**SAC Minutes**

**September 6th, 2018**

**Members in Attendance**: Dr. Sherri Wilson, Kayla Rodriguez, Kimarya Carter-Martin, Denise Fernandez, Courtney Johnson, Aleshia Copeland, Kimberli Johnson, and James McHellen.

**Members not in Attendance:** Valentina Attah, Lucya Ellis, Horace Fearon, Paula Lebert, and Takesha McCray.

**Quorum Established**: YES

1. ***Welcome/Roll Call to Establish Quorum***

Ms. Carter-Martin opened the meeting at 6:07pm and proceeded with roll call.

1. ***Approval of Minutes***

Minutes from May 3rd were reviewed. D. Fernandez made a motion to approve the minutes. C. Johnson seconded the motion. All were in favor.

1. ***SAC Composition***

Ms. Carter-Martin stated we are looking for an ESOL parent, gifted parent, and a SAF Designee. To fulfill the needs of an ESOL and gifted parent, the student must be a gifted and ESOL student within our school.

Information for these positions will be provided at the end of the meeting.

1. ***SAC Bylaws***

Members were asked to read through the bylaws.

Ms. Carter-Martin discussed Article 3 and the membership requirements for SAC. She also reminded parents and members that if you become a member of SAC, it is a two-year commitment. The voting will include picking the co-chairperson for the SAC as well as other open position. Elections for SAC will take place in October.

1. ***Proposed District Calendar Options***

Ms. Carter-Martin asked the parents and members to look at the two calendar options for the 2019-2020 school year. Option #1 has school starting on a Wednesday and option #2 has school starting on a Monday. Ms. Fernandez and Ms. Johnson mentioned a few points.

* Option #1 has an earlier start time, but the quarter ends before Winter Break. Option #2 has second quarter continuing until after Winter Break
* Option #1 has an extended day to Spring Break while option #2 doesn’t.

Ms. Carter-Martin mentioned that we would also like parent and community input for their thoughts on the schedule options.

1. ***Proposed SAC Dates***

Ms. Carter-Martin asked for members, parents, and the community to look at the proposed SAC dates for this year. Last year we voted on not having meetings in December to avoid the holiday season as well as May to avoid the testing season. Meetings will continue to be the first Thursday of the month in the Media Center. If it were to change, a notification would be sent out.

1. ***Special Presentation***

Damien Harvey from Believe to Achieve spoke on having before care at school. The program Believe to Achieve offers before school, after school, summer school, professional development trainings, and etc. At Plantation Middle, they want to implement a before school program that would be customized to our needs. The program will included homework help, test taking skills, tutors, math support, and hands-on activities. Parents will receive monthly progress reports on their student’s growth within the before school program.

Mr. Harvey plans to meet with parents Tuesday and Thursday of next week and start registration the following week. The planned start date would be September 24th. The before school program does have a cost of $2.75 per hour.

C. Johnson: How many do you need to start?

Harvey: Doesn’t matter, we can start with how many students register.

Dr. Wilson stated that we are open to the idea of having an after-school program and Saturday program once we see how the community feels about having these options available to them. She mentioned that having a before school program alleviates concerns for parents when they drop off their child before the gates are open and it has also been a concern of the community.

The before school program will be Monday through Friday and it will be open to all students. There are no requirements to take part in the program. The program will also provide someone to man the gates during the time of their program.

Mr. Weber also mentioned that Believe to Achieve already purchased programs that will be used to assist the students and what works for them.

1. ***School Improvement Plan Updates***

The officers of SAC will be attending a school improvement training on September 14th. There will be more information in October.

1. ***Block Schedule***

Dr. Wilson spoke about how the county has been working on reimaging middle schools in Broward County. Having a block schedule within our school would allow for an increase in academics and electives. Voting for block scheduling will take place between October and December by the teachers within the school. Some of the advantages to block scheduling included limited movement in the school, longer class periods for academic growth, and more control when it comes to safety and security.

