**Collins Elementary**

**SAC Meeting**

**09/18/18**

**Minutes**

**Level UP and MAKE IT Count!**

**Dr. Tracy Jackson, Principal**

**Mrs. Maureen Keenan, Assistant Principal**

1. Call to order

Start Time: 2:35pm

2. Introductions

3. Approval or corrections of May 2018 minutes

\*Minutes approved with the necessary corrections

4. Principal Report

 \* Due to the recent death of a family member, Ms. Hunter has been excused from attending the meeting. Our thoughts and prayers were sent to her and her family. The information for the funeral service will soon be noticed. Reverend Wiggins has also been excused from attending the meeting as he had a family related situation. Collins Elementary welcomes new parents and members to SAC.  There has been an update on the SMART Program. Collins is in Phase 4 and 5, as determined by the district placement of schools. Specific phases, as reported in 2014, determine what is needed for the process of the beautification process within the school. Murals have been recently added in the Media Center, Cafeteria, and the 500 hallways where Kindergarten and Head-Start classes are located. The Kids of Character are seen in the cafeteria.  Student laptops have been distributed in grades 4-5 for blended learning with technology. Classes have 5-6 computers for learning. A Recordex has been placed for every grade level. Kitchen appliances have been updated along with a full-time kitchen staff. Security is moving forward as staff members reassure the safety of everybody. Some challenges with tardiness have been resolved. Currently classrooms are donating peanut butter in partnership with the Cheesecake Factory. The class with the most peanut butter sold will earn a party with the Cheesecake Factory. The Harvest drive feeder will begin soon as the goal of this drive is to collect as many can goods as possible and send them to the designated high school for families to receive.

5. Old Business

\* The School Improvement plan that has been in place for the last 3 years will now close out.  Collins will now set the new School Improvement plan to focus on Primary literacy within grades K-2. The goal is to achieve on a particular assessment that was given last year. 42% was the score given for Kindergartners and grades 1&2 scored a little higher. This year the School Improvement Plan will focus on grades 3-5 with FSA. The announcement of figures will be stated next meeting along with all plans being announced on the school website. The current School Improvement Plan for the 2017-2018 school year can be found on the school website. The most updated data can also be located on the website.

6. New Business

\* Discussion of Voting for 2018-2019 SAC Officers

Voting for electing new officers are as follows: Co-chairs- Mrs. Murray and Ms. Alfonso, BTU Representative- Ms. Cole, IZONE-?, Safe Chair- Norma Israel, ESOL-still needs to be filled, ESE-, Gifted- Mrs. Lewis, Pre-K Representative- Ms. Doyle, Non-Instructional Representative- Ms. Davis, Community Representative- Reverend Wiggins

A motion was accepted for the nomination of the 2018-2019 SAC Officers

\* Dates and special time for upcoming SAC Meetings

SAC meetings will take place every fourth Tuesday of the month. 11 votes determined this motion to be accepted.

Future Meetings are as follows: October 23rd at 2:30pm, November 27th at 5:30pm, December 18th at 2:30pm, January 22nd at 2:30pm, February 26th at 2:30pm, March 19th at 2:30pm, April 23rd at 2:30pm, and May 28th at 2:30pm.

7. PTA

\* Further information will be discussed in future meetings

8. Other School Related Announcements

\* The Fall Festival for Collins Elementary will be held on October 25th from 5-7:30pm. The Fall Festival Committee is requesting assistance for materials that will be needed to make this event a success.

The Teacher of the Year has been awarded to Ms. Maloney-Parrott and the School-Related Employee has been awarded to Ms. Parrish. The Caliber awards will be held on February 21st.

9. Adjourn

SAC Meeting End Time- 3:15pm