

Pembroke Pines Elementary School  
SAC Agenda – 01/28/2019.

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**Attendance:**

**Call to Order:**

A meeting of Pembroke Pines Elementary School Advisory Council was held in the Media Center on 01/28/19. Co-Chair Dr. Clarke called the meeting to order at 2:20pm. Ms. Uribasterra will record minutes for this meeting.

**Minutes:**

(Name) motions to approve the minutes of 12/17/18, with the following corrections (detail the corrections).  
Motion outcome:

**Open Agenda**

1. Welcome
2. Review of November & December 2018 SAC/SAF meeting minutes
3. SAC Chair report
  - a. Florida School Recognition Program – A+ FUNDS Update
  - b. Mid Year Benchmarks and Reflection
4. Title 1 – Ms. Donate
  - a. Title 1 Annual Survey Update
5. Administrative – Ms. Bell/ Ms. Rodriguez
  - a. Curriculum/Instruction
  - b. BSA & BAS Overview
  - c. Pirate Camp
  - d. Bingo Night
  - e. Camera Update
  - f. February 14 Plan
6. SAF – 2019-2020 School Calendar
7. Open Forum

**Next Meeting Date & Time:**

The next meeting will be held on Monday, February 11th in the Media Center at 2:20pm.

**Meeting Adjournment:**

Motion: name of person making motion motioned to adjourn the meeting at         . Motion carried unanimously.

Submitted by,

Name of Recorder: Ximena Uribasterra,

Name of Position on Board: SAC Secretary

Approval Date:



# BROWARD SCHOOLS



# VIRTUAL COUNSELOR

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School: PEMBROKE PINES ELEMENTARY

Committee:

SAC ▼

Sign In sheet for PEMBROKE PINES ELEMENTARY Date: 1/28/19 Time: 2:20pm

| #   | Full Name            | Position          | SBBC Employee | Parent Of Student At School | Sign Here .         |
|-----|----------------------|-------------------|---------------|-----------------------------|---------------------|
| 1.  | ACCILLEN, THARA      | Teacher           | Yes           | No                          | Thara Accilien      |
| 2.  | BELL, NATASHA        | Principal         | Yes           | No                          | Natasha Bell        |
| 3.  | CARMAN, BRENDA       | Non-instructional | Yes           | No                          | Brenda Carman       |
| 4.  | CLARKE, SUZANNE      | SAC Co-Chair      | Yes           | No                          | Suzanne Clarke      |
| 5.  | COLOME, AZALY        | Teacher           | Yes           | No                          | Azaly Colome        |
| 6.  | COLTES-ROJAS, AMANDA | Parent            | No            | Yes                         | Amanda Coltes-Rojas |
| 7.  | CONCHA, WILLIAM      | Parent            | No            | Yes                         | William Concha      |
| 8.  | CUBAS, ARMANDO       | Parent            | No            | Yes                         | Armando Cubas       |
| 9.  | DARNOWSKI, JENNIFER  | IZ Rep            | No            | Yes                         | Jennifer Darnowski  |
| 10. | DONATE, MARIETTE     | Teacher           | Yes           | No                          | Mariette Donate     |
| 11. | FRUTOS, MARTA        | Teacher           | Yes           | Yes                         | Marta Frutos        |
| 12. | GONZALEZ, ALBERTO    | Parent            | No            | Yes                         | Alberto Gonzalez    |
| 13. | JAMES, KRISTIE       | Parent            | No            | Yes                         | Kristie James       |
| 14. | LIONI, MARISA        | Community Rep     | No            | No                          | Marisa Lioni        |
| 15. | MARTINEZ, ISRAEL     | Parent            | No            | Yes                         | Israel Martinez     |
| 16. | MARTINEZ, SHIRLEY    | Teacher           | Yes           | Yes                         | Shirley Martinez    |
| 17. | MILLER, JEFFREY      | BTU Steward       | Yes           | Yes                         | Jeffrey Miller      |
| 18. | MIRANDA, JESSICA     | Parent            | No            | Yes                         | Jessica Miranda     |
| 19. | PEREZ, LYNDIA        | Gifted Rep        | No            | Yes                         | Lyndia Perez        |
| 20. | PULIDO, YESNIEL      | ESOL Rep          | No            | Yes                         | Yesniel Pulido      |
| 21. | SMITH, CAMILLE       | Parent            | No            | Yes                         | Camille Smith       |
| 22. | SOUFRINE, DENISE     | Pre-K             | Yes           | No                          | Denise Soufrine     |
| 23. | STANLEY, SUE BEAR    | SAF-DESIGNEE      | No            | Yes                         | Sue Bear Stanley    |
| 24. | URIBASTERRA, XIMENA  | SAC Secretary     | Yes           | No                          | Ximena Urbasterra   |
| 25. | VAALA, DIANE         | SAC Co-Chair      | Yes           | No                          | Diane Vaala         |
| 26. | VALVERDRE, MICHAEL   | Teacher           | Yes           | No                          | Michael Valverdre   |
| 27. | WAITE, JANICE        | ESE Rep           | No            | Yes                         | Janice Waite        |

