

Pembroke Pines Elementary School  
SAC Agenda – 03/18/2019.

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**Attendance:**

**Call to Order:**

A meeting of Pembroke Pines Elementary School Advisory Council was held in the Media Center on 03/18/19.  
Co-Chair Dr. Clarke called the meeting to order at 2:20pm. Ms. Uribasterra will record minutes for this meeting.

**Minutes:**

(Name) motions to approve the minutes of 02/11/19, with the following corrections (detail the corrections).  
Motion outcome:

**Open Agenda**

1. Welcome
2. Review of February 11, 2019 SAC-SAF Minutes
3. SAC Chair Report
  - a. SAC Nominating Committee
  - b. 2019 Stakeholder Survey - AdvancED eProve Surveys
  - c. New 2018 Every Student Succeeds Act (ESSA) Requirements
4. Title 1 – Ms. Donate
  - a. Review of 2018-2019 Parent and Family Engagement Plan
  - b. Development and Review of 2019-2020 School-level Parent and Family Engagement Plan
  - c. Development and Review of 2019-2020 School Parent Compact
  - d. Testing Updates (FSA Practice, FSAA, CoGAT, FSA Writing, and FSA)
5. Administrative – Ms. Bell/ Ms. Rodriguez
  - a. SMART Bond Update
  - b. Curriculum/Instruction
6. Open Forum

**Next Meeting Date & Time:**

The next meeting will be held on Monday, April 15th in the Media Center at 2:20pm.

**Meeting Adjournment:**

Motion: name of person making motion motioned to adjourn the meeting at \_\_\_\_\_. Motion carried unanimously.

Submitted by,

Name of Recorder: Ximena Uribasterra,

Name of Position on Board: SAC Secretary

Approval Date:



**BROWARD SCHOOLS**  
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**VIRTUAL COUNSELOR**  
DATA WAREHOUSE

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School: PEMBROKE PINES ELEMENTARY

Committee:

SAC ▼

Sign In sheet for PEMBROKE PINES ELEMENTARY Date: 03/18/19 Time: 2:20 pm

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	ACCILLEN, THARA	Teacher	Yes	No	
2.	BELL, NATASHA	Principal	Yes	No	
3.	CARMAN, BRENDA	Non-instructional	Yes	No	Brenda Carman
4.	CLARKE, SUZANNE	SAC Co-Chair	Yes	No	Suzanne Clarke
5.	COLOME, AZALY	Teacher	Yes	No	Azaly Colome
6.	COLTES-ROJAS, AMANDA	Parent	No	Yes	
7.	CONCHA, WILLIAM	Parent	No	Yes	
8.	CUBAS, ARMANDO	Parent	No	Yes	
9.	DARNOWSKI, JENNIFER	IZ Rep	No	Yes	Jennifer Darnowski
10.	DONATE, MARIETTE	Teacher	Yes	No	Mariette Donate
11.	FRUTOS, MARTA	Teacher	Yes	Yes	
12.	GONZALEZ, ALBERTO	Parent	No	Yes	
13.	JAMES, KRISTIE	Parent	No	Yes	
14.	LIONI, MARISA	Community Rep	No	No	Marisa Lioni
15.	MARTINEZ, ISRAEL	Parent	No	Yes	
16.	MARTINEZ, SHIRLEY	Teacher	Yes	Yes	Shirley Martinez
17.	MILLER, JEFFREY	BTU Steward	Yes	Yes	Jeffrey Miller
18.	MIRANDA, JESSICA	Parent	No	Yes	Jessica Miranda
19.	PEREZ, LYNDIA	Gifted Rep	No	Yes	Lyndia Perez
20.	PULIDO, YESNIEL	ESOL Rep	No	Yes	
21.	SMITH, CAMILLE	Parent	No	Yes	
22.	SOUFRINE, DENISE	Pre-K	Yes	No	Denise Soufrine
23.	STANLEY, SUE BEAR	SAF-DESIGNEE	No	Yes	
24.	URIBASTERRA, XIMENA	SAC Secretary	Yes	No	Ximena Urbasterra
25.	VAALA, DIANE	SAC Co-Chair	Yes	No	
26.	VALVERDRE, MICHAEL	Teacher	Yes	No	Michael Valverde
27.	WAITE, JANICE	ESE Rep	No	Yes	Janice Waite

