

Pembroke Pines Elementary School
SAC-SAF Agenda – 05/20/2019.

Attendance:

Call to Order:

A meeting of Pembroke Pines Elementary School Advisory Council was held in the Media Center on 05/20/19.
Co-Chair Dr. Clarke called the meeting to order at 2:20pm. Ms. Uribasterra will record minutes for this meeting.

Minutes:

(Name) motions to approve the minutes of 04/15/19, with the following corrections (detail the corrections).
Motion outcome:

Open Agenda

1. Welcome
2. Review of April 15, 2019 SAC-SAF Minutes
3. SAC Chair Report
 - a. 2018-2019 School Improvement Plan Closeouts
 - b. 2019-2020 School-wide Behavior Plan
4. Title 1 – Ms. Donate
 - a. Title I Parental Activities
 - b. Primary End of Year (Grades 1 & 2) Reading Assessment
5. Administrative – Ms. Bell/ Ms. Rodriguez
 - a. SMART Bond Update
 - b. Curriculum/Instruction
6. School Advisory Forum (SAF) Updates
7. Open Forum

Next Meeting Date & Time:

The next meeting will be held on Tuesday, September 10th in the Media Center at 2:20pm.

Meeting Adjournment:

Motion: name of person making motion motioned to adjourn the meeting at _____. Motion carried unanimously.

Submitted by,

Name of Recorder: Ximena Uribasterra,

Name of Position on Board: SAC Secretary

Approval Date:

Pembroke Pines Elementary School
SAC Minutes – 04/15/2019.

Attendance:

Call to Order:

A meeting of Pembroke Pines Elementary School Advisory Council was held in the Media Center on 04/15/19. Co-Chair Dr. Clarke called the meeting to order at 5:32pm. Dr. Clarke recorded minutes for this meeting in Ms. Uribasterra's absence.

Minutes:

Dr. Soufrine motions to approve the minutes of 03/18/19, with no corrections. Seconded by Ms. Rojas. Motion outcome: Motion carried unanimously.

Open Agenda

1. Welcome
2. Review of March 18, 2019 SAC-SAF Minutes
3. SAC Chair Report

- a. 2019 Stakeholder Survey - AdvancED eProve Surveys

The Stakeholder Survey window has been extended to the end of May. At the time of this meeting, the mid point results had indicated that we met District projections for number of surveys completed for both student surveys and staff surveys. As of 03/15/2019, for student surveys, we required 113 surveys, and had 202 completed. For staff surveys, there were 44 required and 44 completed. Of the 57 required parent surveys, 53 had been completed. Ms. Bell was able to update this information. We have met the parent survey requirement with 61 surveys already completed. Ms. Rojas commented that some of the questions were problematic because it was unclear how activities at Pembroke Pines Elementary aligned to the question(s). Members present unanimously agreed that surveys should be discussed with parents at events so that they understand how activities support the school vision and District guidelines.

4. Title 1 – Ms. Donate

- a. Finalize and Adopt 2019-2020 School-level Parent and Family Engagement Plan

In Ms. Donate's absence, Dr. Clarke reviewed the material and explained key areas of the 2019-2020 School-level Parent and Family Engagement Plan. Sections were revised based on the discussion with stakeholders present. All present agreed unanimously to adopt the document once the changes/revisions noted on the live document were made.

b. The 2019-2020 School wide Positive Behavior Plan was briefly discussed. The plan will be presented to faculty and staff for further modifications based on their recommendations. After changes have been made, the plan will be voted for adoption.

c. Development and Review of 2019-2020 School Parent Compact.

The members present reviewed the 2018-2019 School Parent Compact, and used it to develop the 2019-2020 School Parent Compact. No revisions were made, and the compact was adopted with unanimous support.

d. Title I Parent Activities

The Title I Parental Activities Budget was discussed. Money to be allocated towards Parent trainings and Family Nights. An account will be created at Publix for the purchase of refreshments for these parent and family events.

5. Administrative – Ms. Bell/ Ms. Rodriguez

a. SMART Bond Update

Purchase order has been issued for the Playground component. Adjustments with engineering are being finalized. It is anticipated that work will commence during the summer. The Roof work is slated to begin in the summer. A Pre-bidding Conference is scheduled for April 23 on our campus. The Media Center remodel is also due to begin during the summer. It is hoped that all will be finalized at the beginning of summer so that the bulk of the work can be completed before students return in August.

b. Curriculum/Instruction

Students are currently immersed in FSA preparation, while steadily addressing standards mastery. There was excellent attendance during the FSA 3rd Grade ELA, as well as 4th and 5th Grade Writing assessments with less than 5 make-ups, and 100% participation. We are also preparing students for End of Year alternative promotion criteria assessments, Primary End of Year Assessments, and final sections of the FSA in the remaining content areas.