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# VIRTUAL COUNSELOR

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Guest Sign In Sheet For PEMBROKE PINES ELEMENTARY Date: 1/28/2019 Time: 2:20pm

| #   | Full Name         | Position     | SBBC Employee | Parent of Student at School | Sign Here         |
|-----|-------------------|--------------|---------------|-----------------------------|-------------------|
| 1.  | Raquelle Holmes   | Teacher      | ✓             | X                           | R. Holmes         |
| 2.  | Gabriela Basile   | Teacher      | ✓             | X                           | Gabriela Basile   |
| 3.  | Marisa Lina       | Comm. Rep    |               |                             | Marisa Lina       |
| 4.  | Theresa Accilien  | Teacher      | ✓             |                             | Theresa Accilien  |
| 5.  | Lynola Perez      | Assistant    | ✓             | ✓                           | Lynola Perez      |
| 6.  | Jacqueline Whalen | Teacher      | ✓             |                             | Jacqueline Whalen |
| 7.  | June Henry        | Teacher      | ✓             |                             | June Henry        |
| 8.  | Mariette Dorote   | Counselor    | ✓             |                             | Mariette Dorote   |
| 9.  | Dana Babain       | Psychologist | ✓             |                             | Dana Babain       |
| 10. |                   |              |               |                             |                   |
| 11. |                   |              |               |                             |                   |
| 12. |                   |              |               |                             |                   |
| 13. |                   |              |               |                             |                   |
| 14. |                   |              |               |                             |                   |
| 15. |                   |              |               |                             |                   |
| 16. |                   |              |               |                             |                   |
| 17. |                   |              |               |                             |                   |
| 18. |                   |              |               |                             |                   |
| 19. |                   |              |               |                             |                   |
| 20. |                   |              |               |                             |                   |
| 21. |                   |              |               |                             |                   |
| 22. |                   |              |               |                             |                   |
| 23. |                   |              |               |                             |                   |
| 24. |                   |              |               |                             |                   |
| 25. |                   |              |               |                             |                   |

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# Pembroke Pines Elementary School

## S.A.F. Sign-In

Date: 1/28/2019

Time: 2:20 pm

| Full Name              | Signature           |
|------------------------|---------------------|
| 1. Amanda Cottes-Rojas | Amanda Cottes-Rojas |
| 2. Denise Soufrine     | Denise Soufrine     |
| 3. Kequella Holmes     | Kequella Holmes     |
| 4. Gabriela Basile     | Gabriela Basile     |
| 5. Suzanne Clarke      | Suzanne Clarke      |
| 6. Thara Accilien      | Thara Accilien      |
| 7. Marisa Liana        | Marisa Liana        |
| 8. Ximena Uribaskerra  | Ximena Uribaskerra  |
| 9. Jacqueline Wholey   | Jacqueline Wholey   |
| 10. Jeffrey Miller     | Jeffrey Miller      |
| 11. Lynda Perez        | Lynda Perez         |
| 12. June Henry         | June Henry          |
| 13. Natasha Bell       | Natasha Bell        |
| 14. BRENDA CARMAN      | Brenda Carman       |
| 15. Dana Bobain        | Dana Bobain         |
| 16. Sue Boone          | Sue Boone           |
| 17. Jessica Mardina    | Jessica Mardina     |
| 18. Marta Frutos       | Marta Frutos        |
| 19. Armando Cubas      | Armando Cubas       |
| 20. Araly Colome       | Araly Colome        |
| 21.                    |                     |
| 22.                    |                     |
| 23.                    |                     |
| 24.                    |                     |
| 25.                    |                     |



Pembroke Pines Elementary School  
SAC Agenda/Minutes – 12/17/18.

