

# Pembroke Pines Elementary School

## SAC Agenda – 12/17/18.

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### Attendance:

### Call to Order:

A meeting of Pembroke Pines Elementary School Advisory Council was held in the Media Center on 12/17/18.

Co-Chair Dr. Clarke called the meeting to order at 2:20pm. Ms. Uribasterra will record minutes for this meeting.

### Minutes:

(Name) motions to approve the minutes of 12/04/18, with the following corrections (detail the corrections).

Motion outcome:

### Open Agenda

1. Welcome
2. Review of November & December 2018 SAC/SAF meeting minutes
3. SAC Chair report
  - a. Florida School Recognition Program – A+ FUNDS
4. Title 1 – Ms. Donate
  - a. Title 1 Annual Survey
5. Administrative – Ms. Bell/ Ms. Rodriguez
  - a. SMART Bond Update
  - b. Curriculum/Instruction
6. Open Forum

### Next Meeting Date & Time:

The next meeting will be held on Monday, January 14th in the Media Center at 2:20pm.

### Meeting Adjournment:

Motion: name of person making motion motioned to adjourn the meeting at                     . Motion carried unanimously.

Submitted by,

Name of Recorder: Ximena Uribasterra,

Name of Position on Board: SAC Secretary

Approval Date::



**BROWARD SCHOOLS**  
POWERED BY THE



**VIRTUAL COUNSELOR**  
DATA WAREHOUSE

Attendance

Membership

Sign In Sheets

Report

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School: PEMBROKE PINES ELEMENTARY

Committee:

SAC

Sign In sheet for PEMBROKE PINES ELEMENTARY Date: 12/17/18 Time: 2:20 pm					
#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	ACCILIEN, THARA	Teacher	Yes	No	Thara Accien
2.	BELL, NATASHA	Principal	Yes	No	
3.	CARMAN, BRENDA	Non-instructional	Yes	No	Brenda Carman SAC Co-Chair
4.	CLARKE, SUZANNE	SAC Co-Chair	Yes	No	
5.	COLOME, AZALY	Teacher	Yes	No	
6.	COLTES-ROJAS, AMANDA	Parent	No	Yes	Amanda Coltes-Rojas
7.	CONCHA, WILLIAM	Parent	No	Yes	
8.	CUBAS, ARMANDO	Parent	No	Yes	
9.	DARNOWSKI, JENNIFER	IZ Rep	No	Yes	Jennifer Darnowski
10.	DONATE, MARIETTE	Teacher	Yes	No	
11.	FRUTOS, MARTA	Teacher	Yes	Yes	Marta Frutos
12.	GONZALEZ, ALBERTO	Parent	No	Yes	
13.	JAMES, KRISTIE	Parent	No	Yes	
14.	LIONI, MARISA	Community Rep	No	No	Marisa Lioni
15.	MARTINEZ, ISRAEL	Parent	No	Yes	
16.	MARTINEZ, SHIRLEY	Teacher	Yes	Yes	
17.	MILLER, JEFFREY	BTU Steward	Yes	Yes	Jeffrey Miller
18.	MIRANDA, JESSICA	Parent	No	Yes	
19.	PEREZ, LYNDIA	Gifted Rep	No	Yes	Lyndia Perez
20.	PULIDO, YESNIEL	ESOL Rep	No	Yes	
21.	SMITH, CAMILLE	Parent	No	Yes	Camille Smith
22.	SOUFRINE, DENISE	Pre-K	Yes	No	
23.	STANLEY, SUE BEAR	SAF-DESIGNEE	No	Yes	Sue Bear
24.	URIBASTERRA, XIMENA	SAC Secretary	Yes	No	
25.	VAALA, DIANE	SAC Co-Chair	Yes	No	Diane Vaala
26.	VALVERDRE, MICHAEL	Teacher	Yes	No	
27.	WAITE, JANICE	ESE Rep	No	Yes	

