



**Lake Forest Elementary  
School Advisory Forum (SAF) Meeting  
January 30, 2019  
Agenda**

- **Welcome**
- **SAF Minutes**
- **F.A.C.E.**
- **Upcoming Events**
  - **Black History Month Presentation**
  - **Seussical Jr.**
- **School Safety**
- **District Advisory Meeting**
- **Next Meeting**
- **Questions/Concerns**



**Lake Forest Elementary  
School Advisory Forum (SAF) Meeting  
November 15, 2018  
Minutes**

- **Welcome**
  - Everyone was welcomed to the meeting at 5:50 pm.
- **SAF Minutes**
  - Minutes were reviewed and approved.
- **HERO – School-wide Behavior Plan**
  - Mrs. Sparks-Lee spoke to the parents about the HERO. She told them that students can earn points for positive behavior in order to go to a monthly HERO Party. Mrs. Sparks-Lee also discussed with parents how the number of referrals decreased because of HERO.
- **Food Pantry**
  - Our school usually host the monthly Food Pantry. This month, families can go to Martin Luther King Elementary School and pick up a Thanksgiving Dinner on November 20, 2018.
- **Holiday Program**
  - The holiday program will be on the same day as the next SAC/SAF meeting. It will feature our Kindergarten students.
- **District Advisory Meeting**
  - **Ms. Monica discussed information that was discussed at the district advisory meeting. She brought information (a flyer) on a Harvest Feast on November 17, 2018 at the Faith Christian Fellowship Training Institute.**
- **Next Meeting**
  - **Next meeting December 19, 2018**



Family and Community  
Engagement

**Programs and Services Checklist:** This checklist helps take inventory of the programs and services in the community that will benefit students and families. The objective is to provide updated relevant resources to families. Each quarter identify the top three needs of the community and update FACE space with internal (district or school-based) and external resources. Lake Forest Elementary Sch Quarter 1

<b>Programs And Services</b>	<b>Assigned to (school staff):</b>	<b>Organization or District Department:</b>	<b>Program Administrator / Contact:</b>
Academic Enrichment/ Tutoring/Remedial Education	Lake Forest Elem Teachers	Lake Forest Elementary School Open House	Sharon Boyd
Adult Education/ GED/Literacy			
Arts, Music, and Cultural Programs			
Before- and/or After-School Programs, Summer programs	Lori Sparks-Lee	Lake Forest Afterschool Programs	Sadaria Hughes
Community Service/ Service Learning			

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Rick Scott**  
Governor

**Celeste Philip, MD, MPH**  
State Surgeon General and Secretary

**Vision:** To be the Healthiest State in the Nation

Thank you for partnering with the Florida Department of Health in Broward County and the Broward Dental SEALS school-based sealant program. With your collaboration, we were able to provide access for the children of our community to receive valuable preventive dental services. Your participation in this program has impacted the dental outcomes of many of the students of Lake Forest Elementary.

The dental hygienists that visited your school provided the students with cleanings, protective sealants, fluoride treatments, and personalized advice on oral hygiene and nutrition. The parents of any student who presented with a dental infection, abscess, or pain were alerted so they could bring their child to a dental office for immediate treatment. Additionally, the dental hygienists contributed to making dentistry a positive experience for the children, many of whom do not receive preventive dental services on a regular basis or had previously never experienced professional dental care.

<b>Lake Forest Elementary</b>	
<b>August 29, 2018 through September 5, 2018</b>	
Students Treated	362
Difference from 2017-2018 School Year	109%
School Population Seen (PK-8th)	50%
Sealants Placed	599
Urgent Dental Needs Identified	15

We look forward to visiting Lake Forest Elementary during the 2019-2020 school year in order to provide preventive dental treatment to more of Broward County's students.

Jacquelyn Tufts, RDH, BASDH  
Program Manager

Melissa Peters, RDH, BASDH  
Assistant Program Manager



Family and Community  
Engagement

## FAMILY AND COMMUNITY ENGAGEMENT PLAN 2018/2019

### Cultural Awareness

Based on information provided by cultural ambassador / resident expert, identify ways that values and traditions of the community are incorporated in your school's culture. (ex. serving dishes from a particular culture during school events; acknowledging traditions and holidays; signage in different languages, etc.)