Once teachers have voted we will report the results in a SAC meeting. If teachers vote yes, parents and teachers will have the opportunity to go to a different school to see how block scheduling works and what it might look like in our school.

1. ***Title 1 Training/Academy***

Dr. Wilson mentioned the Title 1 Parent Involvement Event on October 13th will take place at the Jim Ward Center in Plantation, FL. The event will be from 11am to 1pm. The event will be a great opportunity for parents and the community to get resources and for Plantation Middle to showcase what is happening this school year.

1. ***Safety and Security***

Dr. Wilson spoke on the importance of wearing IDs at all times at school. There have been multiple parent-links that have been sent home to parents about the unified dress code at the school. All students at the school have ID badges and each grade is separated by different colored lanyards. Students need to make sure the ID badge are on and visible at all times. If a student loses an ID badge, the cost of replacing one is $5.00.

Dr. Wilson thanked Ms. Fernandez for her major contribution of getting supplies for the badges as well as bikes to help administration and security to move faster around the building.

Lastly, the school is in the process of hiring a new security guard for the school year and hopefully they will be starting soon.

1. ***Announcements/Adjournment***

Dr. Wilson made some announcements:

* She introduced our new Mandarin teacher at our school, Ms. Xao Zhao. Ms. Zhao spoke to the community and members at SAC about how her year is going thus far and how she plans to have a Chinese Club where students will be able to play ping-pong, learn the art of China.
* October 5th there will be an EASE Conference for those interested in attending. It’s open to all parents with all types of students.
* If you are interested in being apart of the SIM team which includes the strategic plan of the county. Community stakeholders will be asked to take a survey which are due on September 14th.
* She mentioned that PLMS was featured in Forbes magazine for the Controlled Environment Agriculture project that is on the way to the school.
* She introduced the new PTSA members, Kimberlie Johnson and Aleshia Copeland.

Ms. Carter-Martin explained to the member and community present at the SAC meeting that we need a replacement battery for our golf cart. After looking at multiple vendors, the cheapest price was $970.15 with Broward Electric Car and Equipment. This includes the 8 batteries needed for the golf cart to run as well as labor fees. The need for the battery is important seeing as our security an administration are constantly running back and forth from the gates.

Fernandez made a motion to vote. Johnson seconded the motion. Ms. Carter-Martin asked the members and community if we could use the accountability funds to pay for a new battery. All were in favor. No one opposed.

Ms. Carter-Martin continued the meeting with showing members and the community the District/Area Advisory Meeting dates. During these meetings participants will receive information regarding the district. She also mentioned the Title 1 Parent Training. The dates were presented on the flyer as well as a cut out for those interested in partaking.

Ms. Fernandez spoke about Donors Choose. She explained to the community and member of SAC that by going on donorschoose.org and searching ‘Plantation Middle School’ you can see the different projects our school has posted. She suggested sharing them at their work place.

Ms. Johnson explained how she is excited for another school year and first year of PTSA. She is looking for more parent and faculty support. She mentioned that she will be staying in touch with parent links and sending information home with students. Ms. Copeland spoke on behalf of fundraising at the school. She explained that she worked in the elementary school heavily with fundraising and hopes to do the same here.

Ms. Johnson is also selling new jackets for the school that don’t include a hoodie. Parents can pre-order, but they will be available at school starting Wednesday. This is the same for t-shirts.

PTSA is planning to meet in October and hoping to correlate with SAC.

Mr. Weber was introduced to the community and members of SAC as the new 6th grade administrator at Plantation. Mr. Weber stated he has felt welcomed and let the parents and community know that if they need anything to please reach out. Dr. Wilson mentioned that Mr. Weber is a master teacher in science, head of data in our school, and good addition to a strong administration team. She also mentioned that along with administration, she feels the teachers within the school will help move the grade, achievement, and proficiency of the students.

Meeting was adjourned at 7:01pm. Ms. Fernandez made the motion.

Ms. C. Johnson seconded the motion. All were in favor.