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# BROWARD SCHOOLS

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# VIRTUAL COUNSELOR

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 Guest Sign In Sheet For PEMBROKE PINES ELEMENTARY Date: 12/17/2018 Time: 2:20 pm

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Jose Miraneda			✓	
2.	Donette Nembhard		✓		
3.	Crystal Robuz		✓		
4.	Enku Gulgura		✓		
5.	Mariette Dorote		✓		
6.	Lisa Rodriguez		✓		
7.	Xamileth Garcia			✓	
8.	Roxana De La Cruz		✓		
9.					
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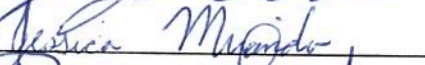











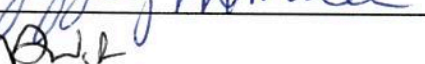

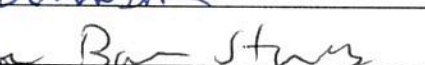


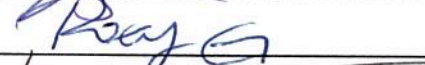

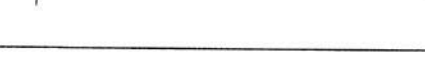
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# Pembroke Pines Elementary School

## S.A.F. Sign-In

Date: 12/17/2018

Time: 2:20 pm

Full Name	Signature
1. Suzanne Clarke	
2. Jose Miranda	
3. Jessica Miranda	
4. Denise Souffine	
5. Jonnette Nembhard	
6. Crystal Roberts	
7. ENKA Gálguera	
8. Shirley Martinez	
9. Isacael Martinez	
10. BRENDA CARMAN	
11. Ximena Uribasterra	
12. Maria Crosta	
13. Lisa Rodriguez	
14. Yampileth Gasua	
15. Jeffrey Miller	
16. Janice A. Waita	
17. Jennifer Darnowski	
18. Sue Bear Stanley	
19. Thara Accilien	
20. Azaly Colome	
21. Roxana de la Guardia	
22. Michael Valverde	
23.	
24.	
25.	



Pembroke Pines Elementary School  
SAC Agenda/Minutes – 11/19/18.

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**Attendance:**

**Call to Order:**

A meeting of Pembroke Pines Elementary School Advisory Council was held in the Media Center on 11/19/18. Co-Chair Dr. Clarke called the meeting to order at 2:20pm. Ms. Uribasterra will record minutes for this meeting.

**Minutes:**

Dr. Soufrine motions to approve the minutes of 10/22/18, with the following corrections # 4 in or on playground and it was taken \_\_. Motion outcome: Second by Ms. Martinez

**Open Agenda**

1. Welcome
2. Review of October 2018 SAC/SAF meeting minutes
3. SAC Chair report
  - a. Review of School Improvement Plan (SIP) goals – Mid Year Reflection Summary – It is due Feb. Many of the questions will be circulating. This is a fluid document, and so parents/staff/stakeholders, were encouraged at the meeting to provide input, and encourage other parents/community stakeholders to do the same.
  - b. Pirate Pals Program- The program has been implemented in some grade levels. Our typical and non-typical students read together. Not all the grade levels have been paired as yet.
  - c. Special Olympics – The Olympics are part our integration efforts in our school. Every school is required to have an integration program. Our goal is for our students to feel part of the school, and empower our families in and out of school. We are starting with the Special Olympics Young Athletes Program.
4. Title 1 – Ms. Donate
  - a. Input on Development of 2018-2019 School Improvement Plan (Teachers, Parents, and Community stakeholders) – It is being developed and awaiting final approval. Are there any questions of this year's plan? An email will be sent to review the plan, and email back input to Ms. Donate. The Social Emotional component needs to be reviewed, and Ms. Bell will work with Ms. Donate to address these areas. Some staff development will be forthcoming. The school considered a safe haven for students, with an anonymous reporting process in place that works for all. We will continue to look at the plan to address all the areas to fit the needs of our school.