6. Open Forum

Next Meeting Date & Time:

The next meeting will be held on Monday, May 20th in the Media Center at 2:20pm.

Meeting Adjournment:

Motion: Ms. Lopez motioned to adjourn the meeting at 3:15pm. Motion carried unanimously.

Submitted by,

Name of Recorder: Dr. Suzanne Clarke or designee,

Name of Position on Board: SAC Co-Chair

Approval Date: 05/20/2019


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School: PEMBROKE PINES ELEMENTARY

Committee:

SAC

Sign In sheet for PEMBROKE PINES ELEMENTARY Date: 5/20/19 Time: 2:20 pm

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	ACCILIEN, THARA	Teacher	Yes	No	Thara Accilien
2.	BELL, NATASHA	Principal	Yes	No	Natasha Bell
3.	CARMAN, BRENDA	Non-instructional	Yes	No	Brenda Carman
4.	CLARKE, SUZANNE	SAC Co-Chair	Yes	No	Suzanne Clarke
5.	COLOME, AZALY	Teacher	Yes	No	Azaly Colome
6.	COLTES-ROJAS, AMANDA	Parent	No	Yes	Amanda Coltes-Rojas
7.	CONCHA, WILLIAM	Parent	No	Yes	William Concha
8.	CUBAS, ARMANDO	Parent	No	Yes	Armando Cubas
9.	DARNOWSKI, JENNIFER	IZ Rep	No	Yes	Jennifer Darnowski
10.	DONATE, MARIETTE	Teacher	Yes	No	Mariette Donate
11.	FRUTOS, MARTA	Teacher	Yes	Yes	Marta Frutos
12.	GONZALEZ, ALBERTO	Parent	No	Yes	Alberto Gonzalez
13.	JAMES, KRISTIE	Parent	No	Yes	Kristie James
14.	LION, MARISA	Community Rep	No	No	Marisa Lion
15.	MARTINEZ, ISRAEL	Parent	No	Yes	Israel Martinez
16.	MARTINEZ, SHIRLEY	Teacher	Yes	Yes	Shirley Martinez
17.	MILLER, JEFFREY	BTU Steward	Yes	Yes	Jeffrey Miller
18.	MIRANDA, JESSICA	Parent	No	Yes	Jessica Miranda
19.	PEREZ, LYNDIA	Gifted Rep	No	Yes	Lyndia Perez
20.	PULIDO, YESNIEL	ESOL Rep	No	Yes	Yesniel Pulido
21.	SMITH, CAMILLE	Parent	No	Yes	Camille Smith
22.	SOUFRINE, DENISE	Pre-K	Yes	No	Denise Soufrine
23.	STANLEY, SUE BEAR	SAF-DESIGNEE	No	Yes	Sue Stanley
24.	URIBASTERRA, XIMENA	SAC Secretary	Yes	No	Ximena Urbasterra
25.	VAALA, DIANE	SAC Co-Chair	Yes	No	Diane Vaala
26.	VALVERDRE, MICHAEL	Teacher	Yes	No	Michael Valverde
27.	WAITE, JANICE	ESE Rep	No	Yes	Janice Waite

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 Guest Sign In Sheet For PEMBROKE PINES ELEMENTARY Date: 5/20/2019 Time: 2:20 pm

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Natalie Sutherland	Teacher	✓		Natalie Sutherland
2.	Gabriela Barile	Teacher	✓		Gabriela Barile
3.	Jennifer Crawford	Teacher	✓		Jennifer Crawford
4.	Raquel Holmer	Teacher	✓		Raquel Holmer
5.	Esther Rodriguez	Teacher	✓		Esther Rodriguez
6.	Amanda Rojas	Parent			Amanda Rojas
7.	Azaly Colome	Teacher	✓		Azaly Colome
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Pembroke Pines Elementary School

S.A.F. Sign-In

Date: 5/20/2019

Time: 2:20 pm

Full Name	Signature
1. BRENDA CARMAN	Brenda Carman
2. Raquella Holmes	Raquella Holmes
3. Natalie Sutherland	Natalie Sutherland
4. Jennifer Crawford	Jennifer Crawford
5. Marisa Lina	Marisa Lina
6. Gabriela Barile	Gabriela Barile
7. Suzanne Clarke	Suzanne Clarke
8. Shirley Martinez	Shirley Martinez
9. Israel Martinez	Israel Martinez
10. Thera Accilien	Thera Accilien
11. Jeffrey Miller	Jeffrey Miller
12. Denise Spafrine	Denise Spafrine
13. Amanda Rojas	Amanda Rojas
14. Michael Valverde	M. VALVERDE
15. Janice A. White	Janice A. White
16. Harriette Dorate	Harriette Dorate
17. Azaly Colome	Azaly Colome
18. Ximena Uribasterro	Ximena Uribasterro
19. Natasha Bell	Natasha Bell
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