, Magnets & T-shirt sales			\$ 4	428.00	\$ 2,685.55
22-Aug-2018	Concession stand: August 16th Game			\$ 1,0	012.00	\$ 3,697.55
31-Aug-2018	Tracy Yudell: Back to School Breakfast supplies	1452	\$ (386.39)			\$ 3,311.16
4-Sep-2018	Banner sales from Huntington			\$ 3	300.00	\$ 3,611.16
4-Sep-2018	Membership			\$	65.00	\$ 3,676.16
4-Sep-2018	Magnets sales			\$	20.00	\$ 3,696.16
11-Sep-2018	Latasha Wood: Concession stand supplies	1453	\$ (479.25)			\$ 3,216.91
11-Sep-2018	Chipotle Fundraiser			\$:	113.60	\$ 3,330.51
11-Sep-2018	Membership			\$	95.00	\$ 3,425.51
11-Sep-2018	Water, M&Ms and Bag sales			\$	38.00	\$ 3,463.51
11-Sep-2018	Concession stand			\$ 1,8	874.00	\$ 5,337.51
3-Oct-2018	Latasha Wood: Concession stand supplies	1455	\$ (345.40)			\$ 4,992.11
3-Oct-2018	Latasha Wood: Concession stand supplies	1456	\$ (282.66)			\$ 4,709.45
19-Nov-2018	Concession stand			\$ 2,6	568.00	\$ 7,377.45
3-Dec-2018	Lime Fundraiser			\$ 2	217.48	\$ 7,594.93
3-Dec-2018	Membership, Bag sales			\$	32.00	\$ 7,626.93
18-Dec-2018	Latasha Wood: Concession stand supplies	1457	\$ (563.06)			\$ 7,063.87
18-Dec-2018	Tracy Yudell: Delvecchio's Pizza for Harvest Dr	1458	\$ (85.00)			\$ 6,978.87
18-Dec-2018	Delvecchio's for Holiday Luncheon	1459	\$ (677.60)			\$ 6,301.27
18-Dec-2018	Tracy Yudell: Holiday Luncheon supplies	1460	\$ (315.76)			\$ 5,985.51

Requesting Plantation High School PTSO Drone Batteries to Donate to Plantation Rocket Booster

Date:	1/8/2019
Dute.	1/8/2019

From: Plantation Aerospace Program

Re: Requesting PHS PTSO purchases; drone batteries for the multitude of students

who are taking Career Technical Education Pathway classes at PHS, specified

for Drone Certifications.

Requested by: **Plantation Aerospace**

Total Number of Batteries: 5 for \$300 Total – PHS has 8 Drones total, batteries last approx. 15 mins each

Cost of each Shirt: 2 types of batteries each have a different cost, each are needed. see pictures

below.

Total Amount Requested: \$300

Reason being requested/Benefits of Request:

Plantation High School offers a multitude of Career Technical Certification (CTE) Classes, within some of these classes are segments, that can lead to industry certifications for the students at Plantation High. One of the Career Technical Certification (CTE) Classes that results in certification is Drone. The Drone training is considered to be part of a career pathway. The State, Broward County School Board and PHS are enforcing policies for students to follow a career pathway starting in 9th grade and staying with that pathway through 12th grade. This school year currently is the 3rd year this particular certification is being offered at PHS.

Benefits received by PHS PTSO by approving and acting on this donation request. PHS PTSO would continue to receive back the following from the parents of students in CTE pathways, even if PTSO states no to fulfilling this request, the parents and students will continue to volunteer their time to PHS PTSO events that benefit all at PHS):

The on-going constant support from parents and students that take CTE Classes. For the past two consecutive years it has been parents and students from the PHS Aerospace program (CTE) who have been in the majority volunteering their time back to PHS, community, and peers. They continue to be present to serve staff at the back to school breakfast and holiday lunches. It has also been a majority of the parents and students from the Aerospace Program who have donated at least half of the desserts/sweets at each event. The CTE parents and students show up to the back to school events, work with the community to promote STEM learning, most join PHS PTSO, and many of the CTE programs, students, and staff bring a lot of publicity through their achievements that can be used as marketing to PHS.

Thank you for your time and consideration of this request. The person who would take ownership of the donated items requested would be Mr. Vallone. The donation must be the items not money. School can not purchase from Amazon, purchase will have to be made directly by PTSO. Amazon is the only distributor of these specific batteries. Thank you!



Parrot Bebop Z Drone Battery, Red by Parant

\$100.00 each new on Amazon, the only place able to be bought. Free Shipping. Requesting 2 for a total of \$260.00. Please and Thank you for Vour considerations



TURPONY 2 Pack Upgrasia 2000mAh Lithium-Polymer Replacement Batteries for Parrot

\$3229 ...

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Initial by Treasurer	of 2018 2019	PTSO Board:
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Date:	