5. Administrative – Ms. Bell/ Ms. Rodriguez

- a. Florida School Recognition Program – A+ FUNDS – The funds are available and Ms. Bell will address the program. We received \$51,852.00. The different options were explained. A 51% of agreement needs to be achieved. There will be 3 options in the ballot. One must be NONE OF THE ABOVE. If a 51% of is not achieved, the funds go back to a vote. Dr. Clarke will take notes of the quorum. After the vote, payroll will be informed. Ms. Bell explained the need for specificity in the wording of the different options available for voting and asked for suggestions. Dr. Soufrine – suggested to split funds evenly with the staff and to investigate the part time people to give them a percentage according to the time in the school. Ms. Turner – proposed that funds should be split on a percentage basis, based on category of staff (whether instructional, non-instructional, or non-instructional assistant (para), for the 2017-2018 staff that worked more than 60% of the time. SAC can create several proposals. For now, through Dec. meeting, we should have a proposal ready for voting.
- b. Curriculum/Instruction – We received over \$18, 000 of Title I funds. We purchased Acaletics, Study Island, and Brain Pop for the school. We are trying to buy extra technology starting with 2<sup>nd</sup> grade, and resources to be purchased will depend on the funds available.

6. Open Forum – No Concerns

**Next Meeting Date & Time:**

The next meeting will be held on Monday, December 17<sup>th</sup> in the Media Center at 2:20pm.

**OPEN FORUM** – Adjourned at 3:18pm

**Meeting Adjournment:**

Motion: Ms. Turner motioned to adjourn the meeting at 3:18 pm and second by Mr. Miller. Motion carried unanimously.

Submitted by,

Name of Recorder : Ximena Uribasterra

Name of Position on Board: SAC Secretary

Approval Date: 12-04-2018

# School Board of Broward County, Florida

## Proposed Calendar Options Synopsis for the 2019-2020 School Year

### Proposed Calendar Option # 1

Start of School	Last Day of School	End of 1 <sup>st</sup> Semester	Semester
Wednesday, August 14, 2019	Wednesday, June 3, 2020	Ends prior to the Winter Break	1 <sup>st</sup> : 85 Days (44/41) 2 <sup>nd</sup> : 95 Days (50/45)

### Additional Proposal Highlights for Proposed Calendar Option#1

- School Winter Break – Monday, December 23, 2019 through Friday, January 3, 2020. Students return Tuesday, January 7, 2020.
- School Spring Break – Monday, March 23, 2020 through Monday, March 30, 2020. Students return Tuesday, March 31, 2020.

Description: Proposed **Calendar Option# 1** closely reflects the mid-week start date of the 2018-2019 Board Approved School Calendar.

### Proposed Calendar Option # 2

Start of School	Last Day of School	End of 1 <sup>st</sup> Semester	Semester
Monday, August 19, 2019	Thursday, June 4, 2020	Ends after the Winter Break	1 <sup>st</sup> : 86 Days (46/40) 2 <sup>nd</sup> : 94 Days (46/48)

### Additional Proposal Highlights for Proposed Calendar Option#2

- School Winter Break – Monday, December 23, 2019 through Friday, January 3, 2020. Students return Tuesday, January 7, 2020.
- School Spring Break – Monday, March 23, 2020 through Friday, March 27, 2020. Students return Monday, March 30, 2020.

Description: Proposed **Calendar Option# 2** reflects a Monday start date with the semester ending after the Winter Break.

**SCHOOL ADVISORY FORUM (SAF) MEETING**

**Agenda / Minutes 11/19/2018**

**SAF REPORT** – Ms. Sue Bear – Proposed 2019-2020 School Calendar

Based on teacher/staff responses, our school voted for the Monday Option of the 2019-2020 School Calendar

**OPEN FORUM** – No issues/concerns

Meeting was Adjourned at 3:18pm

**Meeting Adjournment:**

Motion: Ms. Turner motioned to adjourn the meeting at 3:18 pm, and second by Mr. Miller. Motion carried unanimously.