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**Attendance:**

**Call to Order:**

A meeting of Pembroke Pines Elementary School Advisory Council was held in the Media Center on 12/17/18. Co-Chair Dr. Clarke called the meeting to order at 2:20pm. Ms. Uribasterra will record minutes for this meeting.

**Minutes:**

Dr. Soufrine motions to approve the minutes of 12/04/18. Motion outcome: Ms. Miranda seconded the motion

**Open Agenda**

1. Welcome –
2. Review of November & December 2018 SAC/SAF meeting minutes
3. SAC Chair report
  - a. Florida School Recognition Program – A+ FUNDS - Dr. Clarke explained that option 2 was approved with 60% of the vote.
4. Title 1 – Ms. Donate
  - a. Title 1 Annual Survey – Parent Surveys were sent Dec. 3, and over 200 copies were sent. Jan 18<sup>th</sup> is the last day for parents to return surveys. As of today, 21 surveys have been returned. The school must enter each survey answer manually. Also, parents have the option to do the online version. Survey summary results will be emailed by March 1<sup>st</sup>, and we will share the results in the April meeting.
5. Administrative – Ms. Bell/ Ms. Rodriguez
  - a. SMART Bond Update – The PO for the playground was generated and we are waiting for approval. We are waiting for an official answer if VPK can use the playground. The roof will start over the summer.
  - b. Curriculum/Instruction
6. Open Forum

**Next Meeting Date & Time:**

The next meeting will be held on Monday, January 14th in the Media Center at 2:20pm.

**Meeting Adjournment:**

Motion: Ms. Martinez motioned to adjourn the meeting at 3:05pm, Ms. Galguera. Motion seconded the motion, which carried unanimously.

Submitted by,

Name of Recorder: Ximena Uribasterra,

Name of Position on Board: SAC Secretary

Approval Date:: \_\_\_\_\_

# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

## Calendar for 196 Day School/Personnel      School Year 2019 - 2020

This calendar is established for personnel who are paid for 196 days which includes six (6) paid holidays. The employees earn ten (10) days of sick leave based on Florida State Statute 1012.61 of one (1) day per month of their calendar.

### 85 Day (44/41) Semester / 95 Day (50/45) Semester School Year Configuration

July, 2019

0 Work Days School 0

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
| 1   | 2   | 3   | 4   | 5   |
| 8   | 9   | 10  | 11  | 12  |
| 15  | 16  | 17  | 18  | 19  |
| 22  | 23  | 24  | 25  | 26  |
| 29  | 30  | 31  |     |     |

August, 2019

First Day of School First Day Teachers

18 Work Days School 13

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
|     |     |     | 1   | 2   |
| 5   | 6   | 7   | 8   | 9   |
| 12  | 13  | 14  | 15  | 16  |
| 19  | 20  | 21  | 22  | 23  |
| 26  | 27  | 28  | 29  | 30  |

September, 2019

19 Work Days School 19

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
| 2   | 3   | 4   | 5   | 6   |
| 9   | 10  | 11  | 12  | 13  |
| 16  | 17  | 18  | 19  | 20  |
| 23  | 24  | 25  | 26  | 27  |
| 30  |     |     |     |     |

October, 2019

End 1st 9 weeks

22 Work Days School 21

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
|     | 1   | 2   | 3   | 4   |
| 7   | 8   | 9   | 10  | 11  |
| 14  | 15  | 16  | 17  | 18  |
| 21  | 22  | 23  | 24  | 25  |
| 28  | 29  | 30  | 31  |     |