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# BROWARD SCHOOLS

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# VIRTUAL COUNSELOR

DATA WAREHOUSE

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Guest Sign In Sheet For PEMBROKE PINES ELEMENTARY Date: 03/18/2019 Time: 2:20 pm

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Suzanne Clarke	Teacher	✓		<i>Suzanne Clarke</i>
2.	Raquel Holmes	Teacher	✓		<i>Raquel Holmes</i>
3.	Gabriel Basile	Teacher	✓		<i>gBasile</i>
4.	BRENDA CARMAN	Media Clerk	✓		<i>Brenda Carman</i>
5.	Jacqueline Whaley	Teacher	✓		<i>Jacqueline Whaley</i>
6.	Lynda Perez	Teach Asst.	✓	✓	<i>Lynda Perez</i>
7.	June Henry	Teacher	✓		<i>June Henry</i>
8.	Lisa Rodriguez	Asst. Principal	✓		<i>Lisa Rodriguez</i>
9.	Amanda Colles-Ross	Parent		✓	<i>Amanda Colles-Ross</i>
10.	Mariette Donato	School Counselor	✓		<i>Mariette Donato</i>
11.	Jessy Bush	Teacher	✓		<i>Jessy Bush</i>
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# Pembroke Pines Elementary School

## S.A.F. Sign-In

Date: 03/18/2019 Time: 2:20 pm

Full Name	Signature
1. Denise Soufline	Denise Soufline
2. Suzanne Clark	Suzanne Clark
3. Raquelle Holmes	R Holmes
4. Gabriella Basile	GBasile
5. Michael Valverde	M Valverde
6. Jacqueline Whaley	J Whaley
7. Lyndia Pires	L Pires
8. Jeffrey Miller	Jeffrey M Miller
9. June Henry	J Henry
10. Janice Waite	J Waite
11. Jennifer Dornaniki	J Dornaniki
12. Azaly Colone	A Colone
13. Lisa Rodriguez	L Rodriguez
14. Amanda Colles-Rogis	A Colles-Rogis
15. Marisa Lione	M Lione
16. Mariette Donato	M Donato
17. Ximena Uribasterro	X Uribasterro
18. Jessy Burch	J Burch
19. Shirley Martinez	S Martinez
20.	
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25.	



Pembroke Pines Elementary School  
SAC-SAF Agenda/Minutes – 02/11/2019.

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**Attendance:**

**Call to Order:**

A meeting of Pembroke Pines Elementary School Advisory Council was held in the Media Center on 02/11/19. Co-Chair Dr. Clarke called the meeting to order at 2:20pm. Ms. Uribasterra will record minutes for this meeting.

**Minutes:**

Ms. Martinez motions to approve the minutes of 01/28/19, and Dr. Soufrine second the motion. Motion outcome: approved

**Open Agenda**

1. Welcome
2. Review of January 28 SAC-SAF Minutes
3. Title 1 – Ms. Donate
  - a. Title 1 Update - We will use the results of this year's survey to develop the Parent Family Engagement Plan for the 2019-2020 school year. Teachers will need to improve on how they share data with parents, and also guide parents in tracking their students' progress. We will, therefore, be incorporating additional training opportunities for parents, and providing professional learning for teachers on how to provide more information to parents throughout the school year.
  - b. FSA Assessment Schedule (Testing Dates)

**FSA Practice Test**

March 11<sup>th</sup> - ELA 3<sup>rd</sup> – 5<sup>th</sup> grade

March 12<sup>th</sup> Writing – 4<sup>th</sup> and 5<sup>th</sup> grade

March 13<sup>th</sup> Math – 3<sup>rd</sup> through 5<sup>th</sup> grade

March 14<sup>th</sup> Science – 5<sup>th</sup> grade

March 15<sup>th</sup> Science – 5<sup>th</sup> grade

**FSA Dates**

Writing April 2

FSA ELA for 3<sup>rd</sup> grade is April 2<sup>nd</sup> and 3<sup>rd</sup>

FSA ELA for 4<sup>th</sup> and 5<sup>th</sup> grade is May 1<sup>st</sup> and 2<sup>nd</sup>