Submitted by,

Name of Recorder : Ximena Uribasterra

Name of Position on Board: SAC Secretary

Approval Date: 12-04-2018



# Pembroke Pines Elementary School

SAC Minutes – 12/04/18.

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## Attendance:

## Call to Order:

A meeting of Pembroke Pines Elementary School Advisory Council was held in the Media Center on 12/04/18. Co-Chair Dr. Clarke called the meeting to order at 2:30pm. As per Minutes of 11/19/2018, Dr. Clarke will record minutes for this meeting.

## Minutes:

Ms. Rodriguez motions to approve the minutes of 11/19/18, with the no corrections and seconded by Ms. Galguera. Motion outcome: Minutes approved.

## Open Agenda

1. Welcome
2. Florida School Recognition Program – A+ FUNDS – Ballot Discussion and Details

The floor was opened to discussions about the wording of the BALLOT for voting on the Florida School Recognition Program A-PLUS FUNDS. Ms. Bell clarified that the actual amount is \$51,685.

Discussions also included possible options involving percentages based on whether staff was instructional or non-instructional. However, no one was present who made a motion for this to be included as an option on the ballot.

Based on the discussion, the following options were tabled for inclusion on the BALLOT.

- a. Option 1: One time disbursement equally distributed among all personnel who worked at Pembroke Pines Elementary during the 2017-2018 school year irrespective of time worked.
- b. Option 2: One time disbursement evenly distributed to all personnel, including contract personnel, who worked at Pembroke Pines Elementary during the 2017-2018 school year, based on time worked at the school site.
- c. Option 3 : NONE OF THE ABOVE.

3. Open Forum

## Next Meeting Date & Time:

The next meeting will be held on Monday, December 17th in the Media Center at 2:20pm.

## Meeting Adjournment:

Motion: Ms. Rodriguez motioned to adjourn the meeting at 3:28 pm. Motion carried unanimously.

Submitted by,

Name of Recorder: Dr. Suzanne Clarke ,

Name of Position on Board: SAC Co-Chair

Approval Date: 12-17-2018

Pembroke Pines Elementary  
Florida School Recognition Program – A-PLUS

*Voting on December 14, 2018 - 7:20 am - 7:50 am and 2:20 pm - 2:40 pm*

## **BALLOT**

<p>OPTION 1</p> <p><input type="checkbox"/></p>	<p>One time disbursement equally distributed among all personnel who worked at Pembroke Pines Elementary during the 2017-2018 school year irrespective of time worked.</p>
<p>OPTION 2</p> <p><input type="checkbox"/></p>	<p>One time disbursement evenly distributed to all personnel, including contract personnel, who worked at Pembroke Pines Elementary during the 2017-2018 school year, based on time worked at the school site.</p>
<p>OPTION 3</p> <p><input type="checkbox"/></p>	<p>NONE OF THE ABOVE</p>

# ***You're Invited!***

Parents,

Please join us at our  
School Advisory Council and  
School Advisory Forum meeting

Monday, December 17<sup>th</sup>, 2018

at 2:20pm in the

Media Center.





# School Recognition Vote

Denise B. Soufrine

Sun 12/16/2018 10:16 AM

To: PPE\_ALL\_STAFF <PPE\_ALL\_STAFF@browardschools.com>;

Thank you to everyone who voted this past Friday. Thank you also to the faculty council members who administered the voting process during their morning and afternoon planning time.

Option 2 passed with 60% of staff choosing that selection.

Dr. Clark will be handling the situation from here.

Please come to the SAC meeting tomorrow if you have any questions.

Sincerely,

Dr. Denise B. Soufrine, NBCT through 2022

Team Leader

Early Childhood Teacher

Equity Liaison

BTU Designated Steward

Pembroke Pines Elementary School

denise.soufrine@browardschools.com

Under Florida law, e-mail addresses, and all communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The School Board of Broward County, Florida expressly prohibits bullying, including cyberbullying, by or towards any student or employee. See Policy 5.9: Anti-Bullying for additional information.