November, 2019

17 Work Days School 17

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
|     |     |     |     | 1   |
| 4   | 5   | 6   | 7   | 8   |
| 11  | 12  | 13  | 14  | 15  |
| 18  | 19  | 20  | 21  | 22  |
| 25  | 26  | 27  | 28  | 29  |

December, 2019

End 2nd 9 weeks

15 Work Days School 15

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
| 2   | 3   | 4   | 5   | 6   |
| 9   | 10  | 11  | 12  | 13  |
| 16  | 17  | 18  | 19  | 20  |
| 23  | 24  | 25  | 26  | 27  |
| 30  | 31  |     |     |     |

January, 2020

19 Work Days School 18

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
|     |     | 1   | 2   | 3   |
| 6   | 7   | 8   | 9   | 10  |
| 13  | 14  | 15  | 16  | 17  |
| 20  | 21  | 22  | 23  | 24  |
| 27  | 28  | 29  | 30  | 31  |

February, 2020

19 Work Days School 19

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
| 3   | 4   | 5   | 6   | 7   |
| 10  | 11  | 12  | 13  | 14  |
| 17  | 18  | 19  | 20  | 21  |
| 24  | 25  | 26  | 27  | 28  |
|     |     |     |     |     |

March, 2020

End 3rd 9 weeks

17 Work Days School 15

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
| 2   | 3   | 4   | 5   | 6   |
| 9   | 10  | 11  | 12  | 13  |
| 16  | 17  | 18  | 19  | 20  |
| 23  | 24  | 25  | 26  | 27  |
| 30  | 31  |     |     |     |

April, 2020

21 Work Days School 21

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
|     |     | 1   | 2   | 3   |
| 6   | 7   | 8   | 9   | 10  |
| 13  | 14  | 15  | 16  | 17  |
| 20  | 21  | 22  | 23  | 24  |
| 27  | 28  | 29  | 30  |     |

May, 2020

20 Work Days School 20

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
|     |     |     |     | 1   |
| 4   | 5   | 6   | 7   | 8   |
| 11  | 12  | 13  | 14  | 15  |
| 18  | 19  | 20  | 21  | 22  |
| 25  | 26  | 27  | 28  | 29  |

June, 2020

Last Day of School Last Day Teachers

3 Work Days School 2

| Mon | Tue | Wed | Thu | Fri |
|-----|-----|-----|-----|-----|
| 1   | 2   | 3   | 4   | 5   |
| 8   | 9   | 10  | 11  | 12  |
| 15  | 16  | 17  | 18  | 19  |
| 22  | 23  | 24  | 25  | 26  |
| 29  | 30  |     |     |     |

School Winter Break - Monday, December 23, 2019 through Friday, January 3, 2020. Students return Tuesday, January 7, 2020.

School Spring Break - Monday, March 23, 2020 through Friday, March 27, 2020. Students return Monday, March 30, 2020.

FTE Survey 2 - October 7 - 11, 2019; FTE Survey 3 - February 3 - 7, 2020

#### Codes Used on Calendar

- ◀ Begin 196 Day Personnel
- ▶ Last Day 196 Day Personnel
- Day Off
- Paid Holiday
- ▲ Teacher Planning
- 1X Early Release
- FTE Week

Hurricane Make-Up Days: 10/17/19, 12/20/19, 2/20/20, 3/19/20, 4/9/20, 6/2/20

**Note: When Schools & Administrative Offices are closed, "Black-Out-Days" are identified by The Office of School Performance & Accountability and extracurricular activities will be restricted or will not occur.**