**Culture:**

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**How is the school acknowledging this culture?**

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**Comments:**

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Family and Community  
Engagement

# FAMILY AND COMMUNITY ENGAGEMENT PLAN 2018/2019

## Customer Service

**Directions:** After viewing the customer service document created for the 2016-17 FACE Plan, consider two scenarios: one providing an example of a good interaction and one that should be improved. Identify a positive interaction that demonstrates good customer service. Elaborate on the positive features of the interaction. Identify an interaction that could have been handled differently. Elaborate on the scenario needing improvement and identify actions to improve the level of customer service in the future.

### **Scenario One:**

Here at Lake Forest we have a monthly community "Mobile Food Pantry" where parents come and receive free food for their families. We started it in a portable and notice that this area was not suitable for the parents. We then moved to our music room and finally to the cafeteria. One of our parents, after the third month of the pantry, came to the office and complimented us on the cohesiveness of the school and the organization of how the food is distributed. The "Mobile Food Pantry" has also expressed to our administration how they enjoy coming to our school and getting the assistance needed to make the monthly event a success.

### **Identify positive features of this interaction:**

\*Parents were happy about the adjustments we made to accommodate how food was distributed.

\*Parents are also happy about the connection being made between them, the school, and the community.

\*The "Mobile Food Pantry" appreciates the friendly environment and how the school makes the adjustments to assist everyone's needs.



Family and Community  
Engagement

## FAMILY AND COMMUNITY ENGAGEMENT PLAN 2018/2019

### Cultural Awareness

Based on information provided by cultural ambassador / resident expert, identify ways that values and traditions of the community are incorporated in your school's culture. (ex. serving dishes from a particular culture during school events; acknowledging traditions and holidays; signage in different languages, etc.)

**Culture:**

Hispanic

**How is the school acknowledging this culture?**

Between September 15 - October 15 students learning about and are expose to different Hispanic Heritages. In art, students learned about the "Day of the Dead," a Mexican holiday celebrated throughout Mexico, in particular the Central and South regions, and by people of Mexican heritage elsewhere. The multi-day holiday focuses on gatherings of family and friends to pray for and remember friends and family members who have died, and help support their spiritual journey. Students created skulls to represent what the learned and a "Hispanic Heritage" mural.

**Comments:**

Picture is attached...



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Academic Enrichment/ Tutoring/Remedial Education	Stephanie Turturro	Lake Forest Elementary Sch - Literacy Night	Sharon Boyd
Adult Education/ GED/Literacy			
Arts, Music, and Cultural Programs			
Before- and/or After-School Programs, Summer programs	Lori Sparks-Lee	Lake Forest Afterschool Programs	Sadaria Hughes
Community Service/ Service Learning	Carla Elliott	Mobile School Pantry	Zeina Wolland





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School Advisory Forum (SAF) Meeting  
January 30, 2019  
Agenda

1. \_\_\_\_\_

SAF Chair

2. *A. Bey* \_\_\_\_\_

SAF Recording Secretary

3. *Camie Deleme* \_\_\_\_\_

4. *Jan Greer* \_\_\_\_\_

5. *Jan Arwala* \_\_\_\_\_

6. *Ally* \_\_\_\_\_

7. *Khung* \_\_\_\_\_

8. *Celley* \_\_\_\_\_

9. \_\_\_\_\_

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20. \_\_\_\_\_

## LFE Mobile Pantry Distribution Dates:

- Thursday, December 20<sup>th</sup> 2018.
- Thursday, January 31<sup>st</sup>, 2019.
- Thursday, February 28<sup>th</sup>, 2019.
- Tuesday, March 12<sup>th</sup>, 2019.
- Thursday, April 25<sup>th</sup>, 2019.
- Thursday May 30<sup>th</sup>, 2019.



\*If a date changes, we will notify the parents and staff with at least a week in advance.