FSA Math for 3<sup>rd</sup> through 5<sup>th</sup> is May 7<sup>th</sup> and 8<sup>th</sup>

Science – for 5<sup>th</sup> grade is May 3<sup>rd</sup> and 6<sup>th</sup>

4. Administrative – Ms. Bell/ Ms. Rodriguez

- a. SMART Bond Update – The roof is going through the Building Dept. The media center is probably going to be redone during the summer.
- b. Curriculum/Instruction – Camp Pirate has started for our struggling students and other students were invited accordingly, based on their data.
- c. Thursday – Limited movement in schools. NO threat has been made against our school. We are participating in a moment of silence. We are trying to have a “balance” to include a wide range of activities within the classrooms. Treats can be dropped off on February 13<sup>th</sup> because of the limit of movement on Thursday. The classes will create collage Butterfly Projects to be presented to various individuals and groups, including our Fire Rescue, Officer Cunningham, and Ms. Schentrup. No extra-curricular activities will be held on the February 14<sup>th</sup> and 15<sup>th</sup> .
- d. New cameras – New cameras will be installed on our campus.
- e. School Website - All were encouraged to visit the school’s website, and to take advantage of recently added features for quick access of various school documents (including the School Improvement Plan, Title 1 Addendum, etc.), and resources.
- f. BSA/Assessments- Results – We did complete the data summary, and we are now in the process of disaggregating and analyzing the data. The teachers are meeting to see the standards and identify the weak areas to address them. The data will drive instruction and remediation.

5. Open Forum

**Next Meeting Date & Time:**

The next meeting will be held on Monday, March 18th in the Media Center at 2:20pm.

**Meeting Adjournment:**

Motion: Mr. Valverde motioned to adjourn the meeting at Ms. Martinez. Motion carried unanimously. Meeting concluded at 2:48 pm

Submitted by,

Name of Recorder: Ximena Uribasterra,

Name of Position on Board: SAC Secretary

Approval Date:

**THIS IS THE PIVOT COMMUNICATION THAT WILL BE POSTED THIS WEEK REGARDING THE UPCOMING eProve Surveys. Survey Targets have been attached.**

BCPS will be using the AdvancED eProve Surveys as the 2019 Stakeholder Survey. These surveys ask stakeholders their opinions about their school, including their teachers, administrators, their peers, and other aspects of their experiences at school. The surveys will be available online only and will be available in multiple languages. We will be reviewing all survey administration procedures with schools at the School Improvement Training for Quarter 3.

**Administration Window:** March 4, 2019 - April 4, 2019      **Completion Targets:** Staff 60%, Students 40%, Parents 20% The required number of responses for each school is attached.

**Survey Procedures:**

- **Parent Survey Code:** <https://eprovesurveys.advanc-ed.org/surveys/#/action/100874/p568>

Send the survey message with the codes to parents and post on the school website. Since the survey is only online, please make computers available for parents who may not have access to the internet.

- **Staff Survey Code:** <https://eprovesurveys.advanc-ed.org/surveys/#/action/100390/p568>

Send survey message to staff via email. Surveys taken in a group setting generally have a positive effect on the completion rate.

- **Student Survey Code for Elementary (grades 3-5):** <https://eprovesurveys.advanc-ed.org/surveys/#/action/100389/p568>

Only grades 3-5 will be asked to take the survey and this is best done in a lab or class setting.

- **Student Survey Code for Middle and High (grades 6-12):** <https://eprovesurveys.advanc-ed.org/surveys/#/action/100383/p568>

It is best to assign a specific subject area to be responsible for survey completion.

**Survey Message for all Stakeholders:** In an effort to improve System Practices, the Broward County School District is conducting a Stakeholder Survey for all parents, students, and staff. We value your opinion and ask that you please take time to complete this survey. Please be assured that your responses to this survey will be anonymous. Your honest opinion is appreciated. Thank you for taking your time to complete the survey.

**Check Survey Responses for Your School:** Log on to <http://www.advanc-ed.org/login> and click on eProve Surveys.

**Questions?** Please call the Office of Service Quality: 754-321-3636