**2019-2020 School Calendar - SYNOPSIS**  
**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**First Quarter**

|                             |                               |
|-----------------------------|-------------------------------|
| Wednesday, August 07, 2019  | Employee Planning - 1         |
| Thursday, August 08, 2019   | Employee Planning - 2         |
| Friday, August 09, 2019     | Employee Planning - 3         |
| Monday, August 12, 2019     | Employee Planning - 4         |
| Tuesday, August 13, 2019    | Employee Planning - 5         |
| Wednesday, August 14, 2019  | Start 1st Quarter - (44 Days) |
| Monday, September 02, 2019  | Holiday - 1                   |
| Friday, September 13, 2019  | Interim Reports Issued        |
| Monday, September 30, 2019  | Day Off                       |
| Monday, October 07, 2019    | FTE Survey 2                  |
| Tuesday, October 08, 2019   | FTE Survey 2                  |
| Wednesday, October 09, 2019 | Day Off                       |
| Thursday, October 10, 2019  | FTE Survey 2                  |
| Friday, October 11, 2019    | FTE Survey 2                  |
| Thursday, October 17, 2019  | Early Release - 1             |
| Friday, October 18, 2019    | Employee Planning - 6         |

**Second Quarter**

|                              |                                       |
|------------------------------|---------------------------------------|
| Monday, October 21, 2019     | Start 2nd Quarter (41 Days)           |
| Monday, November 11, 2019    | Holiday - 2                           |
| Wednesday, November 13, 2019 | Report Cards Issued for First Quarter |
| Tuesday, November 19, 2019   | Interim Reports Issued                |
| Wednesday, November 27, 2019 | Day Off                               |
| Thursday, November 28, 2019  | Holiday - 3                           |
| Friday, November 29, 2019    | Day Off                               |
| Friday, December 20, 2019    | Early Release - 2                     |
| Monday, December 23, 2019    | Day Off                               |
| Tuesday, December 24, 2019   | Day Off                               |
| Wednesday, December 25, 2019 | Day Off                               |
| Thursday, December 26, 2019  | Day Off                               |
| Friday, December 27, 2019    | Day Off                               |
| Monday, December 30, 2019    | Day Off                               |
| Tuesday, December 31, 2019   | Day Off                               |
| Wednesday, January 01, 2020  | Holiday - 4                           |
| Thursday, January 02, 2020   | Day Off                               |
| Friday, January 03, 2020     | Day Off                               |
| Monday, January 06, 2020     | Employee Planning - 7                 |

**Third Quarter**

|                              |                                        |
|------------------------------|----------------------------------------|
| Tuesday, January 07, 2020    | Start 3rd Quarter (50 Days)            |
| Monday, January 20, 2020     | Day Off                                |
| Wednesday, January 29, 2020  | Report Cards Issued for Second Quarter |
| Monday, February 03, 2020    | FTE Survey 3                           |
| Tuesday, February 04, 2020   | FTE Survey 3                           |
| Wednesday, February 05, 2020 | FTE Survey 3                           |
| Thursday, February 06, 2020  | FTE Survey 3                           |
| Friday, February 07, 2020    | FTE Survey 3                           |
| Tuesday, February 11, 2020   | Interim Reports Issued                 |
| Monday, February 17, 2020    | Holiday - 5                            |
| Thursday, February 20, 2020  | Early Release - 3                      |
| Tuesday, March 17, 2020      | Employee Planning - 8                  |
| Thursday, March 19, 2020     | Early Release - 4                      |
| Friday, March 20, 2020       | Employee Planning - 9                  |

**Fourth Quarter**

|                           |                                        |
|---------------------------|----------------------------------------|
| Monday, March 23, 2020    | Day Off                                |
| Tuesday, March 24, 2020   | Day Off                                |
| Wednesday, March 25, 2020 | Day Off                                |
| Thursday, March 26, 2020  | Day Off                                |
| Friday, March 27, 2020    | Day Off                                |
| Monday, March 30, 2020    | Start 4th Quarter (45 Days)            |
| Thursday, April 09, 2020  | Early Release - 5                      |
| Friday, April 10, 2020    | Day Off                                |
| Wednesday, April 15, 2020 | Report Cards Issued for Third Quarter  |
| Thursday, April 30, 2020  | Interim Reports Issued                 |
| Monday, May 25, 2020      | Holiday - 6                            |
| Tuesday, June 02, 2020    | Early Release - 6                      |
| Tuesday, June 02, 2020    | Last Day of School                     |
| Wednesday, June 03, 2020  | Employee Planning - 10                 |
| Wednesday, June 24, 2020  | Report Cards Issued for Fourth Quarter |

**Note: When Schools & Administrative Offices are closed, "Black-Out-Days" are identified by The Office of School Performance & Accountability and extracurricular activities will be restricted or will not occur.**

# SCHOOL IMPROVEMENT MID-YEAR REFLECTION

**Directions for School Leadership Team:** We are asking all school-based leadership teams engage in collaborative conversation to complete the Mid-Year School Improvement Reflections. After input from the leadership team, each school is asked to upload the form the SAC Upload Center.

## 1. Has your school made progress towards achieving the goal?

- A. *How do the structures and systems in place at your school ensure all facets of the school culture create predictable environments and a school climate that supports your SIP goal?*
- B. *What are the gaps that exist between your current state and your desired state?*
- C. *How will you address them between now and the end of this school year?*

Our annual goal for the 2018-2019 school year is to have 62% of our 3<sup>rd</sup> through 5<sup>th</sup> graders meet or exceed their FSA ELA Proficiency standard. Currently, based on iREADY Checkpoint #2, preliminary analysis indicates that approximately 50% of our students have been projected proficient.

We will address these students in a number of ways. Students who scored at Level 1 or Level 2 on last year's FSA are provided with daily interventions by resource and support staff. Those students who scored at a Level 3 on last year's FSA have been invited to participate in supported instruction through Camp Pirate, which began 01/24/2019, and continues through 05/07/2019.

## 2. Have alterable barriers been eliminated or reduced? (Alterable barriers are in-house infrastructure mechanisms such as scheduling, class structures, teacher attendance, student attendance, staff development plan, etc.)

- A. *What evidence do you see that a barrier has been reduced or eliminated?*
- B. *What evidence do you have that the barriers are wide-reaching and will help you achieve your goal?*
- C. *If progress towards eliminating the barrier is not sufficient, where or what is the breakdown?*
- D. *Did you identify other barriers that could serve as effective re-entry points into the plan?*

Through departmentalization of 3<sup>rd</sup>-5<sup>th</sup> grade, teachers are able to plan, target, and execute effective instruction in their area of expertise. Students in the lowest quartile receive intensive intervention by resource teachers for both ELA and Math.

Spiraling as a school-wide best practice has been scaled up, and teachers adhere to at least 15 minutes of scheduled practice specifically geared towards revisiting previously taught standards.

There is a collaborative approach to the dis-aggregation of student data within the forum of Team Meetings and structured Professional Learning Communities (PLCs). These focus on a team approach to analyzing and adapting instruction to meet student needs. This collaboration extends to an integrated approach to the students with each grade level in the lowest quartile.

Attendance, which can impact negatively on achievement, are analyzed for patterns, tracked, and addressed immediately.



### **3. Are your strategies being implemented with fidelity?**

*A. Were decisions to continue, intensify, modify, or terminate strategies or action steps based on specific evidence?*

Yes. Strategies are being implemented with fidelity. First, they are implemented as school-wide initiatives. They are then supported through professional development. The instructional staff (teachers) have participated in Professional Development presented in-house by District Representatives, Innovative Research-based partners, and off-site at trainings. These are then followed by Tier 2 Professional Development. Checks for additional follow-up trainings, support, and implementation are regularly carried out. The feedback and "next steps" are regularly communicated and shared with faculty, implemented in classrooms across grade levels, and evidenced in best practices and walk-throughs.

### **4. What are your benchmarks for success?**

*A. How will you progress towards your goal impact student achievement?*

*B. What is your desired state?*

*C. What gaps exist between your current state and your desired state?*

We are progressing towards end of year goals. One of our benchmarks for success is to see a steady progress towards our school-wide goal, which will be seen as an increase in Benchmark Assessment System (BAS) levels during each assessment period when compared to the previous period(s). These student gains and any necessary modifications/interventions are addressed during PLCs and Data Chats with a view to increasing student achievement.

Another measure of our benchmark success is a systematic progression towards end of year expectations on analysis of iREADY Diagnostic scores. We should see a steady increase in the number of students projected proficient, a decrease in "intensive" students, and scores that increase with each subsequent Diagnostic Assessment.